

ORGANIZATION:	Movin' Out, Inc.
PROGRAM/LETTER:	A Program A

PROGRAM BUDGET

1. 2010 BUDGETED

REVENUE SOURCE	SOURCE TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	76,076	41,842	30,430	3,804	0
DANE CO CDBG	259,626	14,397	10,470	1,309	233,450
MADISON-COMM SVCS	0				0
MADISON-CDBG	372,209	33,720	24,524	3,065	310,900
UNITED WAY ALLOC	0	0	0	0	0
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT	87,905	19,748	14,362	1,795	52,000
FUNDRAISING DONATIONS	0	0	0	0	0
USER FEES	0	0	0	0	0
OTHER	527,793	30,026	21,837	2,730	473,200
<b>TOTAL REVENUE</b>	<b>1,323,609</b>	<b>139,733</b>	<b>101,623</b>	<b>12,703</b>	<b>1,069,550</b>

2. 2011 PROPOSED BUDGET

REVENUE SOURCE	SOURCE TOTAL	PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	76,076	41,842	30,430	3,804	0
DANE CO CDBG	276,000	23,045	16,760	2,095	234,100
MADISON-COMM SVCS	0	0	0	0	0
MADISON-CDBG	360,000	29,700	21,600	2,700	306,000
UNITED WAY ALLOC	0	0	0	0	0
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT*	145,000	33,000	24,000	3,000	85,000
FUNDRAISING DONATIONS	0	0	0	0	0
USER FEES	0	0	0	0	0
OTHER**	527,793	30,026	21,837	2,730	473,200
<b>TOTAL REVENUE</b>	<b>1,384,869</b>	<b>157,613</b>	<b>114,627</b>	<b>14,329</b>	<b>1,098,300</b>

\*OTHER GOVT 2011

Source	Amount	Terms
HCRI	100,000	no interest loan payable upon sale
HUD	45,000	housing counseling funds
	0	
	0	
	0	
<b>TOTAL</b>	<b>145,000</b>	

\*\*OTHER 2011

Source	Amount	Terms
Federal Home Loan Bank Chica	527,793	0% downpayment loan forgivable after 5 years of residing in home
	0	
	0	
	0	
	0	
<b>TOTAL</b>	<b>527,793</b>	

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**2012 PROGRAM CHANGE EXPLANATION**

Complete only if you are requesting more than your 2011 request.

Note: Additional funding should only be requested where services or programming will change or expand in the second year.

3. PROGRAM UPDATE: If requesting more than 2011, describe any major changes being proposed for the program/service in 2012, i.e., expansions or narrowing in target population, scope and level of services, geographic area to be served, etc.).

200 characters (w ith spaces) Movin' Out w ill continue to request an amount of dow npayment assistance for the number of households w e have the capacity to w ork w ith in any 12 month period.

**4. 2012 COST EXPLANATION**

Complete only if significant financial changes are anticipated between 2011-2012.

Explain specifically, by revenue source, any significant financial changes that you anticipate between 2011 and 2012.

For example: unusual cost increases, program expansion or loss of revenue.

200 characters (w ith spaces)

**5. 2012 PROPOSED BUDGET**

REVENUE SOURCE	BUDGET TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	0	0	0	0	0
DANE CO CDBG	0	0	0	0	0
MADISON-COMM SVCS	0	0	0	0	0
MADISON-CDBG	0	0	0	0	0
UNITED WAY ALLOC	0	0	0	0	0
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT*	0	0	0	0	0
FUNDRAISING DONATIONS	0	0	0	0	0
USER FEES	0	0	0	0	0
OTHER**	0	0	0	0	0
TOTAL REVENUE	0	0	0	0	0

\*OTHER GOVT 2012

Source	Amount	Terms
	0	
	0	
	0	
	0	
	0	
TOTAL	0	

\*\*OTHER 2012

Source	Amount	Terms
	0	
	0	
	0	
	0	
	0	
TOTAL	0	

ORGANIZATION:  
PROGRAM/LETTER:  
PRIORITY STATEMENT:

Movin' Out, Inc.
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CDBG: B. Housing - Housing for homebuyers (CDBG)

**DESCRIPTION OF SERVICES**

6. NEED FOR PROGRAM: Please identify local community need or gap in service that the proposed program will address.

1000 characters (with spaces) In spite of the real estate market, Movin' Out is experiencing an increase in the number of first time homebuyers in Madison, many of them learning that the purchase of a home can be more economical than continuing to rent. The Madison rental housing stock available to people with mobility and other physical disabilities is quite limited. It is also limited for those who require support services that are available only in specific geographical locations. Given that people with disabilities, on average, have a lower household income than the general population, and that Madison has one of the highest median housing costs in the state, affordable housing remains a critical need. Movin' Out hopes to continue its successful homebuyer program using 2011 funds to support six households in creating six new sites of affordable housing. People with disabilities require stability and continuity. Home ownership generates both, and reduces complexity and cost of care.

