

**DRAFT – MOST Timeline**  
(updated 11/5/13)

**Year 1 Fall 2013 -summer 2014**

1. Create internet based communication & document sharing for MOST -Nov
2. Establish structure & roles of the Coalition/Action Team/ Education Committee/Work Groups - Nov
3. Preliminary OST data & GIS Map (Stage 1) – Nov/Dec
4. Inventory of all community organizations contacted re: MOST – Nov & ongoing
5. Long-term & Short-term goals finalized – Nov/Dec
6. Work groups assigned duties - Dec
7. Research existing OST systems and develop a short list of cities and models of interest – provide a brief report and use as a springboard for the summit planning Nov/Dec
8. Establish a structure for youth, parent and community engagement - Jan
9. Learning Summit – Jan/Feb
10. Identify and vet characteristics of high-quality OST programs -Feb
11. Marketing Plan – Feb/March
  - a. Market Survey – April
  - b. Infographic – May
12. Create a charter for MOST – March
13. Examine research based-OST program quality standards recognized nationally and/or used by existing citywide MOST systems - May
14. OST Resource Map (Stage 2) June
15. Develop plan for web-based asset/resource map – June/July
16. Define scope of project and create white paper – July/August
17. Develop a logic model for MOST –July /August
18. Research Information Management System (IMS) - August
19. Develop initial membership guidelines for Coalition - Sept
20. Review & evaluate 2013-2014 goals, outputs & MOA – Sept/Nov

**Year 2 Fall 2014 -summer 2015**

1. Create 5 year MOST plan – goals and timeline
2. Create a business Plan
3. Update marketing plan
  - a. Create MOST webpage
  - b. Market webpage & MOST initiative
4. Information Management System (IMS) chosen with a roll-out plan
5. Intermediary (city/school district) chosen/affirmed – roles & responsibility
6. Web resource map up & running
7. Explore public-private partnerships

(Over)

**Year 3 Fall 2015 -summer 2016**

1. Implement IMS with OST partner organizations
2. First year of data is collected and analyzed

**Year 4 or 5 Fall 2016 -summer 2018**

1. Possibly roll-out OST IMS to County after-school clubs

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