

City of Madison

Conditional Use

Location 1102 North Sherman Avenue

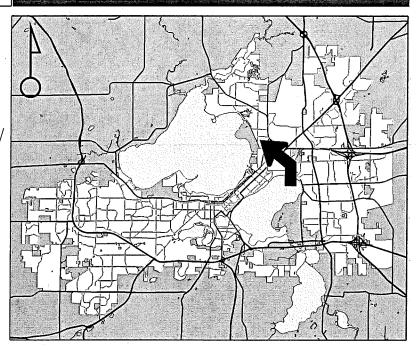
Project Name **Dutch's Auto Service**

Applicant Nan Mortensen & Crystal Rossman–Maier/ Nan Mortensen – Dutch's Auto Service

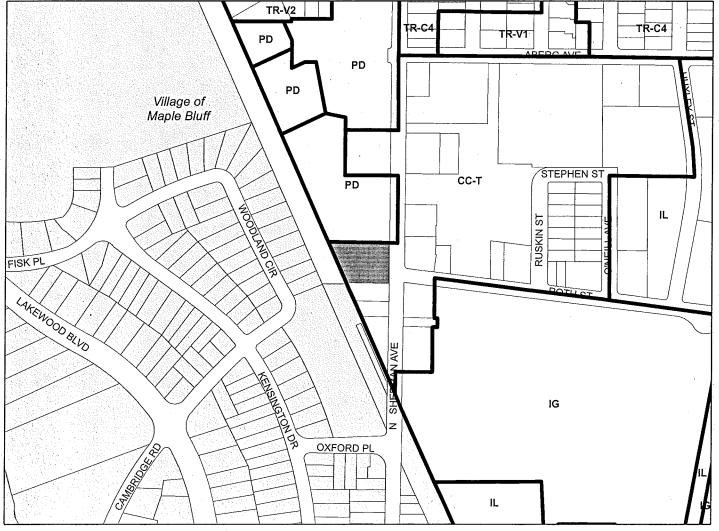
Existing Use Former auto repair business

Proposed Use Re-establish auto repair shop

Public Hearing Date Plan Commission 25 July 2016



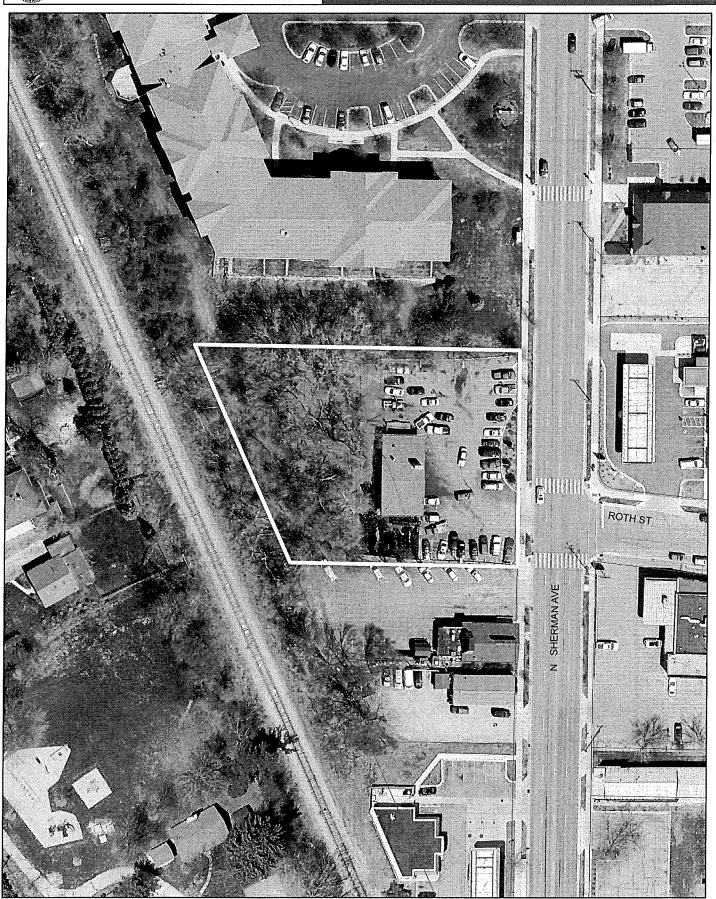
For Questions Contact: Chris Wells at: 261-9135 or cwells@cityofmadison.com or City Planning at 266-4635



Scale: 1'' = 400'

