

City of Madison
Meeting Minutes - Final
AFFIRMATIVE ACTION COMMISSION

City of Madison
Madison, WI 53703
www.cityofmadison.com

Tuesday, February 8, 2005

5:00 PM

Room LL120, MMB

1 Call to Order

Staff Present: Enis Ragland, Robin Bloom

Present: Alderperson Brian Benford, Jennifer L. Drew, Malika S. Monger, Joseph R. Clausius, Richard Scott, Sr., Linda F. Hoskins, Victoria S. Selkove and Lendell S. Alston

Absent: Arlette Kambwa and Bhavani "Shree" Sridharan

Excused: Mary M. Lin, Angela R. Russell and Tracey A. Caradine

2 Approval of Minutes of December 14, 2004

B. Benford moved, V. Selkove seconded. Motion passed unanimously.

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3 Public Comment - (5 minutes)

none

4 AAD Director Report - E. Ragland

*** AAD Update**

***AAD in process of putting together 2004 Annual report.**

*** Kicked off AASPIRE intern program. Depts interested in having interns are being asked to put together Position Descriptions so candidates can be recruited for specific departments' needs.**

***Staff putting together Frequently Asked Questions (FAQ) with each AAD unit having a section. Will be on the web site and Commissioners will get a hard copy.**

***AAD has a contract with Gladis Benavides, Benavides Enterprises, Inc. for a City AA plan. Staff will be taught what they need to do in the future. This report will be available on-line and Commissioners will get a hard copy. The AAC approves the report first.**

***Web site being looked at for updating and to see what should be translated into Spanish.**

***Disability Rights Specialist position is being filled. The process was explained to the Commissioners.**

* Office Update

**Carpet completely done & staff has now returned to office.*

**Quarterly meeting with Mayor was held in the AAD office.*

**One staff member out since December should be back by end of this month.*

* **Civil Rights Compliance Plan**

**AAD is proposing to do one document - Civil Rights Compliance plan and the City-wide AA plan. Discussion was held on a City related issue involving HUD.*

* Quarterly Report

**Direct any questions that come up to E. Ragland.*

5 Common Council Update - B. Benford (5 minutes)

Dept. of Civil Rights forums are big issue. B. Benford feels privileged to be serving on the Ad Hoc Comm. After forums, Ad Hoc Comm. will develop a report to go to Common Council. There are two post-forum mtgs. that are open to public. He has been surprised at the low turn-out at forums. Discussion on the Big Box Ord. has been delayed for 60 days. Lobbyist Legislation is being discussed. B. Benford is up for re-election.

6

Amending Section 3.60(2) of the Madison General Ordinances to permit that the Reverend Doctor Martin Luther King, Jr. Humanitarian Award may be presented to non-City of Madison residents.

Motion made by L. Hoskins, seconded by Alder Benford, this matter be recommended to Council to refer (Report to Officer).

Amend language to allow non-city residents to be eligible. Motion passed unanimously. The motion passed by acclamation.

This matter was RECOMMEND TO COUNCIL TO REREFER - REPORT OF OFFICER to the COMMON COUNCIL. The motion passed.

Present: Alderperson Brian Benford, Jennifer L. Drew, Malika S. Monger, Joseph R. Clausius, Richard Scott, Sr., Linda F. Hoskins, Victoria S. Selkove and Lendell S. Alston

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7 AAD/EOC Dept. Reorganization (20 minutes)

A. Russell started a new job yesterday in the Governor's office & staff were requested to be at the Governor's Budget presentation. E. Ragland referred to the e-mail A. Russell sent to the AAC. Discussion was held on Commission representation of their views. E. Ragland told Commission it takes 11 votes from the Common Council for the Mayor's proposal to pass and 15 votes to remove it from the Budget. B. Benford strongly encouraged everyone to become involved. When materials are available, they will be provided to the Commissioners.

8 Discussion of AAC Work Plan for 2004-2005 - next agenda

9 Compliance Thank You Letters to Departments - next meeting

10 New Business Items - none

11 Adjournment

**A motion was made by Alderperson Benford, seconded by Hoskins, to Adjourn.
The motion passed by acclamation.**

If a quorum (six Commissioners) is not reached by 5:15 PM on the meeting day, the Commission cannot convene. Please contact the Department at 266-4802 or 266-4083 TTY within 48 hours of meeting if you need an interpreter or accommodation.