7. SERVICE DESCRIPTION - Describe the service(s) provided including your expectations of the impact of your activities.

1600 characters (with spaces) 8 first-time homebuyer households will use up to \$38250 of CDBG/HOME funds for assistance with the acquisition of their first home. By providing \$38250 as a no interest, deferred loan, the first mortgage is lowered enough to make monthly payments affordable to a low income household. The loan is repaid when the buyer no longer occupies the home. The average median income of Dane County households purchasing in 2009 was 44% AMI. Historically Movin' Out has assisted some of the lowest income homebuyers in the state. Applicant households will have an income no greater than 80% AMI and at least one household member will have a permanent disability. Program referrals come from applicants or their families, but more often from a realtor, lender, case manager, the housing authority, a community action agency, a county advocacy organization, Dane County DHS or a local service provider. Movin' Out's housing counselors may work in excess of 100 hours from their initial contact with an applicant through the purchase and post purchases process. During much of this time, the counselor is engaged in coordination efforts with numerous people and organizations in the City of Madison.

8. PROPOSED PROGRAM CONTRACT GOALS: Include clearly defined service goals and process objectives: number of unduplicated clients to be served, number of service hours to be provided etc.

600 characters (with spaces) Approximately 1120 hours will be spent working with 8 households to provide all of the services associated with the counseling, home purchase and post purchase processes All households will attend sessions and be awarded a homebuyer education certificate and all households will receive comprehensive, individualized housing counseling that incorporates a thorough review of household finances. The primary goal is to have 8 households purchase an affordable, accessible, community integrated, safe house and successfully sustain home ownership.

9. SERVICE HOURS: Frequency, duration of service and hours and days of service availability.

400 characters (with spaces) Hours vary widely depending on each household's needs. In fact some households have spent up to three years working with a housing counselor between their application and purchase of a home while others require only three months. Housing counselors are available M-F from 7:00 to 4:00 and by appointment in the evenings. Home visits and office visits are available.

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10. POPULATION SERVED: Please describe in terms of age, income level, LEP, literacy, cognitive or physical disabilities or challenges).

600 characters (with spaces) Adults and children with disabilities are the target population. At least one must reside in the household to be eligible for the homebuyer program. Household income must be less than 80% of county median income. English is the primary first language of applicant households. However translators and interpreters are available if needed.

11. LOCATION: Location of service and intended service area (Include census tract where service is tract specific).

200 characters (with spaces) An eligible applicant may purchase a home anywhere within the Madison City limits if the house meets program criteria (safety, passes inspection, etc.).

12. OUTREACH PLAN: Describe your outreach and marketing strategies to engage your intended service population.

1000 characters (with spaces) Movin' Out has been working in Madison since 1997 so word of mouth is frequently a source of applicants. However we continue to do annual affirmative marketing that includes outreach through targeted presentations and information for families, realtors, mortgage lenders, housing organizations, support brokers, residential and human service agencies and advocacy groups. We encourage diversity among applicants by specifically addressing in person or in writing the following organizations: Hmong American Friendship Assoc, Urban League, Centro Hispano, Fair Housing Council and Access to Independence. Movin' Out provides current information to the 211 service of United Way and assumes responsibility for the distribution of materials at countywide and city events such as the Homebuyer's Roundtable, INFO-Share, Parade of Accessible Homes and conferences that address first time homebuyer services.

13. COORDINATION: Describe how you coordinate your service delivery with other community groups or agencies.

1000 characters (with spaces) Working with people with disabilities is always a highly collaborative process. Specifically though, housing counselors spend much of their time on behalf of a household engaged in coordination efforts with all or most of the following people or organizations pertaining to household counseling and/or purchase: family and support staff (support broker, residential service provider, direct services staff), lender, realtor, housing agencies (e.g. housing authority, Project Home, Operation Fresh Start), City of Madison (for HomeBuy funds), State of Wisconsin or another agency with additional funding to layer toward the purchase, housing inspectors, contractors (when a new home needs rehab prior to purchase), neighborhood organizations/community centers, and previous/current landlords, creditors and others. Any means of efficient communication is used and most parties receive a written list of what is needed from them with deadlines to facilitate the process.

