



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved PERSONNEL BOARD

Wednesday, March 6, 2013

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

CALL TO ORDER / ROLL CALL

Others present: Emaan Abdel-Halim, Harper Donahue, Joe Grande, Tom Heikkinen, Jeanne Hoffman, Michael Lipski, Rick Marx, Greg Mickells, Sarah Olson

Present: 4 -
Darold D. Lowe; Malika S. Evanco; Julie A. Graziano and Judy J. Hughes

Excused: 1 -
Dana E. Denny

APPROVAL OF MINUTES

A motion was made by Ms. Hughes, seconded by Ms. Monger, to Approve the Minutes of the December 12, 2012 meeting. The motion passed by voice vote/other.

<http://madison.legistar.com/Calendar.aspx>

PUBLIC COMMENT

No public comment.

DISCLOSURES AND RECUSALS

No disclosures or recusals.

NEW BUSINESS

1. [29253](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "City Architect" in Compensation Group 18, Range 16, and creating the classification of "Architect 4" in Compensation Group 18, Range 12.

A motion was made by Ms. Monger, seconded by Ms. Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other. One motion was made for both legislative file numbers 29253 and 29237.

2. [29237](#) Recreate the position (642) of "City Architect" (CG18/R16) as an "Architect 4" (CG18/R12) and reallocate the incumbent (J. Whitney) to the new position in the Engineering Division budget.

A motion was made by Monger, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

3. [29204](#) Recreating position #4109 as an Engineer 4 in the Engineering budget and reallocating incumbent Kay Schindel to the new position.

A motion was made by Ms. Monger, seconded by Ms. Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

4. [29234](#) Reclassification of two Administrative Clerk 1 positions (#1874 & #TBD) at the Water Utility - Customer Service section to Program Assistant 1.

A motion was made by Ms. Monger, seconded by Ms. Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

5. [29216](#) Reclassification of an encumbered Administrative Clerk 1 position (#1864) at the Water Utility to an Engineering Aide 1 to be posted internally.

A motion was made by Ms. Monger, seconded by Ms. Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

6. [29242](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classification of "Library Program Coordinator" in Compensation Group 18, Range 04.

A motion was made by Ms. Hughes, seconded by Ms. Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other. One motion was made for both legislative file numbers 29242 and 29215.

7. [29215](#) Create a new position of Library Program Coordinator in the Library budget to be filled through an internal competitive process. Upon filling the position, the resulting vacancy will be deleted to fund the new position.

A motion was made by Ms. Hughes, seconded by Ms. Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other. One motion was made for both file numbers 29242 and 29215.

DISCUSSION ITEMS

8. [29249](#) Presentation of 2011 report on position studies

A motion was made by Ms. Hughes, seconded by Ms. Graziano, to Approve adoption of report.

ADJOURNMENT

A motion was made by Ms. Hughes, seconded by Mr. Lowe, to Adjourn. The motion passed by voice vote/other.