



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved MADISON PUBLIC LIBRARY BOARD

Thursday, June 4, 2015

5:00 PM

Sequoia Library, 4340 Tokay Blvd.

CALL TO ORDER/ ROLL CALL

Present: 5 - Nancy L. Kieraldo; Jaime A. Healy-Plotkin; Tracy K. Kuczenski; Eve Galanter and Gregory Markle

Excused: 2 - Barbara Harrington-McKinney and Megan K. Jackson

Also present: Greg Mickells, Jim Igielski, Dave Gawenda, Mark Benno, Susan Lee, Deb Lehnherr, Marc Gartler

A quorum was present and the meeting was properly noticed.

Tracy Kuczenski called the meeting to order at 5:00 p.m.

APPROVAL OF MINUTES

A motion was made by Galanter, seconded by Healy-Plotkin, to Approve the Minutes. The motion passed by voice vote/other.

PUBLIC COMMENT

There was none.

DISCLOSURES AND RECUSALS

There were none.

BOARD MEMBER EXCHANGE

Nancy Kieraldo announced that today was really her final meeting on the board due to her retirement. MMSD has recommended an excellent candidate to become the next MMSD representative on the Library Board. James (Jim) Igielski is the Library Media Technology Specialist at Lincoln Elementary School. His appointment will be introduced at the 6/16/2015 council meeting with confirmation scheduled for 7/7/2015.

TRUST FUND UPDATE

Dave Gawenda explained that the City Treasurer's office currently manages four funds:

- 1) General reserves which includes the reserves of the MMSD. The balance of this fund is between \$ 4 and \$ 5 million dollars depending on the time of year and is very restricted on investments allowed.
- 2) Reserves for borrowing by the Water Utility. The balance of this fund is approximately \$ 7 million dollars and is also very restricted on allowed investments.
- 3) Forest Park Cemetary fund for perpetual care of lots at the cemetary. This fund is invested in conservative bonds, corporate bonds and stocks. Last year the fund earned a 6% return.
- 4) Library Fund. It is invested in conservate bond funds and the current yield is 2%.

Gawenda stated the library fund is allowed to be managed similarly to the cemetary fund and he would like to move some of the monies into common stock. Last year the Common Council passed a resolution that the City of Madison should not hold securities of fossil fuel companies. The library fund currently has a bond issued by Chevron and he will be exploring selling this bond when he can obtain a good rate. The Library Board indicated they would also prefer not to hold stock in tobacco or predatory lending companies.

The board concurs with Dave Gawenda's direction and advice. This will be an action item to be voted on at the July 30, 2015 meeting to approve the City Treasurer's investment goals for the library fund.

The board also requested that Treasurer Gawenda return each June with an update on the fund prior to preparation of the next year's opearting budget.

APPROVAL OF 2016 CATALOGING SERVICES AGREEMENT

[38670](#) 2016 Agreement for Cataloging Services

A motion was made by Markle, seconded by Kieraldo, to Approve. The motion passed by voice vote/other.

APPROVAL OF 2016 STATUTORY RESOURCE SERVICES AGREEMENT

[38681](#) Statutory Resource Services Agreement for 2016

A motion was made by Healy-Plotkin, seconded by Markle, to Approve. The motion passed by voice vote/other.

APPROVAL OF 2016 SUPPLEMENTARY SERVICES AGREEMENT

[38682](#) Supplementary Services Agreement for 2016

A motion was made by Kieraldo, seconded by Healy-Plotkin, to Approve. The motion passed by voice vote/other.

ACCEPTANCE OF DIRECTOR'S REPORT

[38671](#) May 2015 Director's Report

A motion was made by Galanter, seconded by Markle, to Approve. The motion passed by voice vote/other.

[38880](#) City Attorney's Letter to Freedom from Religion Foundation

Greg Mickells advised that he had received a letter from the Freedom from Religion Foundation regarding the closing of the library on Easter Sunday. Greg met with Assistant City Attorney Steve Brist who then sent a reply to the Foundation. The Library Board requested a copy of the letter. Mickells sent the letter by e-mail to the board after the meeting and it is attached to the minutes of today's meeting.

Greg Mickells would like the board to approve the library's closed days on an annual basis. Closed days for 2016 will be prepared for the Library Board to approve at the October 1, 2015 meeting.

APPROVAL OF 2014 FINAL OPERATING FINANCIAL STATEMENTS

[38683](#) 2014 Final Operating Statement

A motion was made by Markle, seconded by Healy-Plotkin, to Approve. The motion passed by voice vote/other.

APPROVAL OF 2015 YTD OPERATING BUDGET REPORT THROUGH APRIL

[38687](#) YTD Budget Report Jan thru April 2015

A motion was made by Healy-Plotkin, seconded by Kieraldo, to Approve. The motion passed by voice vote/other.

[38688](#) Operating Projects List

A motion was made by Healy-Plotkin, seconded by Kieraldo, to Approve. The motion passed by voice vote/other.

APPROVAL OF 2016 CAPITAL IMPROVEMENT PLAN

[38684](#) 2015 Adopted Capital Budget CIP

A motion was made by Galanter, seconded by Markle, to Approve. The motion passed by voice vote/other.

[38685](#) 2016-2021 Proposed Library CIP

A motion was made by Galanter, seconded by Markle, to Approve. The motion passed by voice vote/other.

[38686](#) 2016-2021 10% Reduction Plan

A motion was made by Galanter, seconded by Markle, to Approve. The motion passed by voice vote/other.

FACILITIES REPORT

Mark Benno began his report by thanking Greg Mickells and the Library Board for their support in the reclassification of his position to Library Facilities Manager. The Central stairs continue to crack and conversation continues with Findorff. The Meadowridge kitchen equipment installation is almost finished in anticipation of the June 24th grand opening. The Lakeview library will see renovations over the summer which will include a teen space.

FRIENDS REPORT

There was no report.

FOUNDATION REPORT

There was no report.

SOUTH CENTRAL LIBRARY SERVICE REPORT

There was no report.

DANE COUNTY LIBRARY SERVICE REPORT

There was no report.

ADJOURNMENT

A motion was made by Healy-Plotkin, seconded by Kieraldo, to Adjourn. The motion passed by voice vote/other.

The meeting was adjourned at 7:00 p.m.

Thank you to Marc Gartler for providing snacks at the meeting.