14. VOLUNTEERS: How are volunteers utilized in this program?

400 characters (with spaces) Homebuyers have volunteered to describe their purchase stories in various workshops or for promotional materials. They have also joined Movin' Out staff at events. A committee of the SCW realtor's association coordinates an annual fund raiser. Volunteers have included those providing legal services, technology support, data base entry and webinar presentations.

15. Number of volunteers utilized in 2010?	23
Number of volunteer hours utilized in this program in 2010?	207

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16. BARRIERS TO SERVICE: Are there populations that are experiencing barriers to the service you are proposing, i.e., cultural differences, language barriers and/or physical or mental impairments or disabilities? Describe the ability of proposed program to respond to the needs of diverse populations.

1600 characters (with spaces) Because Movin' Out housing counselors provide individualized, comprehensive household counseling, we feel the household members are well prepared to make their home purchase. The barrier for a number of applicants, due to their low income, is the terms of any first mortgage Movin' Out requires. Movin' Out has always insisted, with few exceptions that a mortgage be fixed for a minimum of 30 years, with an interest rate no greater than 2% above prime, with no cash back at the closing. It is our premise that housing sustainability is at least as important as the initial purchase. This barrier is no longer much of an issue! Another barrier to finding permanent housing is for the person with a disability who has no support services other than those being provided by family or in a group living situation (group home, institution). While some of these people, with downpayment assistance, could afford a house, the precarious nature of support being available to them were they to live independently, is too great to take the risk.

17. EXPERIENCE: Please describe how your agency, and program staff experience, qualifications, and past performance will contribute to the success of the proposed program?

1600 characters (with spaces) Since 1997 Movin' Out has provided housing counseling and subsidies to more than 1100 homebuyers and homeowners to purchase their first home and/or to rehab an owner occupied home. In Movin' Out's first full year of operation the agency budget was less than \$75,000. In 2009 the budget exceeded \$600,000. Movin' Out has had steady growth with existing programs and the creation of new services. The homebuyer/rehab program employs 2.8 FTE housing counselors, all of whom have extensive experience working with people with disabilities and delivering individualized, comprehensive homebuyer education. They are highly knowledgeable about lending practices, mortgage products, financial literacy, real estate values and trends, housing rehab including accessibility modifications and regulations of all available housing and mortgage funds. Movin' Out's counselors have worked with almost 5,000 Wisconsin households in 68 counties to develop housing plans and craft housing solutions (of which approximately 24% have been located in the City of Madison). Movin' Out has a long and successful history of collaboration with human services and housing professionals. The housing counseling staff has a combined 16 years of experience working at Movin' Out. The grant administrator has more than 25 years of experience securing, contracting, administering and applying for federal, state and local funds including HOME funds and direct work with HUD. The director is responsible for program and staff supervision, program development, planning and fiscal accountability.

18. LICENSING OR ACCREDITATION: Report program licensing, accreditation or certification standards currently applied.

200 characters (with spaces) Movin' Out is a HUD certified Housing Counseling agency.

19. STAFF: Program Staff: Staff Titles, FTE dedicated to this program, and required qualifications for program staff.

Staff Title	FTE	City \$	Qualifications
Executive Director	0.27	Yes	MA 30+ years housing and disability services
Operations and Planning	0.55	Yes	MA 30+ years housing and disability services
Housing Counselor	1	Yes	BA 20+ years housing and disability services
Housing Counselor	1	Yes	BA 10+ years housing and disability services
Housing Counselor	0.8	Yes	BA 10+ years housing and disability services

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**CDBG DESCRIPTION OF SERVICES SUPPLEMENT**

Please provide the following information ONLY if you are applying for projects that meet the "CDD Community Development Program Goals & Priorities". If not applying for CDBG Office Funds, go to Community Resources Description of Services Supplement (p. 7), or go to Demographics (p. 8).

**20. PARTICIPANT INCOME LEVELS:**

Indicate the number of households of each income level and size that this program would serve in 2011-2012.

<b>Income Level</b>	<b>Number of Households</b>
Over 80% of county median income	0
Between 50% to 80% of county median income	8
Between 30% to 50% of county median income	0
Less than 30% of county median income	0
Total households to be served	8

**21. If projections for 2012 will vary significantly from 2011, complete the following:**

<b>Income Level for 2012</b>	<b>Number of Households</b>
Over 80% of county median income	0
Between 50% to 80% of county median income	8
Between 30% to 50% of county median income	0
Less than 30% of county median income	0
Total households to be served	8

**22. AGENCY COST ALLOCATION PLAN:** What method does your agency use to determine indirect cost allocations among programs?

