



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft URBAN DESIGN COMMISSION

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Wednesday, December 18, 2024

4:30 PM

Virtual

CALL TO ORDER / ROLL CALL

Present: 6 - Marsha A. Rummel; David W.J. McLean; Shane A. Bernau; Rafeeq D. Asad; Nathaniel (Harry) Graham and Russell S. Knudson
Excused: 2 - Jessica Klehr and Anina Mbilinyi

APPROVAL OF MINUTES

A motion was made by Knudson, seconded by Graham, to Approve the Minutes of December 4, 2024. The motion passed by voice vote/other.

PUBLIC COMMENT

1. [81138](#) Public Comment
None.

DISCLOSURES AND RECUSALS

None.

AGENDA OVERVIEW

Jessica Vaughn gave an overview of the projects.

PUBLIC HEARING ITEMS

2. [86358](#) 215 N Fair Oaks Avenue - Comprehensive Design Review of Signage (CDR). (District 15)
A motion was made by Graham, seconded by Rummel, to Refer to the URBAN DESIGN COMMISSION meeting of 1/22/2025. The motion passed by voice vote/other.
3. [86168](#) 3837 E Washington Avenue (formerly addressed as 3913 Lien Road) - New Car Wash Facility in Urban Design District (UDD) 5. (District 3)
This item was approved as a consent item with the finding that all applicable standards are adequately addressed and with all the staff recommendations contained in the report, including that the continued review of lighting can be completed administratively.

The Secretary clarified that any signage exceptions outside of the code would have to come back to the

UDC.

**A motion was made by Asad, seconded by Knudson, to Grant Final Approval.
The motion passed by voice vote/other.**

UNFINISHED BUSINESS

4. [85970](#) 4520 East Towne Boulevard - Exterior Building Modifications in Urban Design District (UDD) 5. (District 17)

This item was approved as a consent item with the finding that all applicable standards are adequately addressed and with all the staff recommendations contained in the report.

**A motion was made by Asad, seconded by Knudson, to Grant Final Approval.
The motion passed by voice vote/other.**

5. [84855](#) 619-699 W Mifflin Street - New Multi-Family Residential Building in UMX Zoning. (District 4)

The Commission made a finding that the conditions of Initial Approval were met.

**A motion was made by Asad, seconded by McLean, to Grant Final Approval.
The motion passed by voice vote/other.**

NEW BUSINESS

6. [85976](#) 702 Randall Avenue - Public Building, Henry Vilas Zoo Giraffe Exhibit. (District 13)

This item was approved as a consent item with the finding that all applicable standards are adequately addressed and with all the staff recommendations contained in the report.

**A motion was made by Asad, seconded by Knudson, to Grant Final Approval.
The motion passed by voice vote/other.**

INFORMATIONAL PRESENTATION

7. [86359](#) 345 W Main Street - Major Amendment to an Approved Planned Development (PD) for the Construction of an Independent Living Facility for Capitol Lakes Retirement Community. (District 4)

The Urban Design Commission Received an Informational Presentation

SECRETARY'S REPORT

SCHEDULE OF MEETINGS

BUSINESS BY MEMBERS

8. [81137](#) 2024 Announcements, Questions and/or Considerations for Future Agendas (no other action to be taken under this item).

ADJOURNMENT

The meeting was Adjourned at 5:54 p.m. by unanimous consent.