



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Amended BOARD OF PARK COMMISSIONERS

Wednesday, May 14, 2008

6:30 PM

1625 Northport Dr. (Warner Park Community
Recreation Center)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

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Please contact the Parks Division at 608-266-4711, TDD #866-704-2315.

I. CALL TO ORDER / ROLL CALL

II. APPROVAL OF MINUTES

Minutes of the Regular Meeting of April 9, 2008
RECOMMEND APPROVAL

III. PUBLIC COMMENT

(3 minute speaking limit for items not on the agenda)

IV. REPORTS

A. Alcohol and Related Behaviors in City Parks Ad Hoc Committee

- Minutes of June 25, 2007 Meeting*
- Minutes of November 8, 2007 Meeting*
RECOMMEND ACCEPTANCE
- Oral Report from May 5, 2008 Meeting – Emanuel Scarbrough*
INFORMATIONAL

B. Golf Committee Minutes of October 2, 2007

RECOMMEND ACCEPTANCE

C. Habitat Stewardship Committee

1. *Minutes of April 8, 2008 Meeting*

RECOMMEND ACCEPTANCE

2. *Report from Russ Hefty on Cherokee Marsh*

a. Aerial Photo Map from 1980

b. Aerial Photo Map from 2007

c. E-mail from Larry Nelson regarding Lake Elevations

d. Findings of Fact, Conclusions of Law and Order regarding Lake Levels dated January 18, 1979

INFORMATIONAL/GENERAL DISCUSSION/POSSIBLE RECOMMENDATION

3. *Endorse Motion from Habitat Stewardship Committee to be forwarded to Common Council*

A motion was made by Howell/Barker that a statement of support for the concept of maintaining Lake Mendota at a minimum summer level as an initial step in protecting the wetlands at Cherokee Marsh together with a longer term review of the entire lake level issue be forwarded to the County with a request for a response that would include a plan to stop the current loss of shoreline. MOTION CARRIED UNANIMOUSLY by Habitat Stewardship Committee.

RECOMMEND APPROVAL

4. *Oral Report by Barker from May 13, 2008 Meeting of Habitat Stewardship Committee*

D. President of the Park Commission

1. *Appointments to Habitat Stewardship Committee*
2. *Appointment to Long Range Planning Committee – Stephen Webster*
3. *Appointment to Warner Park Community Recreation Center Advisory Committee – JoAnn Walker (reappointment)*

E. Superintendent of Parks

1. *Written Report of Supervisor's Activities*

RECOMMEND APPROVAL

2. *Informational Items*

a. Superintendent of Parks Update

b. Park Ranger Update

c. Conditions relating to Sculpture in Hudson Park

F. Administrative Process

1. *A request has been made to discuss the procedure for sharing information regarding special events between Parks staff, the Park Commission and Alders in affected neighborhoods.*

INFORMATIONAL/GENERAL DISCUSSION/POSSIBLE RECOMMENDATION

2. *Possible Park Commission Retreat*

INFORMATIONAL/GENERAL DISCUSSION/POSSIBLE RECOMMENDATION

V. COMMUNICATIONS

- A. [10382](#) Correspondence from Barbara Gilligan and David Sample regarding destruction at Quann Park during Alliant Energy Center's use of dog park for overflow parking during the Midwest Horse Fair on April 18-20, 2008

1. *E-Mail from Larry Nelson dated April 23, 2007*

GENERAL DISCUSSION POSSIBLE RECOMMENDATION

B. Letter from Water Utility regarding Well Siting Issues

1. *Update by Larry Nelson*

REFERRAL TO JUNE MEETING

C. Proposed New Shelter at Tenney Park

1. *Introduction by Staff*
2. *Presentation by Friends Group*

RECOMMEND APPROVAL

- D. [10383](#) Request of Emily Reynolds dated April 30, 2008 requesting use of Olin Park on September 27, 2008 to host the National Lung Cancer Partnership *Free to Breathe* Lung Cancer 5K run/walk.

STAFF RECOMMENDS APPROVAL PROVIDED ORGANIZER'S COMPLIANCE WITH THE FOLLOWING CONDITIONS

1. *Aldermanic notification.*
2. *All park applications, permits, event deposits, insurance and fees will be reconciled and on file in the Park office at least one week prior to the event.*
3. *Sponsor will review all site plans with the West Parks Field Supervisor and agrees to comply with any and all site recommendations made by him.*
4. *Sponsor has reviewed the City of Madison Programmed Event related policies and procedures, will assume the responsibility of their conveyance to the event participants, and will assure the Parks Division that they will be upheld.*
5. *Sponsor will post a \$1,000 damage deposit with the Parks Division prior to the event and acknowledges that this organization will be responsible for any and all actual field renovation costs that may result from this event.*
6. *Sponsor will comply with all City Health Department regulations in regard to the serving of food to participants.*
7. *Sponsor will apply for a Parade Permit from the Madison Police Department.*

GENERAL DISCUSSION AND FINAL RECOMMENDATION

E. [10384](#)

Request of The Dane County Hawks, a new Adult Professional Minor League Football Team, to use the Warner Park dual use field (#2) for practices and games beginning in August through November 2009. The Dane County Hawks are requesting to use the field, to provide concessions but not beer or alcohol sales, to do colored field markings, requesting naming rights, to charge admission, and to put up temporary signs and banners of their sponsors that would hang over and on the chain-link fence and be taken down after each game.

