



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved WATER UTILITY BOARD

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Tuesday, May 28, 2024

4:30 PM

119 E. Olin Ave.

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### CALL TO ORDER / ROLL CALL

President Delmore called the meeting to order at 4:33 PM. Krishna Kumar, Water Utility General Manager, served as chair. The agenda was posted in compliance with open meeting laws. Roll call was taken at 4:33 PM with Myadze, Delmore, Abrahamian, Callisto, Strozier, and Simon present. Roll call was taken at 5:09 PM with Myadze, Delmore, Abrahamian, Callisto, Strozier, Simon, and Latimer Burris present.

**Present:** 7 - Charles Myadze; Patrick E. Delmore; Robert J. Abrahamian; Eric J. Callisto; Ronesha Strozier; Debra R. Simon and Amani Latimer Burris

### APPROVAL OF MINUTES

**Motion by Simon, seconded by Myadze to approve the minutes of the April 25, 2024, Water Utility Board Meeting. Motion carried by roll call vote.**

**Ayes:** 4 - Charles Myadze; Patrick E. Delmore; Robert J. Abrahamian and Debra R. Simon

**Abstentions:** 1 - Eric J. Callisto

**Excused:** 1 - Amani Latimer Burris

**Non Voting:** 1 - Ronesha Strozier

### PUBLIC COMMENT

1. [16738](#) General Public Comment

There were no registrants.

### DISCLOSURES AND RECUSALS

None.

### NEW BUSINESS

### DISCUSSION ITEMS

2. [83052](#) Authorizing a non-competitive selection contract with Capitol Underground, Inc. for water main leak repair and excavation services

**Attachments:** [Attachment 1 - Memo - Non-Competitive Selection Contract.pdf](#)  
[Attachment 2 - Request for Bids 13026-0-2024-BG.pdf](#)  
[Attachment 3 - Non-Competitive Selection Request Form.pdf](#)  
[Attachment 4 - DRAFT Purchase of Services Contract.pdf](#)  
[83052 Reg Report.pdf](#)

**Motion by Callisto, seconded by Abrahamian, to approve a non-competitive selection contract with Capitol Underground, Inc. for water main leak repair and excavation services. Motion carried by voice vote. Returned to Lead (Finance Committee) with the recommendation for Approval at Common Council.**

### INFORMATIONAL ITEMS

3. [83587](#) Review of Recent Council Action Items

**Attachments:** [3A - File No. 83186 - Memo - MWU Roof Replacement.pdf](#)  
[3A - File No. 83186 - District 14 Exhibit Map.pdf](#)  
[3B - File No. 83180 - Memo - Amending Stevens Street Plans and Specs.pdf](#)  
[3B - File No. 83180 - Attch 1 - Stevens Street Board of Public Works Exhibit.](#)  
[3B - File No. 83180 - Attch 2 - Stevens Street Water Plan and Profile.pdf](#)  
[3C - File No. 83017 - Memo - Well 15 Project Subcontractor List.pdf](#)  
[3C - File No. 83017 - Well 15 Project Subcontractor List.pdf](#)

**Motion by Myadze, seconded by Delmore, to accept the report by Peter Holmgren, Lead Engineer, of recent council action items. Motion carried by voice vote.**

### REPORTS

4. [83560](#) Water Production Monthly Report

**Attachments:** [Item 4 - Memo - Water Production Report May 2024.pdf](#)  
[Item 4 - Attachment A - Daily and Cumulative Water Production May 2024.pdf](#)  
[Item 4 - Attachment B - Unit Well Capacity Utilization May 2024.pdf](#)

**Motion by Callisto, seconded by Simon, to accept the monthly Water Production report as presented by Joe Demorett, Water Production Manager. Motion carried by voice vote.**

5. [83561](#) Financial Conditions Monthly Report

**Attachments:** [Item 5 - Memo - Financial Conditions Report May 2024.pdf](#)  
[Item 5 - Attachment - Financial Conditions Report as of 4.30.24.pdf](#)

**Motion by Callisto, seconded by Simon, to accept the monthly financial report as presented by January Vang, Financial Manager. Motion carried by voice vote.**

6. [83562](#) Capital Projects Monthly Report

**Attachments:** [Item 6 - Memo - Capital Projects Monthly Report 2024-05-28.pdf](#)  
[Item 6 - Attachment - Capital Projects Monthly Report 2024-05-28.pdf](#)

Motion by Callisto, seconded by Simon, to accept the monthly Capital Projects report as presented by Pete Holmgren, Lead Engineer. Motion carried by voice vote.

7. [83563](#) Operations Monthly Report

**Attachments:** [Item 7 - Memo Monthly Operations report.pdf](#)  
[Item 7 - Monthly Operations Report May 2024.pdf](#)

Motion by Callisto, seconded by Simon, to accept the monthly Operations Report as presented by Peter Holmgren, Lead Engineer. Motion carried by voice vote.

8. [83564](#) Public Information Monthly Report

**Attachments:** [Item 8 - Memo - Public Information Report.pdf](#)  
[Item 8 - Attachment - Utility Highlights.pdf](#)

Motion by Callisto, seconded by Simon, to accept the Public Information monthly report as presented by Marcus Pearson, Public Information Officer. Motion carried by voice vote.

#### ADJOURN TO CLOSED SESSION

The following statement was read by President Delmore before convening into closed session, "The Water Utility Board may convene in closed session pursuant to Wis. Stats. §19.85(1)(c) when considering the following item, for the purpose of "considering [the]...performance evaluation data of..." the Water Utility General Manager, a "... public employee over which the [Board] has jurisdiction or exercises responsibility." If the Water Utility Board does convene in closed session as described above, upon completion of the closed session, notice is hereby given that it may reconvene in open session without waiting 12 hours, pursuant to Wis. Stats. Sec. 19.85(2)." For the reasons just stated, motion by Simon, seconded by Abrahamian, to convene in closed session. Motion carried by voice vote. Convened in closed session at 5:25 PM.

9. [83565](#) Annual Review of Madison Water Utility General Manager

This Miscellaneous was Discuss and Finalize

#### RECONVENE INTO OPEN SESSION

Motion by Simon, seconded by Callisto, to reconvene out of closed session. Meeting reconvened into open session at 5:36 PM.

10. [80952](#) Meeting Evaluation and Discussion

Attachments: [Board Self Eval Form.pdf](#)

Alder Myadze led the board self-evaluation.

#### ADJOURNMENT

Motion by Callisto, seconded by Myadze, to adjourn at 5:39 PM. Motion passed by voice vote.