



Department of Public Works  
**Streets Division – Urban Forestry**  
Charlie Romines, Superintendent  
1402 Wingra Creek Pkwy.  
Madison, WI 53715  
Phone: (608) 266-4816 | Fax: (608) 267-8696  
[streets@cityofmadison.com](mailto:streets@cityofmadison.com)  
[cityofmadison.com/forestry](http://cityofmadison.com/forestry)

## Street Tree Report – Land Use Application

In exercising its responsibility under the foregoing ordinances and Department Of Public Works construction specifications, the Forestry Section requires the applicant to submit a Street Tree Report from a certified arborist as part of a [Land Use Application](#) submittal. The Forestry Section will evaluate the report below for street tree protection during construction activities, proposed tree removals and deposits for developers’ agreements as part of the forestry approval process. If it is necessary to remove a street tree, a separate permit from Forestry will be required. The Forestry Section must be informed of any change in this information as it could impact the Forestry Section’s report and approval.

Please note on the **proposed plan** any pruning beyond what is considered to be acceptable by **ANSI A300 pruning standards** or if street tree removal may be necessary due to the impacts of construction, staging/delivery areas, or other activities.

### SECTION 1 – APPLICANT AND CERTIFIED ARBORIST INFORMATION

#### APPLICANT

NAME WISCONSIN HISTORY CENTER  
BUSINESS PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_  
MAILING ADDRESS 30 N CARROLL STREET  
CITY MADISON STATE WI ZIP 53703

#### CONSULTING CERTIFIED ARBORIST

INVENTORY INFORMATION PROVIDED BY DESIGN CONSULTANT, SMITHGROUP  
NAME \_\_\_\_\_ CERTIFIED ARBORIST NUMBER N/A  
BUSINESS PHONE 608.327.4445 CELL PHONE \_\_\_\_\_ EMAIL Samantha.Farrell@smithgroup.com  
MAILING ADDRESS 44 E. MIFFLIN ST.  
CITY MADISON STATE WI ZIP 53703

#### WORK LOCATION:

STREET ADDRESS 30 N. CARROLL STREET MADISON, WI 53703  
CROSS STREETS W. MIFFILN AND STATE STREET

**SECTION 2 – STREET TREE INVENTORY AND CONSTRUCTION IMPACT**

STREET TREE NUMBER	Tree Species (Common Name)	Trunk Diameter (DBH)	Canopy Spread (Ft)	Trunk/Roots: General Structure/Health/Condition	Removal (R) Requested by Applicant? (Yes or No) <i>*Photos required*</i>	Pruning by City Forestry requested (Yes or No). <b>Note: Any Pruning must follow ANSI A300 Standards.</b>	What are the impacts of proposed building? i.e., construction, staging, underground vaults, concrete pumps, scaffolding, new underground utilities, etc.	What are the earth retention impacts to the street trees?
1	Gleditsia triacanthos variety (honey locust)	5"	~8'	In grate	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CONSTRUCTION,, NEW UNDERGROUND UTILITIES, AND SCAFFOLDING	N/A
2	Ulmus variety (elm)	6"	~10'	In grate	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CONSTRUCTION, STAGING, NEW UNDERGROUND UTILITIES, AND SCAFFOLDING	N/A
3	Gleditsia triacanthos variety (honey locust)	3"	~5'	In grate	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CONSTRUCTION, NEW UNDERGROUND UTILITIES, AND SCAFFOLDING	N/A
4	Ulmus variety (elm)	10"	~18'	In grate	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CONSTRUCTION, NEW UNDERGROUND UTILITIES, AND SCAFFOLDING	N/A
5	Ulmus variety (elm)	4"	~7'	In grate	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CONSTRUCTION, NEW UNDERGROUND UTILITIES, AND SCAFFOLDING	N/A
6	Gleditsia triacanthos variety (honey locust)	6"	~18'	In grate, leader not straight	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	CONSTRUCTION, NEW UNDERGROUND UTILITIES, AND SCAFFOLDING	N/A
7	Tilia cordata (linden)	8"	~14'	In grate	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CONSTRUCTION, NEW UNDERGROUND UTILITIES, AND SCAFFOLDING	N/A
8	Gleditsia triacanthos variety (honey locust)	12"	~20'	In grate, some dieback	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CONSTRUCTION, NEW UNDERGROUND UTILITIES, AND STAGING	N/A
9	Gymnocladus dioicus (kentucky coffee)	3"	n/a/	Dead	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CONSTRUCTION, NEW UNDERGROUND UTILITIES, AND STAGING	N/A
10	Gleditsia triacanthos variety (honey locust)	3"	~5'	In grate, newly planted	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CONSTRUCTION, NEW UNDERGROUND UTILITIES, AND STAGING	N/A

