

Formation of a Temporary Committee

Background: As you know there is an application process this summer to award two year contracts that would begin in January of 2011. While the contracts are managed by one organizational unit (Community Development Division), the funds flow through two different Committees (CSC and CDBG). For the most part this has not been an issue, but the potential difficulty arises when there are program areas that are funded by both committees. In the past this has resulted in some decisions that were not coordinated and some confusion and ill feelings on the part of applicants and committee members.

Recommendation: The Division believes we should resolve this before the application process begins. The Division recommends that a temporary committee be formed, made up of members of both the CSC and CDBG for the purposes of making application decisions on the overlap program areas of Neighborhoods and Adult Workforce. The recommendation is that the composition of the temporary committee to have two committee members from each appointed. This recommendation does several things: it is proactive and addresses a potential issue before the process begins, the size of the committee is a workable number for the purposes of the committee, and equal representation assures that each parent committee's interests are represented.

Motion: The CDBG Committee recommends the formation of a temporary committee for the sole purpose of evaluating and deciding applications for the upcoming application process in the program areas of Neighborhoods and Adult Workforce. The composition of the committee would be made up of two members of the CSC and two members of the CDBG.