600 characters (w ith spaces) Staff record their time in 15 minute increments by program/operations. Costs are allocated across programs based on actual time spent and the hourly cost of each staff person. Costs are allocated annually and reconciled at year end in order to assure that all targeted funds spent were earned accordingly.

**23. PROGRAM ACTIVITIES:** Describe activities/benchmarks by timeline to illustrate how your program will be implemented.

<b>Activity Benchmark</b>	<b>Est. Month of Completion</b>
Households #1 and #2 will submit applications and begin housing counseling	March
Households #3 and #4 will submit applications and begin housing counseling	May
Households #5 and #6 will submit applications and begin housing counseling	July
All households will have completed homebuyer education and financial analysis	September
All homebuyers will have made an offer to purchase	November
All homebuyers will have closed on the property	December

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**COMMUNITY RESOURCES DESCRIPTION OF SERVICES SUPPLEMENT**

Please provide the following information ONLY if you are applying for projects that meet the "Community Resources Program Goals & Priorities" If not applying for CR Funds, go to Demographics (p. 8).

**24. CONTRIBUTING RESEARCH**

Please identify research or best practice frameworks you have utilized in developing this program.

2000 characters (w ith spaces) We are not applying for CR funds.

**25. ACCESS FOR LOW-INCOME INDIVIDUALS AND FAMILIES**

What percentage of this program's participants do you expect to be of low and/or moderate income?

0.0%
------

What framework do you use to determine or describe participant's or household income status? (check all that apply)

- Number of children enrolled in free and reduced lunch
- Individuals or families that report 0-50% of Dane County Median Income
- Individual or family income in relation to Federal Poverty guidelines
- Other


**26. HOW IS THIS INFORMATION CURRENTLY COLLECTED?**

400 characters (w ith spaces)

**27. PLEASE DESCRIBE YOUR USER FEE STRUCTURE AND ANY ACCOMMODATIONS MADE TO ADDRESS ACCESS ISSUES FOR LOW INCOME INDIVIDUALS AND FAMILIES.**

600 characters (w ith spaces)

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**28. DEMOGRAPHICS**

Complete the following chart for unduplicated participants served by this program in 2009. Indicate the number and percentage for the following characteristics. For new programs, please estimate projected participant numbers and descriptors.

PARTICIPANT DESCRIPTOR	#	%	PARTICIPANT DESCRIPTOR	#	%
<b>TOTAL</b>	15	100%	<b>AGE</b>		
MALE	6	40%	<2	0	0%
FEMALE	9	60%	2 - 5	1	7%
UNKNOWN/OTHER	0	0%	6 - 12	3	20%
			13 - 17	4	27%
			18 - 29	1	7%
			30 - 59	6	40%
			60 - 74	0	0%
			75 & UP	0	0%
			<b>TOTAL AGE</b>	15	100%
			<b>RACE</b>		
			WHITE/CAUCASIAN	13	87%
			BLACK/AFRICAN AMERICAN	2	13%
			ASIAN	0	0%
			AMERICAN INDIAN/ALASKAN NATIVE	0	0%
			NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER	0	0%
			MULTI-RACIAL:	0	0%
			Black/AA & White/Caucasian	0	0%
			Asian & White/Caucasian	0	0%
			Am Indian/Alaskan Native & White/Caucasian	0	0%
			Am Indian/Alaskan Native & Black/AA	0	0%
			BALANCE/OTHER	0	0%
			<b>TOTAL RACE</b>	15	100%
			<b>ETHNICITY</b>		
			HISPANIC OR LATINO	0	0%
			NOT HISPANIC OR LATINO	15	100%
			<b>TOTAL ETHNICITY</b>	15	100%
			<b>PERSONS WITH DISABILITIES</b>	0	0%
			<b>RESIDENCY</b>		
			CITY OF MADISON	15	100%
			DANE COUNTY (NOT IN CITY)	0	0%
			OUTSIDE DANE COUNTY	0	0%
			<b>TOTAL RESIDENCY</b>	15	100%

Note: Race and ethnic categories are stated as defined in HUD standards



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29. PROGRAM OUTCOMES

Number of unduplicated individual participants served during 2009.	15
Total to be served in 2011.	8 Households

Complete the following for each program outcome. No more than two outcomes per program will be reviewed.

If applying to OCS, please refer to your research and/or posted resource documents if appropriate.

Refer to the instructions for detailed descriptions of what should be included in the table below.

Outcome Objective # 1: A minimum of 8 households will become first time homebuyers.