City of Madison, Planning Division: RPJ: Date: 18 July 2016





Date of Aerial Photography: Spring 2013



4. Project Information:

Development Schedule: Commencement

LAND USE APPLICATION

CITY OF MADISON

FOR OFFICE USE ONLY: (0.00.00 Receipt No.017 215 Martin Luther King Jr. Blvd; Room LL-100 PO Box 2985; Madison, Wisconsin 53701-2985 Phone: 608.266.4635 | Facsimile: 608.267.8739 Received By Parcel No. () 709 - 011 -· All Land Use Applications should be filed with the Zoning Administrator at the above address. Zoning District • The following information is required for all applications for Plan Special Requirements Vemebro Commission review except subdivisions or land divisions, which should be filed using the Subdivision Application. Review Required By: ☐ Urban Design Commission ☐ Plan Commission • This form may also be completed online at: Common Council Other: www.cityofmadison.com/developmentcenter/landdevelopment Form Effective: February 21, 2013 1. Project Address: Project Title (if any): 2. This is an application for (Check all that apply to your Land Use Application): Zoning Map Amendment from ____ Major Amendment to Approved PD-SIP Zoning ☐ Major Amendment to Approved PD-GDP Zoning Review of Alteration to Planned Development (By Plan Commission) Conditional Use, or Major Alteration to an Approved Conditional Use ☐ Demolition Permit WOther Requests: Facade Improvement Grant

3. Applicant, Agent & Property Owner Informati	on:	
Applicant Name: Nan Mortensen	company: Dutch's Auto	Service
Street Address: 202 Regas Rd	City/State: Malison, WI	zip: <u>53714</u>
Street Address: 202 Pegas Rd Telephone: (613 345-4528Fax: 608) 244	7334 Email: dutchsautos	serviceehotma
Project Contact Person: Same as abo	OUL Company:	
Street Address:	City/State:	Zip:
Telephone: () Fax: ()	Email:	
Property Owner (if not applicant): Nan marter	nsen & drystal Rossma	1-Maier
Street Address: 202 Regas Rd	City/State: madison WI	zip: 53714
		4

Provide a brief description of the project and all proposed uses of the site: Upgrade office & restrooms

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5. Required Submittal Information
All Land Use applications are required to include the following:
Project Plans including:*
 Site Plans (fully dimensioned plans depicting project details including all lot lines and property setbacks to buildings; demolished/proposed/altered buildings; parking stalls, driveways, sidewalks, location of existing/proposed signage; HVAC/Utility location and screening details; useable open space; and other physical improvements on a property) Grading and Utility Plans (existing and proposed) Landscape Plan (including planting schedule depicting species name and planting size) Building Elevation Drawings (fully dimensioned drawings for all building sides, labeling primary exterior materials) Floor Plans (fully dimensioned plans including interior wall and room location)
Provide collated project plan sets as follows:
 Seven (7) copies* of a full-sized plan set drawn to a scale of 1 inch = 20 feet (folded or rolled and stapled) Twenty Five (25) copies of the plan set reduced to fit onto 11 X 17-inch paper (folded and stapled) One (1) copy of the plan set reduced to fit onto 8 ½ X 11-inch paper For projects requiring review by the Urban Design Commission, provide Fourteen (14) additional 11x17 copies of the plan set. In addition to the above information, all plan sets should also include: 1) Colored elevation drawings with shadow lines and a list of exterior building materials/colors; 2) Existing/proposed lighting with photometric plan & fixture cutsheet; and 3) Contextual site plan information including photographs and layout of adjacent buildings and structures. The applicant shall bring samples of exterior building materials and color scheme to the Urban Design Commission meeting.
Letter of Intent: Provide one (1) Copy per Plan Set describing this application in detail including, but not limited to:
Project Team Existing Conditions Project Schedule Proposed Uses (and ft² of each) Hours of Operation Building Square Footage Number of Dwelling Units Auto and Bike Parking Stalls Lot Coverage & Usable Open Space Calculations Value of Land Lestimated Project Cost Number of Construction & Full- Time Equivalent Jobs Created Public Subsidy Requested
Filing Fee: Refer to the Land Use Application Instructions & Fee Schedule. Make checks payable to: City Treasurer.
Electronic Submittal: All applicants are required to submit copies of all items submitted in hard copy with their application as Adobe Acrobat PDF files on a non-returnable CD to be included with their application materials, or by e-mail to pcapplications@cityofmadison.com .
Additional Information may be required, depending on application. Refer to the Supplemental Submittal Requirements.
6. Applicant Declarations
Pre-application Notification: The Zoning Code requires that the applicant notify the district alder and any nearby neighborhood and business associations in writing no later than 30 days prior to FILING this request. List the alderperson, neighborhood association(s), and business association(s) AND the dates you sent the notices: Emailed Ald. Palm, emailed Mar. 01, 2016 Northside Neighborhood Association (s).
→ If a waiver has been granted to this requirement, please attach any correspondence to this effect to this form.
Pre-application Meeting with Staff: Prior to preparation of this application, the applicant is required to discuss the Dol proposed development and review process with Zoning and Planning Division staff; note staff persons and date. Planning Staff: K. Firchow Date: 3/30/14 Zoning Staff: J. Kirchgatte Date: 3/30/2016
7-7-

