

League of Wisconsin Municipalities

Below are the two courses we are currently developing specifically for Wisconsin's governing body members, to be deployed starting April 2023.

These workshops were developed with Madison in mind but will be offered to other League members.

There would be no fee for the League to share these trainings with the governing body in Madison.

Please let me know if you have any questions.

Thanks,
Elizabeth

Navigating Your Lane: Tips for Municipal Officials

Elected officials and municipal employees alike are dedicated to serving their communities as effectively and efficiently as possible. At times, challenging situations arise between elected officials and municipal staff due to a lack of training or clear understanding of their respective roles and responsibilities. This 90-minute workshop will explore several local government scenarios in which staff, or an elected official is acting outside their lane.

By participating in this workshop, you will learn how to:

- Avoid crossing too far beyond policy development into implementation
- Better understand the governing body's authority and relationship with municipal staff
- Best communicate requests and directives to municipal employees
- Become familiar with resources and training to inform elected officials on appropriate actions and behaviors within their roles

Managing Constituent Relationships

Municipal governing body members have no defined individual statutory responsibilities under Wisconsin State Law. Members operate together as a legislative collective. However, constituents have expectations of you once elected to local government. This 60-minute workshop will share best practices on how elected body members manage their constituent relationships.

By participating in this workshop, you will learn:

- Your unique position for setting the tone of civic life in your community and ways to foster trust and confidence in local government
- How to set expectations with constituents on your role within your municipal governing body
- Best practices for communicating municipal initiatives with your constituents
- Best practices for responding to constituent inquiries

Background:

Elizabeth Yanke, Member Services Director at the League of Wisconsin Municipalities and the League of Wisconsin Municipalities Mutual Insurance (LWMMI) connects with staff and elected officials from member municipalities. She listens to needs and highlights services that match specific needs. Elizabeth hosts and moderates League web programming.

As part of her role, Elizabeth offers workplace training for managers and employees of LWMMI insured members. These programs can engage and retain valuable talent. Workshops can be customized and are delivered in interactive format for retained learning.

Most recently Elizabeth has been traveling across Wisconsin delivering LWMMI Management Skills Academy for League insured members. Over 150 local government management staff have participated in this full day management training and more offerings are being scheduled for 2023.

In partnership with other League staff Elizabeth is now offering content specific to Wisconsin's local elected officials. These offerings are complementary to the current and legacy League trainings offered.

Elizabeth Yanke has worked for Abbott Labs, Amyris, and an Intel Corporation subsidiary in Strategic Human Resources roles. Elizabeth traveled globally facilitating *Managing At Intel* a management fundamentals multi-day training that led to common language and management practices used by Intel's 30,000 people managers.

Elizabeth has managed diversity and inclusion initiatives, organizational change projects, employee engagement and retention programs. She holds a B.A. in Communication Arts from Judson University, Elgin, IL, and MBA from University of Phoenix.