Performance Indicator(s): Eight first time homebuyers will participate in individualized housing counseling, complete homebuyer education and move into a new house.

Proposed for 2011:	Total to be considered in <span style="border: 1px solid black; padding: 2px;">8</span> perf. measurement	Targeted % to meet perf. measures <span style="border: 1px solid black; padding: 2px;">100%</span> Targeted # to meet perf. measure 8
Proposed for 2012:	Total to be considered in <span style="border: 1px solid black; padding: 2px;">8</span> perf. measurement	Targeted % to meet perf. measures <span style="border: 1px solid black; padding: 2px;">100%</span> Targeted # to meet perf. measure 8

Explain the measurement tools or methods: The method is a count of number of households achieving the objective.

Outcome Objective # 2:  

Performance Indicator(s):  

Proposed for 2011:	Total to be considered in <span style="border: 1px solid black; padding: 2px;"> </span> perf. measurement	Targeted % to meet perf. measures <span style="border: 1px solid black; padding: 2px;">0%</span> Targeted # to meet perf. measure 0
Proposed for 2012:	Total to be considered in <span style="border: 1px solid black; padding: 2px;"> </span> perf. measurement	Targeted % to meet perf. measures <span style="border: 1px solid black; padding: 2px;">0%</span> Targeted # to meet perf. measure 0

Explain the measurement tools or methods:

**1. AGENCY CONTACT INFORMATION**

Organization	Movin' Out, Inc.		
Mailing Address	600 Williamson Street, Madison 53703		
Telephone	608 251 4446 ext. 3		
FAX	608 819 0623		
Admin Contact	Howard Mandeville		
Financial Contact	Howard Mandeville		
Website	www.movin-out.org		
Email Address	howard@movin-out.org		
Legal Status	Private: Non-Profit		
Federal EIN:	391833482		
State CN:			
DUNS #	19470348		

**2. CONTACT INFORMATION**

A	Program A					
	Contact:	Howard Mandeville	Phone:	251-4446 x 3	Email:	howard@movin-out.org
B	Program B					
	Contact:	Howard Mandeville	Phone:	251-4446	Email:	howard@movin-out.org
C	Program C					
	Contact:		Phone:		Email:	
D	Program D					
	Contact:		Phone:		Email:	
E	Program E					
	Contact:		Phone:		Email:	
F	Program F					
	Contact:		Phone:		Email:	
G	Program G					
	Contact:		Phone:		Email:	
H	Program H					
	Contact:		Phone:		Email:	
I	Program I					
	Contact:		Phone:		Email:	
J	Program J					
	Contact:		Phone:		Email:	
K	Program K					
	Contact:		Phone:		Email:	
L	Program L					
	Contact:		Phone:		Email:	

3. AGENCY REVENUE DETAILED BY PROGRAM

REVENUE SOURCE	2009 ACTUAL	2010 BUDGET	2011 PROPOSED	2011 PROPOSED PROGRAMS			
				A	B	C	D
DANE CO HUMAN SVCS	129,178	133,621	133,621	76,076	0	0	0
DANE CO CDBG	216,363	504,253	540,090	276,000	264,090	0	0
MADISON-COMM SVCS		0	0	0	0	0	0
MADISON-CDBG	586,830	543,802	690,000	360,000	330,000	0	0
UNITED WAY ALLOC	16,000	4,000	0	0	0	0	0
UNITED WAY DESIG	3,404	4,000	4,000	0	0	0	0
OTHER GOVT	1,526,093	1,758,905	1,645,000	145,000	1,500,000	0	0
FUNDRAISING DONATIONS	35,646	20,500	20,500	0	0	0	0
USER FEES		0	0	0	0	0	0
OTHER	686,015	921,093	1,017,793	527,793	415,000	0	0
TOTAL REVENUE	3,199,529	3,890,174	4,051,004	1,384,869	2,509,090	0	0

REVENUE SOURCE	2011 PROPOSED PROGRAMS CONT.						
	E	F	G	H	I	J	K
DANE CO HUMAN SVCS	0	0	0	0	0	0	0
DANE CO CDBG	0	0	0	0	0	0	0
MADISON-COMM SVCS	0	0	0	0	0	0	0
MADISON-CDBG	0	0	0	0	0	0	0
UNITED WAY ALLOC	0	0	0	0	0	0	0
UNITED WAY DESIG	0	0	0	0	0	0	0
OTHER GOVT	0	0	0	0	0	0	0
FUNDRAISING DONATIONS	0	0	0	0	0	0	0
USER FEES	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0
TOTAL REVENUE	0	0	0	0	0	0	0