Please attach a **plan** of the proposed project site that includes street trees corresponding to the street tree listed in Section 2 of Street Tree Inventory.

Additional notes:

Inventory #11, the W. Mifflin Plaza or Philosopher's Grove trees were identified as one inventory item as they are all in the same general size, health, species and planting condition. Exceptions were listed in inventory line items 8-10.

Describe impacts and any mitigation actions employed:

With urban construction hardships, the Wisconsin History Center and team have identified the W. Mifflin Plaza (Philosopher's Grove) as the construction and staging space that will have the least impact on pedestrian, vehicular and bus traffic patterns, as well as disruption to other downtown business and parking on State Street and the Capitol Square. The trees impacted by construction and staging in W. Mifflin Plaza and Carroll St. will be replaced in kind with the exception of trees impacting new entries or loading docks to the project.

### SECTION 3 – PHOTO DOCUMENTATION

Please attach photos. The group of photos must include:

- A photo to best depict the street tree relative to the proposed project.
- Date and timestamp of when photo was taken.

### SIGNATURE CERTIFICATION

I hereby certify that I have presented an accurate and truthful representation of the proposed building and construction impacts to City street trees and a complete inventory of affected street trees and their condition herein, and that I will update this information and this report should any of this information change. I have worked to ensure compliance with all accepted professional standards in arboricultural practices and to ensure compliance with all applicable laws, regulations, policies and ethical standards. In the event the contractor has failed to comply with all applicable laws, regulations, policies and ethical standards; or created conditions that may present a hazard to people or property, I have immediately notified the appropriate representative of City of Madison Forestry Section at (608)266-4816.

\_\_\_\_\_  
CONSULTING ARBORIST SIGNATURE

\_\_\_\_\_  
ISA CERTIFICATION #

\_\_\_\_\_  
DEVELOPER APPLICANT SIGNATURE

DO NOT WRITE BELOW THIS LINE

CITY OF MADISON FORESTRY SECTION OFFICE USE ONLY:

