

Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, September 8, 2011

4:30 PM

Madison Water Utility
119 E. Olin Avenue
Conference Room A and B
Madison WI 53713

NOTE MEETING START TIME OF 4:30 P.M.

1. CALL TO ORDER / ROLL CALL

Present: 5 -

Ald. Matthew J. Phair; Denise Duranczyk; Susan J. Zahner; Judith M. Wilcox and Patricia A. Lasky

Excused: 1 -

Alan I. Schwartzstein

ALSO EXCUSED: Lori Kay

OTHERS PRESENT: Janel Heinrich, David Caes, Doug Voegeli, Pamela Abel (recorder)

2. APPROVAL OF MINUTES

This was Approve the Minutes

3. PUBLIC COMMENT - 5 minutes per speaker - None

NEW BUSINESS - 15 minutes - ACTION Items

4. [23802](#) Board of Health Resolution #2011-10 Recognizing Sharon Alden

Attachments: [Board Resolution 2011-10 Recognizing Sharon Alden.pdf](#)

This Board of Health Resolution was Grant Final Approval by the Board of Health

5. [23814](#) Board of Health Resolution #2011-12 WIC Infrastructure Grant

Attachments: [Board of Health Resolution 2011-12 WIC Infrastructure Grant.pdf](#)

This Board of Health Resolution was Grant Final Approval by the Board of Health

Referral from City Common Council

6. [23709](#) Amending Section 1.08(3)(a) of the Madison General Ordinances to establish bail deposit amounts for the third and fourth violations of permitting dogs and cats to run at large unless under control of a person.

A motion was made by Duranczyk, seconded by Ald. Phair, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

7. **CHAIR'S REPORT - Susan Zahner - 5 minutes**

[23805](#) 2012 Budget Hearings/Meetings

Attachments: [2012 BUDGET HEARINGS.pdf](#)

Zahner thanked staff for providing a list of upcoming budget hearings and talking points for those meetings. Heinrich will present the department budget tonight to the County Board. Zahner will accompany her. It was recommended that it be made clear that the department is at bare bones and next year we could be looking at cutting programs. Also, staff should provide a department budget handout to County Board Supervisors, in addition to the verbal presentation at tonight's meeting. Wilcox or Lasky will attend the Board of Estimates meetings in October. At the October Board meeting, members can go over who will cover the rest of the meeting dates.

8. **INTERIM DIRECTOR'S REPORT - Janel Heinrich - 5 minutes**

The staff move to the Atrium was delayed to mid-September. Some staff from CCB 3rd floor and have moved to the 5th floor public health office. The previous director's office and a few remaining staff will move to the 5th floor in October. We are looking at how to accomplish our work and move forward given our compromised staffing, especially in the TB and ACD programs. This includes evaluating teams to possibly reconfigure in order to maintain current staffing ability.

DIVISION REPORTS - 10 minutes

9. Operations - David Caes

Caes submitted the budget as approved by the Board. The county has implemented a time away program where the employee can request time off and the cost is spread over the entire year. In the department, 38 staff requested 1925 hours. It is unclear what will happen to savings generated by this program. Recruitment for the director is moving along and going well. Caes thanked Wilcox and Lasky for helping grade the applications. The clinic space is nearing completion and staff should be able to move by the end of the month.

- 10. Community Health - Janel Heinrich - Included with Interim Director's Report
- 11. Environmental Health - Doug Voegeli

Madison Kipp and DNR are working together to clean up the contamination and resolve the soil problems. There is another environmental program in the Regent Street area. Recent construction uncapped an underground storage tank, which is now leaking. Clean up methods are being explored. There have been several restaurant fires recently. The next Safe Food Advisory Committee meeting is scheduled for Tuesday, September 13.

REPORTS OF STANDING AND SPECIAL COMMITTEES - 10 minutes

- 12. Budget - Judy Wilcox - 5 minutes
 - 12.a. [23807](#) Budget Committee Meeting Minutes August 24, 2011
 - Attachments:** [DRAFT Minutes Budget Committee 8 24 11.pdf](#)
- 13. Executive - Susan Zahner - 5 minutes
 - 13.a. [23808](#) Executive Committee Meeting Minutes August 24, 2011
 - Attachments:** [Executive Committee DRAFT Minutes 8 24 11.pdf](#)
- 14. Personnel - Pat Lasky
- 15. Bylaws - Pat Lasky
- 16. Administrative Hearing - Lori Kay

ADJOURNMENT at 5:05 p.m.

This was Adjourn