REVENUE SOURCE	2011 PROPOSED PROGRAMS CONT.						Non-City
	L						
DANE CO HUMAN SVCS	0						57,545
DANE CO CDBG	0						0
MADISON-COMM SVCS	0						0
MADISON-CDBG	0						0
UNITED WAY ALLOC	0						0
UNITED WAY DESIG	0						4,000
OTHER GOVT	0						0
FUNDRAISING DONATIONS	0						20,500
USER FEES	0						0
OTHER	0						75,000
TOTAL REVENUE	0						157,045

**AGENCY ORGANIZATIONAL PROFILE**

**4. AGENCY MISSION STATEMENT**

600 characters (with spaces) Movin' Out, in partnership with people with disabilities and their allies, creates and sustains community-integrated, safe, affordable housing solutions.

**5. AGENCY EXPERIENCE AND QUALIFICATIONS**

6000 characters (with spaces) The purpose of Movin' Out is to find housing solutions that are both affordable and sustainable for low income households. Movin' Out has provided housing counseling services to more than 5,000 households statewide and has helped more than 1200 households to become first time homebuyers or rehab their existing home. Staff provide individualized, comprehensive housing counseling in order to assure that the best housing plan is put in place to address stability, safety, affordability, accessibility and community integration. Movin' Out has had a rental program including ownership and management of rental units since 2006. However it is the staff qualifications, expertise and their years of experience that have assured Movin's Out success. Movin' Out has developed and broadened its array of services from offering housing counseling and down payment assistance in 1997 to include a rehab program, a rental development program, property management services, and a pooled housing trust. Since 1997 Movin' Out has made more than \$7 million dollars of down payment and housing rehab assistance available to households in Wisconsin in the form of forgivable and low cost loans. Movin' Out has participated in housing developments in Madison and Sun Prairie and in 2009 secured 1.5 million dollars in HUD 811 funding to create 11 units of rental housing on Madison's East side. Movin' Out is also engaged in a new tax credit housing development in Stoughton, WI and has rental properties outside of Madison, in Dane, Washington, Milwaukee and Shawano Counties. In 2004 Movin' Out was instrumental in creating the country's first pooled housing trust which enables a household to turn its property over to Movin' Out when the parents of an adult child with a disability can no longer provide the necessary care of the home but want that child to retain residency until his or her death. After the child's death, the trust retains the property in perpetuity to provide an affordable rental option to other people with disabilities. Movin' Out is highly regarded with competent staff and a long list of achievements. (See program experience and qualifications for additional information.)

**6. AGENCY GOVERNING BODY**

How many Board meetings were held in 2009?

	6
How many Board meetings has your governing body or Board of Directors scheduled for 2010?	6
How many Board seats are indicated in your agency by-laws?	11

How many Board meetings has your governing body or Board of Directors scheduled for 2010?

How many Board seats are indicated in your agency by-laws?

Please list your current Board of Directors or your agency's governing body.

<b>Name</b>	<b>Jean MacCubbin, President</b>				
Home Address	3530 Heather Crest, Madison WI 53705				
Occupation	State of Wisconsin				
Representing	Government				
Term of Office		From:	10/2008	To:	10/2010
<b>Name</b>	<b>Maureen Arcand, Member</b>				
Home Address	2610 Myrtle St, Madison 53704				
Occupation	Advocate				
Representing	Disabilities				
Term of Office		From:	10/2009	To:	10/2011
<b>Name</b>	<b>Jim Carter, Vice President</b>				
Home Address	4949 W Brown Deer Rd, Milwaukee WI 53223				
Occupation	Legal Counsel, Vice President, Bank Mutual, Milwaukee WI				
Representing	Lending				
Term of Office		From:	10/2008	To:	10/2010
<b>Name</b>	<b>Howard Cagle</b>				
Home Address	710 N High Point Rd, Madison WI 53705				
Occupation	Mortgage lender, Capitol Bank, Verona				
Representing	Lending				
Term of Office		From:	10/2008	To:	10/2010
<b>Name</b>	<b>Susan Helgesen</b>				
Home Address	2406 Independence Lane, #101, Madison 53704				
Occupation	Actor, Advocate				
Representing	Disabilities, Movin' Out Homeowner				
Term of Office		From:	10/2008	To:	10/2010
<b>Name</b>	<b>Sinikka Santala</b>				
Home Address	17 S Yellowstone, Madison 53705				
Occupation	Retired government official				
Representing	Long term care				
Term of Office		From:	10/2009	To:	10/2011
<b>Name</b>	<b>Nino Pedrelli</b>				
Home Address	3755 Glenhurst, St Louis Park, MN 55416				
Occupation	President of Development Corporation				
Representing	Housing development; parent of child with disability				
Term of Office		From:	10/2008	To:	10/2010
<b>Name</b>	<b>Mary Skadah</b>				
Home Address	800 Wisconsin St, Eau Claire WI 54703				
Occupation	Parent Educator				
Representing	Parents of children with disabilities				
Term of Office		From:	10/2009	To:	10/2011

AGENCY GOVERNING BODY cont.

