



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved MADISON PUBLIC LIBRARY BOARD

Thursday, March 5, 2015

4:30 PM

Goodman South Madison Library, 2222 S. Park St.

CALL TO ORDER / ROLL CALL

Present: 6 - Nancy L. Kieraldo; Jaime A. Healy-Plotkin; Tracy K. Kuczenski; Eve Galanter; Megan K. Jackson and Gregory Markle

Absent: 1 - Sheri Carter

Excused: 1 - Larry Palm

Also present: Greg Mickells, Catherine Duarte, Mark Benno, Janetta Pegues, Susan Lee, Deb Lehnherr, Sarah Lawton

A quorum was present and the meeting was properly noticed.

Tracy Kuczenski called the meeting to order at 4:35 p.m.

APPROVAL OF MINUTES

A motion was made by Galanter, seconded by Healy-Plotkin, to Approve the Minutes. The motion passed by voice vote/other.

PUBLIC COMMENT

There was none.

DISCLOSURES AND RECUSALS

There was none.

BOARD MEMBER EXCHANGE

Tracy Kuczenski asked for input regarding changing the start time of the library board meetings from 4:30 p.m. to a later start time. Board members agreed it would be beneficial with their schedules to start the meetings later. It was suggested that it may also be easier for members of the public to attend meetings with a later start time. A meeting time of 5:00 p.m. was suggested. A vote to change the start time to 5:00 pm beginning in May will be on the April agenda.

Please note that the April 2nd meeting will still begin at 4:30 p.m.

Sheri Carter arrived during the discussion at 4:40 p.m.

Present: 7 - Nancy L. Kieraldo; Jaime A. Healy-Plotkin; Tracy K. Kuczenski; Sheri Carter; Eve Galanter; Megan K. Jackson and Gregory Markle

Excused: 1 - Larry Palm

PRESENTATION OF PUBLIC ENGAGEMENT PLAN

A power point presentation by Library Planner Catherine Duarte detailed the East Side Public Engagement Community Conversations which will be rolled out over the next few months. These are surveys which can be done in groups or by individuals. Duarte will also be conducting extensive patron interviews.

ACCEPTANCE OF DIRECTOR'S REPORT

Greg Mickells shared that he was asked by Mayor Soglin to serve as one of three city department heads appointed to the Employee Relations Committee. This committee will hear grievances related to the new employee handbook.

Tracy Kuczenski left the meeting at 6:05 p.m. prior to the vote on the Director's Report. Greg Markle assumed the role of meeting chair.

Present: 6 - Nancy L. Kieraldo; Jaime A. Healy-Plotkin; Sheri Carter; Eve Galanter; Megan K. Jackson and Gregory Markle

Excused: 2 - Larry Palm and Tracy K. Kuczenski

[37447](#) February 2015 Director's Report

A motion was made by Markle, seconded by Jackson, to Approve. The motion passed by voice vote/other.

LIBRARY TRUST FUND UPDATE

City Treasurer Dave Gawenda has requested direction from the Library Board regarding the amount of liquid assets kept in this account. Currently there is approximately \$ 142,000. Board members agreed it would be beneficial to earn more on the account by having as little liquid cash as possible. It was determined that \$ 40,000 would cover most catastrophic events and to maintain that level of liquid assets in the account. Greg Mickells will report back to Dave Gawenda.

UPDATE ON FINANCIAL STATEMENTS

Deb Lehnherr announced that final 2014 numbers are not available yet due to the transition to the City's new accounting software. Statements should be available for next month's meeting.

APPROVAL OF 2014 DPI PUBLIC LIBRARY ANNUAL REPORT

[37452](#) 2014 DPI Public Library Annual Report

A motion was made by Kieraldo, seconded by Carter, to Approve. The motion passed by voice vote/other.

FACILITIES REPORT

Mark Benno has received the first report back from the engineers regarding the Central stairs. It appears there was too much water used and the cracks in the stairs are going all the way through the concrete. Indications are that the stairs will need to be replaced.

Installation of the new rooftop heating units at Alicia Ashman is complete.

FRIENDS REPORT

Greg Markle reported that Pinney had a very successful book and bake sale raising \$ 3000 dollars.

FOUNDATION REPORT

There was no report.

SOUTH CENTRAL LIBRARY SERVICE REPORT

Jaime Healy-Plotkin advised that negotiations are continuing with Jefferson County.

DANE COUNTY LIBRARY SERVICE REPORT

Dane County Library Service Director Tracy Herold will be attending the May 7th meeting.

ADJOURNMENT

A motion was made by Galanter, seconded by Kieraldo, to Adjourn. The motion passed by voice vote/other.

The meeting was adjourned at 6:20 p.m.