

**STATUTORY RESOURCE SERVICES AGREEMENT FOR 2020**

**ARTICLE I: INTENT**

The Madison Public Library (hereinafter referred to as MPL) agrees to remain a member in good standing of the South Central Library System (hereinafter referred to as SCLS) for the duration of this contract. MPL further agrees to fulfil all the responsibilities required for system membership in accordance with the signed membership agreement between MPL and SCLS and in compliance with Chapter 43 of the Wisconsin Statutes. In return, SCLS agrees to provide to MPL the full range of goods and services offered to other member public libraries on the same basis as those goods and services are offered to those other member public libraries.

The provisions which follow are intended to formalize the relationship for the provision of resources by MPL to SCLS member libraries and the referral or routing of reference and interlibrary loan requests by MPL pursuant to Wisconsin Statutes, Section 43.24(2)(b) and (d) for the period January 1 through December 31, 2020. All payments between MPL and SCLS for the services specified in this contract shall be in accordance with, and limited to, the specific terms of this contract unless such terms are altered, in writing, by mutual agreement of both parties involved.

**ARTICLE II: RESOURCE LIBRARY SERVICES**

A. Backup Reference and Interlibrary Loan Services ..... \$190,148

MPL agrees to provide the backup reference and interlibrary loan services specified in S.43.24(2)(b), and to refer or route reference and interlibrary loan requests pursuant to S.43.24(2)(d) in return for the sum indicated above. This sum is intended to cover the general costs of this service, including ILLiad, and excluding OCLC charges.

MPL agrees to accept requests for materials or information from all SCLS member public libraries, to utilize collections to which MPL shall have direct access to complete these requests if possible, to verify remaining requests according to the guidelines established by the Division for Libraries and Technology and to refer these remaining requests for completion to such other member, area, state and national resources as shall be required.

MPL will also route materials received for the completion of interlibrary loan requests to the library or agency requiring them in cases where an automatic routing mechanism is not already in place. MPL will further accept requests referred into the SCLS area from other areas of the state in accordance with Division for Library Services guidelines and practices and insofar as this is deemed practical by SCLS, and either fill such requests directly or refer them to the proper member and area level resources for completion. The requests which MPL is expected to handle as an interlibrary loan clearinghouse under this section do not include those which may be completed by one member library loaning material directly to another through the mechanism of the shared automated resource sharing system.

MPL agrees to complete these requests or to determine that they cannot be completed with the information, materials, and/or expertise at hand, and to provide the information, materials, and/or copies necessary to such completion or the notice that such completion is not possible to the requesting library within an average of five working days, and for 90% of requests received within a maximum of seven days, of the receipt of such requests. Completion is defined to include the placing of holds or reserves, the supplying of information and/or materials, and the referral of requests to other libraries. Status reports to requesting libraries must indicate the actions initiated to complete the request within the specified timeframe.

MPL agrees to continue to provide to SCLS the results of their semi-annual interlibrary loan report, and to gather such other statistics, conduct such studies, and create such reports concerning its activities as a

system resource library as shall from time to time be requested by SCLS and shall be deemed reasonable and proper by both parties.

In return for the sum determined above, MPL will assume costs of providing this service, including quarters, staffing, equipment, communication costs, copying, and postage. SCLS will pay OCLC costs beyond what is covered by State contract, with the exception of ILLiad.

**ARTICLE III: OTHER PROVISIONS**

A. Payment Schedule

SCLS will pay MPL for the services specified above in two instalments not later than the day following the SCLS Board meetings in the months of August and November, 2020.

B. Reopener and Future Contracts

Negotiations for renewal or revision of this contract for 2021 shall be begun no later than September 1, 2020. This contract may be modified during 2020 by mutual written consent of both parties.

C. Term of Contract

The term of this contract shall be January 1 through December 31, 2020, inclusive. If no agreement for 2020 can be reached through the negotiation process, this contract can be extended through 2021 by the Division for Libraries and Technology of the Department of Public Instruction in accordance with S.43.16(1)(a).

D. Contract Acceptance

Final acceptance of this agreement by SCLS is subject to the approval of this agreement and of the revised 2020 SCLS Annual Plan for Services by the Division for Libraries and Technology of the Department of Public Instruction.

SIGNED: SOUTH CENTRAL LIBRARY SYSTEM

By: Mary J. Nelson Vice President  
President of the Board *Signing for the Board*

Date: June 27, 2019

SIGNED: MADISON PUBLIC LIBRARY

By: \_\_\_\_\_  
President of the Board

Date: \_\_\_\_\_