<b>Name</b>	<b>Arlyn Sandow</b>				
Home Address	1459 E Main St, Madison WI 53703				
Occupation	City employee				
Representing	Movin' Out homeowner, low income, disability				
Term of Office		From:	10/2009	To:	10/2011
<b>Name</b>	<b>Carol Keen</b>				
Home Address	135 S 84th St, Milwaukee WI				
Occupation	Property/Asset Manager				
Representing	Housing; property management				
Term of Office		From:	10/2009	To:	10/2011
<b>Name</b>	<b>Ron Miller</b>				
Home Address	2225 Westbrook Lane, Madison WI 53711				
Occupation	Housing Inspector				
Representing	low income, family member w/ disability				
Term of Office		From:	10/2008	To:	10/2010
<b>Name</b>					
Home Address					
Occupation					
Representing					
Term of Office		From:	mm/yyyy	To:	mm/yyyy
<b>Name</b>					
Home Address					
Occupation					
Representing					
Term of Office		From:	mm/yyyy	To:	mm/yyyy
<b>Name</b>					
Home Address					
Occupation					
Representing					
Term of Office		From:	mm/yyyy	To:	mm/yyyy
<b>Name</b>					
Home Address					
Occupation					
Representing					
Term of Office		From:	mm/yyyy	To:	mm/yyyy
<b>Name</b>					
Home Address					
Occupation					
Representing					
Term of Office		From:	mm/yyyy	To:	mm/yyyy

AGENCY GOVERNING BODY cont.

Name

Home Address

Occupation

Representing

Term of Office

From: mm/yyyy

To: mm/yyyy

Name

Home Address

Occupation

Representing

Term of Office

From: mm/yyyy

To: mm/yyyy

Name

Home Address

Occupation

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Term of Office

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Occupation

Representing

Term of Office

From: mm/yyyy

To: mm/yyyy

Name

Home Address

Occupation

Representing

Term of Office

From: mm/yyyy

To: mm/yyyy

## 7. STAFF-BOARD-VOLUNTEER DEMOGRAPHICS

Indicate by number the following characteristics for your agency's current staff, board and volunteers.

Refer to application instructions for definitions. You will receive an "ERROR" until completing the demographic information.

DESCRIPTOR	STAFF		BOARD		VOLUNTEER	
	Number	Percent	Number	Percent	Number	Percent
<b>TOTAL</b>	10	100%	11	100%	62	100%
<b>GENDER</b>						
MALE	5	50%	5	45%	34	55%
FEMALE	5	50%	6	55%	28	45%
UNKNOWN/OTHER	0	0%	0	0%	0	0%
TOTAL GENDER	10	100%	11	100%	62	100%
<b>AGE</b>						
LESS THAN 18 YRS	0	0%	0	0%	2	3%
18-59 YRS	9	90%	8	73%	54	87%
60 AND OLDER	1	10%	3	27%	6	10%
TOTAL AGE	10	100%	11	100%	62	100%
<b>RACE*</b>						0
WHITE/CAUCASIAN	9	90%	11	100%	51	82%
BLACK/AFRICAN AMERICAN	0	0%	0	0%	9	15%
ASIAN	0	0%	0	0%	0	0%
AMERICAN INDIAN/ALASKAN NATIVE	0	0%	0	0%	0	0%
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER	1	10%	0	0%	2	3%
MULTI-RACIAL:	0	0%	0	0%	0	0%
Black/AA & White/Caucasian	0	0%	0	0%	0	0%
Asian & White/Caucasian	0	0%	0	0%	0	0%
Am Indian/Alaskan Native & White/Caucasian	0	0%	0	0%	0	0%
Am Indian/Alaskan Native & Black/AA	0	0%	0	0%	0	0%
BALANCE/OTHER	0	0%	0	0%	0	0%
TOTAL RACE	10	100%	11	100%	62	100%
<b>ETHNICITY</b>						
HISPANIC OR LATINO	0	0%	0	0%	0	0%
NOT HISPANIC OR LATINO	10	100%	11	100%	62	100%
TOTAL ETHNICITY	10	100%	11	100%	62	100%
<b>PERSONS WITH DISABILITIES</b>	3	30%	3	27%	9	15%

\*These categories are identified in HUD standards.



