



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PARKING COUNCIL FOR PEOPLE WITH DISABILITIES

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Tuesday, November 9, 2010

5:00 PM

Room 108, City-County Building  
(Parks conference room)  
210 Martin Luther King, Jr., Blvd.

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### Call to Order/Roll Call

The meeting was called to order at 5:00 p.m.

Present: 6 - Gary A. Weber; Joseph P. Kunz; Duane F. Hinz; Karla K. Smith;  
Joanne Wagner and Fayth E. Kail

Excused: 2 - William J. Tangney and John D. Krull

#### 1. Approval of Minutes - October 19, 2010

A motion was made by Kunz, seconded by Weber, to Approve the Minutes.  
The motion passed by voice vote/other.

#### 2. Public Comment - None

#### 3. Report by Madison Police Department Officer Stefanie Niesen regarding the operations of the Disabled Parking Enforcement Assistance Council

Niesen was not present, but a report was provided. Aileen Seymour will be attending the next meeting for the PD.

#### 4. Disabled Passenger Loading Zones. Comments by Police Department representative regarding enforcement.

Niesen was not present, but her report stated that she did not see a need to change this ordinance since the majority of the time they are used to drop off or pick up passengers. Kunz disagrees with Niesen's position. Weber stated that the Loading Zone on Dayton is the only way for a wheelchair to get into MATC. The Loading Zone was full so there was no place for the paratransit vehicle to drop him off. Hinz asked if there have been any complaints about this. Weber said that he complained but was not aware of other complaints. Hinz asked Weber how often this happened to him. Weber replied twelve to thirteen times when he was taking paratransit to MATC a year ago.

Weber requests that Parking Utility ask Metro whether this has been an issue for paratransit. Putnam will follow up. Weber will contact MATC to ask if wheelchair users have had trouble getting to the building. This item will remain on the agenda to discuss when a representative of the PD is present.

5. **Representative from Building Inspection to discuss Building Inspection's role with respect to parking for persons with disabilities**

Building Inspection was sent a request but has not yet responded. Putnam will follow up, and give Hinz more lead time to follow up as well. This item will remain on the next agenda.

6. **Discuss newspaper boxes and other street furniture that block access to stalls reserved for persons with disabilities**

Kunz stated that the corner of Gorham and State St. has boxes blocking where his lift would come out. Before reconstruction, he would park in front of the Chocolate Shoppe but that disabled stall has been moved. Weber said there used to be a chain stretched across bollards on Martin Luther King Jr Blvd where he wanted to exit his vehicle. Putnam said the Parking Utility would be a sponsor to change the ordinance to include a change that recognizes the need for access for persons with disabilities. Putnam will have draft language for the January meeting.

Weber noted that there are raised planters around the Capitol Square that block wheelchair access next to all of the parking stalls, not just dis/vet stalls and asked what can be done to help assure that parking needs for persons with disabilities are considered when streets are designed. Kail suggests sending a letter to the Department of Civil Rights encouraging the disability rights coordinator position to be reinstated. Putnam will ask the Civil Rights agency how needs of the disabled community are brought into the planning process. Putnam will follow up and put on the next agenda.

7. **Parking for Persons with Disabilities Brochure**

7.A. [20218](#) Distribution list

Weber and Kail have no additions but plan to provide additional agencies in the future. This item will be kept on the agenda.

7.B. [20219](#) Draft guidelines for distribution policy

The distribution policy is intended for use by Parking Utility Staff for distributing brochures if brochures are running low. No action to be taken.

7.C. Report from Putnam on status of brochure on City's web page

The brochure is now linked on the website. See <http://www.cityofmadison.com/parkingUtility/accessible/index.cfm> for the link.

7.D. Report from Putnam of status of funding from Parking Utility to pay for printing additional brochures

Putnam reported that Bill Knobeloch, Parking Utility Operations Manager, said there is money in the budget to print a similar number of brochures in the future. Hinz suggested it would be good to keep track of the brochure inventory. Putnam will inform PCFPWD if the supply is getting low.

8. [19936](#) PCFPWD Function- Discussion of task list

**Putnam will add an item regarding signing for parking for people with disabilities and see to it that there is action by Building Inspection to get correct signs before a building is approved for occupancy. Putnam will also add an item to consider the needs of the disabled community when street furniture is being reviewed during planning process.**

9. [20220](#) Discussion of role and authority of street use staff commission, and Parking Utility policy to relocate Dis/Vet stalls during an event approved by the street use staff commission.

**No action. This item will be kept on the agenda.**

10. **State legislative changes related to Dis/Vet parking (status report by Hinz)**

**Hinz will follow up with Rep. Krusick to see that she's working on the issue. This item will remain on future agendas.**

11. **Federal guidelines regarding on-street parking requirements for Dis/Vet stalls (Status report by Hinz)**

**Hinz indicated there has been no action by the Federal Government since the last meeting requiring a certain number of on street dis/vet stalls. This item will remain on future agendas.**

12. **Other business for referral**

**Putnam should receive information in January pertaining to disabled parking from the Capitol and should contact Weber if he does not. Putnam will also forward any information to Hinz. Kail would like to explore ways to increase communication between groups who work on issues related to persons with disabilities. Hinz noted that Tangney has been the liaison to the Disability Rights Commission. Hinz will call Bill Tangney.**

13. **Assignments**

**Putnam will review request for Disabled Passenger Loading Zone near MATC. Weber will report on the discussion with MATC staff regarding wheelchair users who use the MATC facility. Putnam will draft language for ordinance change so needs of the disabled community are considered when installation of street furniture is being planned. Putnam will contact the Department of Civil Rights and report on their response to the question of how needs of the disabled community can be considered during street design planning process. Putnam will add items to task list per agenda item 8. Hinz will contact Bill Tangney to discuss communication between groups who work on issues related to persons with disabilities.**

### **Adjournment**

**A motion was made by Smith, seconded by Weber, to Adjourn. The motion passed by voice vote/other. The meeting adjourned at 6:17 p.m.**