CONSULTING ARBORIST REPORT

APPROVED     REJECTED    DATE: \_\_\_\_\_

REVISED DATE \_\_\_\_\_

CITY EMPLOYEE NAME \_\_\_\_\_

TITLE \_\_\_\_\_

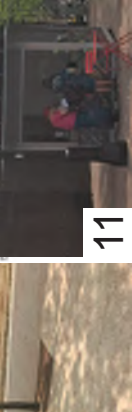
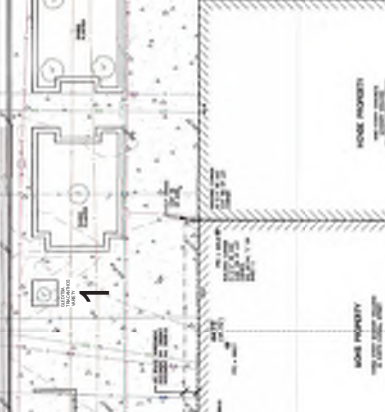
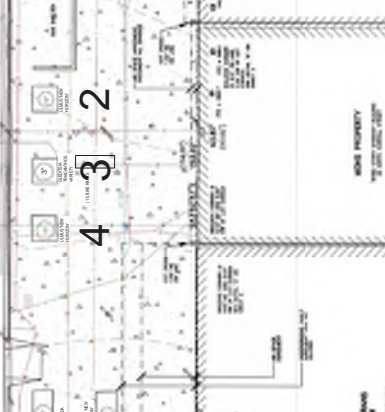
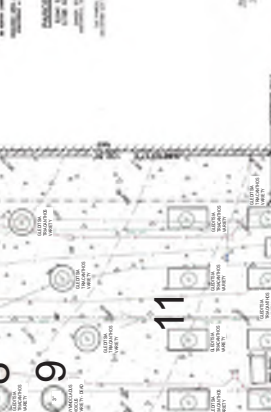
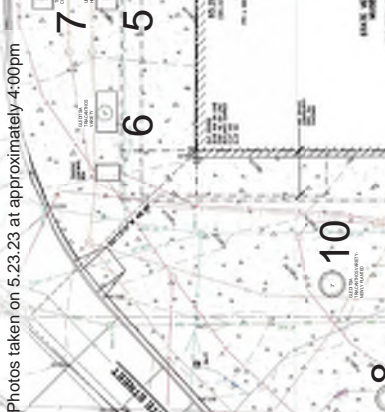
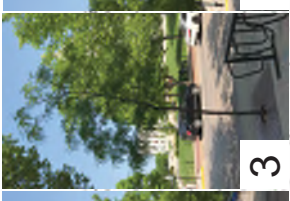
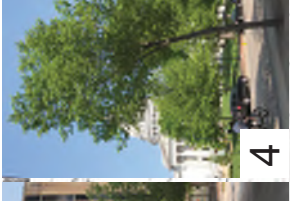
SIGNATURE OF CITY EMPLOYEE \_\_\_\_\_

DEPOSIT REQUIRED \$ \_\_\_\_\_

**LIST OF ADDITIONAL STREET TREE INVENTORY AND CONSTRUCTION IMPACT**

STREET TREE NUMBER	Tree Species (Common Name)	Trunk Diameter (DBH)	Canopy Spread (Ft)	Trunk/Roots: General Structure/Health/Condition	Removal (R) Requested by Applicant? (Yes or No) <i>*Photos required*</i>	Pruning by City Forestry requested (Yes or No). <b>Note: Any Pruning must follow ANSI A300 Standards.</b>	What are the impacts of proposed building? i.e., construction, staging, underground vaults, concrete pumps, scaffolding, new underground utilities, etc.	What are the earth retention impacts to the street trees?
11	Gleditsia triacanthos variety (honey locust)	varied, 5"-8"	varied, 1 continuous canopy	In grate	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CONSTRUCTION, NEW UNDERGROUND UTILITIES, AND STAGING	N/A
					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
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					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		





PHOTOS TAKEN ON 5.18.23 AT APPROXIMATELY 3:30PM



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 Milwaukee, WI 53202  
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 F 414.220.9640  
 E smithgroup.com

**NOT FOR CONSTRUCTION**  
 THESE DRAWINGS ARE RELEASED FOR INFORMATION ONLY. THEY ARE NOT TO BE USED FOR CONSTRUCTION OR AS A BASIS FOR CONTRACT DOCUMENTS.

STATE OF WISCONSIN  
 DEPARTMENT OF ADMINISTRATION  
 DIVISION OF FACILITIES DEVELOPMENT  
 30 N CARROLL ST. MADISON, WI 53703

EXISTING CONDITIONS - TREE INVENTORY

DATE	NO. OF TREES	NO. OF TREES REMOVED	NO. OF TREES PRESERVED	NO. OF TREES PLANTED
0	5	10	15	

DATE: 05/12/2023  
 TIME: 2:00 PM  
 DRAWN BY: [Name]  
 CHECKED BY: [Name]

DATE	NO. OF TREES	NO. OF TREES REMOVED	NO. OF TREES PRESERVED	NO. OF TREES PLANTED
0	5	10	15	

DATE	NO. OF TREES	NO. OF TREES REMOVED	NO. OF TREES PRESERVED	NO. OF TREES PLANTED
0	5	10	15	

DATE	NO. OF TREES	NO. OF TREES REMOVED	NO. OF TREES PRESERVED	NO. OF TREES PLANTED
0	5	10	15	

Sheet Number: L001