8. AGENCY EXPENSE BUDGET

This chart describes your agency's total expense budget for 3 separate years.

Where possible, use audited figures for 2009 Actual. The 2010 Budget and 2011 Proposed Budget will autofill from information you provided elsewhere in the application.

Account Description	2009 ACTUAL	2010 BUDGET	2011 PROPOSED
<b>A. PERSONNEL</b>			
Salary	315,722	318,880	322,069
Taxes	29,033	27,328	27,876
Benefits	36,110	36,357	39,838
<b>SUBTOTAL A.</b>	<b>380,865</b>	<b>382,565</b>	<b>389,783</b>
<b>B. OPERATING</b>			
All "Operating" Costs	211,564	275,476	300,685
<b>SUBTOTAL B.</b>	<b>211,564</b>	<b>275,476</b>	<b>300,685</b>
<b>C. SPACE</b>			
Rent/Utilities/Maintenance	34,115	34,651	36,336
Mortgage (P&I) / Depreciation / Taxes	0	0	0
<b>SUBTOTAL C.</b>	<b>34,115</b>	<b>34,651</b>	<b>36,336</b>
<b>D. SPECIAL COSTS</b>			
Assistance to Individuals	1,106,048	1,427,482	1,603,200
Subcontracts, etc.	0	0	0
Affiliation Dues	0	0	0
Capital Expenditure	0	1,770,000	1,721,000
Other:	0	0	0
<b>SUBTOTAL D.</b>	<b>1,106,048</b>	<b>3,197,482</b>	<b>3,324,200</b>
<b>SPECIAL COSTS LESS CAPITAL EXPENDITURE</b>	<b>1,106,048</b>	<b>1,427,482</b>	<b>1,603,200</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,732,592</b>	<b>2,120,174</b>	<b>2,330,004</b>
<b>E. TOTAL CAPITAL EXPENDITURES</b>	<b>0</b>	<b>1,770,000</b>	<b>1,721,000</b>

9. PERSONNEL DATA: List Percent of Staff Turnover

0.0%

Divide the number of resignations or terminations in calendar year 2009 by total number of budgeted positions.

Do not include seasonal positions. Explain if you had a 20% or more turnover rate in a certain staff position/category.

Discuss any other noteworthy staff retention issues, or policies to reduce staff turnover.

600 characters (with spaces) There has been no staff turnover at Movin' Out since 2005.





ORGANIZATION:

Movin' Out, Inc.

PROGRAM BUDGET

1. 2010 BUDGETED

REVENUE SOURCE	SOURCE TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	57,545	31,650	23,018	2,877	0
DANE CO CDBG	0	0	0	0	0
UNITED WAY ALLOC	4,000	2,992	800	208	0
UNITED WAY DESIG	4,000	2,992	800	208	0
OTHER GOVT	0	0	0	0	0
FUNDRAISING DONATIONS	20,500	11,275	8,200	1,025	0
USER FEES	0	0	0	0	0
OTHER	93,300	51,315	37,320	4,665	0
<b>TOTAL REVENUE</b>	<b>179,345</b>	<b>100,224</b>	<b>70,138</b>	<b>8,983</b>	<b>0</b>

2. 2011 PROPOSED BUDGET

REVENUE SOURCE	SOURCE TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	57,545	31,650	23,018	2,877	0
DANE CO CDBG	0	0	0	0	0
UNITED WAY ALLOC	0	0	0	0	0
UNITED WAY DESIG	4,000	2,200	1,600	200	0
OTHER GOVT*	0	0	0	0	0
FUNDRAISING DONATIONS	20,500	11,275	8,200	1,025	0
USER FEES	0	0	0	0	0
OTHER**	75,000	41,250	30,000	3,750	0
<b>TOTAL REVENUE</b>	<b>157,045</b>	<b>86,375</b>	<b>62,818</b>	<b>7,852</b>	<b>0</b>

\*OTHER GOVT 2011

Source	Amount	Terms
	0	
	0	
	0	
	0	
	0	
<b>TOTAL</b>	<b>0</b>	

\*\*OTHER 2011

Source	Amount	Terms
Property Management Income	39,000	
Property Revenue	36,000	
	0	
	0	
	0	
<b>TOTAL</b>	<b>75,000</b>	