



# City of Madison

City of Madison  
Madison, WI 53703  
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## Master

**File Number: 54230**

**File ID:** 54230

**File Type:** Resolution

**Status:** Passed

**Version:** 2

**Reference:**

**Controlling Body:** Economic  
Development  
Division

**File Created Date :** 12/28/2018

**File Name:** Cooperative Enterprise Development Program - Scope  
of Services Modification 2019

**Final Action:** 02/05/2019

**Title:** SUBSTITUTE - Approving the Scope of Services for the Cooperative Enterprise Development Program for 2019 and directing staff to assist the Madison Cooperative Development Coalition (MCDC) in forming a new non-profit entity ~~creating an Executive Board for the Madison Cooperative Development Coalition.~~

### Notes:

**CC Agenda Date:** 02/05/2019

**Sponsors:** Paul R. Soglin and Rebecca Kemble

**Effective Date:** 02/08/2019

**Attachments:** MCDC 2019 Revised Scope of Services.pdf, Staff Memo.pdf, 2019 EB Responsibilities and Schedule .pdf, 54230 v2.pdf

**Enactment Number:** RES-19-00099

**Author:** Ruth Rohlich, Business Development Specialist

**Hearing Date:**

**Entered by:** afreedman@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Economic Development Division	12/28/2018	Referred for Introduction				
	<b>Action Text:</b> This Resolution was Referred for Introduction						
	<b>Notes:</b> Finance Committee						
1	COMMON COUNCIL	01/08/2019	Refer	FINANCE COMMITTEE		01/14/2019	Pass
	<b>Action Text:</b> A motion was made by Baldeh, seconded by Carter, to Refer to the FINANCE COMMITTEE. The motion passed by voice vote/other.						
	<b>Notes:</b>						
1	FINANCE COMMITTEE	01/14/2019	RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER				Pass
	<b>Action Text:</b> A motion was made by Baldeh, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.						
	<b>Notes:</b>						

- 1 COMMON COUNCIL 01/29/2019
- 2 COMMON COUNCIL 02/05/2019 Adopt Substitute Pass
- Action Text:** A motion was made by Baldeh, seconded by Carter, to Adopt Substitute. The motion passed by voice vote/other.

**Notes:**

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**Text of Legislative File 54230**

**Fiscal Note**

The Cooperative Enterprise Development capital program has available budget authority of approximately \$790,000. No additional City appropriation is required.

**Title**

SUBSTITUTE - Approving the Scope of Services for the Cooperative Enterprise Development Program for 2019 and directing staff to assist the Madison Cooperative Development Coalition (MCDC) in forming a new non-profit entity ~~creating an Executive Board for the Madison Cooperative Development Coalition.~~

**Body**

WHEREAS, the City has invested in the creation of the Madison Cooperative Development Coalition (MCDC) to provide technical assistance and organizing for business cooperatives, and a loan fund managed by the Madison Development Corporation to provide loans to worker cooperatives (RES-16-00502); and,

WHEREAS, the Madison Development Corporation and the MCDC ~~Madison Cooperative Development Coalition~~ will continue to work in partnership with support from the City of Madison Economic Development Division (EDD) ~~Office of Business Resources~~ to accomplish the goals of the program; and,

WHEREAS, City staff recommends that changes be made to better structure and support the goals of the program including directing staff to assist MCDC in the development of a new non-profit entity ~~the creation of an Executive Board that will include a City Staff member and additional methods of oversight;~~ and

WHEREAS, the Cooperative Enterprise Development Program is approved in the 2019 Capital Budget and in the Capital Improvement Plan for 2020-2023.

NOW THEREFORE BE IT RESOLVED, the Common Council directs City staff from the EDD to assist MCDC, in consultation with the UW Center for Cooperatives and other interested parties, to create a new non-profit, MCDC, ~~to move forward with the revised scope of services for the program;~~ and,

BE IT FURTHER RESOLVED, the Common Council further directs City EDD staff to assist MCDC to ~~approves the creation of an Interim Executive Board for the Madison Cooperative Development Coalition that will consist initially of two positions: 1) City Staff representative, Ruth Rehlich 2) UW Center for Cooperatives representative, Courtney Berner;~~ and,

~~BE IT FURTHER RESOLVED, the Interim Executive Board will create processes and procedures for~~ for forming a new non-profit entity for MCDC that ~~expanding the Board that will be approved by Council at a later date;~~ and,

~~BE IT FURTHER RESOLVED, the Executive Board will create a structure for Madison~~

~~Cooperative Development Coalition~~ and to focus on administration, oversight, fundraising, grant writing, and scope of work for multiple community organizations around the goals of this project **and that may include an Executive Board for MCDC**; and,

BE IT FURTHER RESOLVED, the **EDD staff** ~~Executive Board~~ will oversee all fund disbursement with approval from the Common Council; and,

BE IT FURTHER RESOLVED, the Common Council will approve all Community Based Organization grants and all Cooperatives in Development receiving financial assistance from City funds; and

NOW THEREFORE BE IT RESOLVED, the Economic Development Division staff is authorized to negotiate contracts with the fiscal agent, Center for Community Stewardship to continue programming as specified in the attached Scope of Services; and,

BE IT FINALLY RESOLVED that the Mayor and City Clerk are authorized to execute said contracts and are authorized to execute, deliver, accept and record any and all documents and take such other actions as shall be necessary or desirable to accomplish the purpose of this resolution in a form approved by the City Attorney.