STAFF RECOMMENDS APPROVAL FOR THE FIRST YEAR, PROVIDED ORGANIZER'S COMPLIANCE WITH THE FOLLOWING CONDITIONS

(NOTE: Approval for future years may be in the form of a Resolution and Contract.)

1. *No games will be scheduled the same day the Madison Mallards are also scheduled to play home games.*
2. *Use of the Warner Park Community Recreation Center must be scheduled directly with WPCRC and the appropriate fees paid to them.*
3. *The Park Commission must approve any proposed improvement(s) as well as any possible naming rights for the item(s).*
4. *Any signage or banners to be erected during the games must have Park Commission approval.*
5. *No beer or alcohol sales for the 2009 season will be allowed.*
6. *Any food and beverage concessions must have Park Commission approval.*
7. *Any field logos, markings, and colors must have Park Commission approval.*
8. *The Hawks will be responsible for providing their own equipment, including but not limited to, field lining equipment, sideline markers, down and chain markers, any Pylons, and Goal Post Padding.*
9. *Hawks are responsible for set-up, teardown, and clean up of the entire enclosed football facility and the parking lot following each practice and game.*
10. *Hawks are responsible for providing their own security at the games.*
11. *Hawks are responsible for providing a Certificate of Insurance prior to the first practice or game that names the City of Madison as an additional insured.*
12. *All applications, permits, deposits, fees, are to be reconciled and on file in the Park Office at least one week prior to the first event.*
13. *Hawks are responsible for aldermanic notification regarding their plans and intentions, including providing a practice and game schedule.*
14. *Hawks are responsible for contacting the East Parks Maintenance crew and do a pre-event walk through no less than one week prior to the first practice or game and agree to comply with any and all site recommendations made by them.*
15. *Hawks agree to cancel practices and/or games when the weather will adversely affect the turf.*
16. *Hawks will post a \$1,000 damage deposit with the Parks Division prior to the first practice or game and acknowledges that it will be responsible for any and all actual field renovation costs that may result from their practices and/or games. Further, if field restoration will be necessary Hawk understands that the Parks Division will develop and administer all renovation plans for the field that was used during the practices and/or games.*
17. *Hawks understands that the marketing and sale of all football team related merchandise on municipal parkland must be pre-approved by the Parks Division including the location and set-up of the vending sites. Further, all food and beverage concessions/vendors will comply with all City Health Department regulations. Hawks responsible for contacting the City Health Dept. to see if a Food Permit is necessary. Hawks are responsible for contacting the City Clerk's office to see if a Temporary Restaurant Permit is necessary. Commensurate vending fees and insurance must be resolved one week prior to the first practice.*
18. *Hawks are responsible for any ordering, placement, payment, and pickup of any*

portable toilets if necessary.

19. No temporary structures or amplification has been approved as part of this proposal. No digging or ground penetration is allowed at any time.

20. No parking on the grass at any time.

21. All parks close at 10:00 PM each night. Please schedule games accordingly to allow time for spectators to leave the park in a timely fashion. Any time extensions must have previous Park Commission approval.

GENERAL DISCUSSION AND FINAL RECOMMENDATION

- F. [09785](#) Accepting the proposal of Common Wealth Development for the redevelopment of the Garver Feed Mill and directing City staff to negotiate a development agreement with Common Wealth Development.
RECOMMEND APPROVAL

- G. [10075](#) Authorizing the Mayor and City Clerk to execute a lease with Camp Randall Rowing Club, Inc. for the Brittingham Boathouse located at 617 North Shore Drive.
1. Map of Premises
RECOMMEND APPROVAL

- H. [10011](#) Authorizing the Mayor and City Clerk to Execute a First Amendment to Deed of Easement from Edgewood, Inc. to the City of Madison Amending the Original Agreement Regarding Edgewood Drive.
RECOMMEND APPROVAL

- I. [10207](#) Authorizing the execution of an easement to the County of Dane for public pedestrian/bicycle path purposes across lands within Glacier Crossing Park, located at 3702 Ice Age Drive.
RECOMMEND APPROVAL

VI. NEW BUSINESS

A. **2008 Preliminary Capital Budget-to be distributed at meeting**

- 1. Staff Presentation*
GENERAL DISCUSSION and POSSIBLE RECOMMENDATION

- B. [10385](#) Removal of Illegal Pier on City Property across the street from 814 West Shore Drive
1. Memorandum from City Attorney/City Engineer
2. Affidavit of Gregory T. Fries
RECOMMEND APPROVAL

VII. OLD BUSINESS

- A. [10386](#) History of Warner Park Community Recreation Center Contract with MSCR
GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION

- B. [09550](#) Adopting the Stoughton Road Revitalization Project Plan and the goals, recommendations, and implementation steps contained therein as a supplement to the City's Comprehensive Plan.

1. *Presentation by Planning Staff*

GENERAL DISCUSSION AND FINAL RECOMMENDATION

VIII. ADJOURNMENT