The applicant attests that this form is accurately completed and all required materials are submitted:

Name of Applicant Nan Mortensen

Authorizing Signature of Property Owner

Relationship to Property: Co-owner

Date 04/13/16

1102 N. Sherman Ave.

Letter of Intent to City of Madison

To whom it may concern,

My name is Nan Mortensen. I co own Dutch's Auto Service with Crystal Rossman-Maier. We have recently purchased the property at 1102 N. Sherman Avenue to expand our existing auto repair business. We have been in business for five years at our current location by the Milwaukee Street Post Office. Crystal and I each live on the Northside. We are excited to contribute to and improve our own neighborhood. I have 30 years in the auto industry. Crystal is a MATC graduate with 8 years in the industry.

We are a woman owned and operated auto repair business. Our mission is to reintroduce a level of service and professionalism into the industry that we believe has been lacking. Our focus is service. The type of service that does not nickle and dime customers. We provide quality repairs at prices that are fair. We strive to establish a relationship with customers that allows us to provide service for the life of the vehicle in our care. Part of how we achieve this is by vehicle inspections in which we try to catch the whole picture of the needs of the vehicle. We make use of maintenance schedules, individual driving demands, budgets and expected life of the vehicle to plan ahead for repairs and service. We do not want to rebuild a vehicle in one visit, we want to help keep it reliable and safe.

We intend to revive the old All Auto location at 1102 N. Sherman into a more modern repair facility. The corner, small service shop has disappeared with the rise of quick marts and franchise repair locations. Two years ago we hired Ken who worked at All Auto. We need to hire more employees to keep up with the demand for our services and our current rented facility does not have the space to accommodate our growth. We intend to hire a minimum of 3 full time employees. A larger facility will enable us to provide opportunity for high school students to job shadow.

The existing condition of the building and property we purchased is in a state of disrepair. It has been vacant for two years. It was built in 1964 and does not fulfill the needs of a modern repair shop. The bathrooms do not conform to today's code requirements for accessibility and the office area provides no space for customers to wait. The parts storage is small and inadequate for today's demands and there is no storage area for the information we are required to keep secure. We will be demolishing the North end of the building and adding a new waiting area, restrooms, a break room and an upper level for two offices and document storage. There are no heat or smoke detectors, exit signs or fire extinguishers in the building. The South end of the building will be expanded to add two service bays for a total of five bays. There will be an improved catch basin to ensure our drips and drops stay inside of the building and are disposed of properly. There will be a waste oil tank in a concrete basin at the rear of the building which will be vented and sheltered to minimize rain exposure and to protect our roof eaves in the event of a fire. There will be a fenced in area at the South end to secure our trash bins and scrap tires. There will be 18 parking stalls including two handicap accessible parking stalls and a two stall bike rack put on the site. We will be removing the original parking lot lights located at the North and South end of the lot. They hang over into the parking area, have no power going to them and I consider them to be a hazard. MG&E had installed lights and poles in the lot in 2011. We have contacted them and will be keeping the lights. We intend to keep the sign on the pole at the front of the property and will submit plans and apply for the appropriate permits as we get closer to that stage. We will have a lighted sign on the building that consists of channel letters and LED lights. This will be operated by a timer. Our address will be clearly marked and we will install a Knock Box where the MFD directs us to do so.

One of the biggest challenges of the site is the condition of the soil. Decades of poor site management practices, poor regulations and inspections in the auto repair industry has created the situation. We will seal coat the parking lot and restripe it this year to meet occupancy codes. In the future we hope to remove the top layer of asphalt, improve the pitch and run of the lot, raise up the storm drain boxes and repave the entire parking area. We have hired Seymour Environmental to help guide us through the excavation process for our current project and will consult with her as the finances become available in the future to repave the lot. We have to be very mindful of what we do to our parking lot because of the soil condition.

The landscaping in front of the building will be improved as outlined in the landscape plan created by Avant Landscape. The trees in the back of the building and to the North of the property will be thinned out to provide a healthy space for the remaining trees to grow. I have requested MG&E to come in and trim the trees on the South end of the property because they are starting to interfere with the power lines and guyed wires for the pole. I have informed the owner Pietro of Cafe Le Bellitalia about the trees and the call to the utility company.

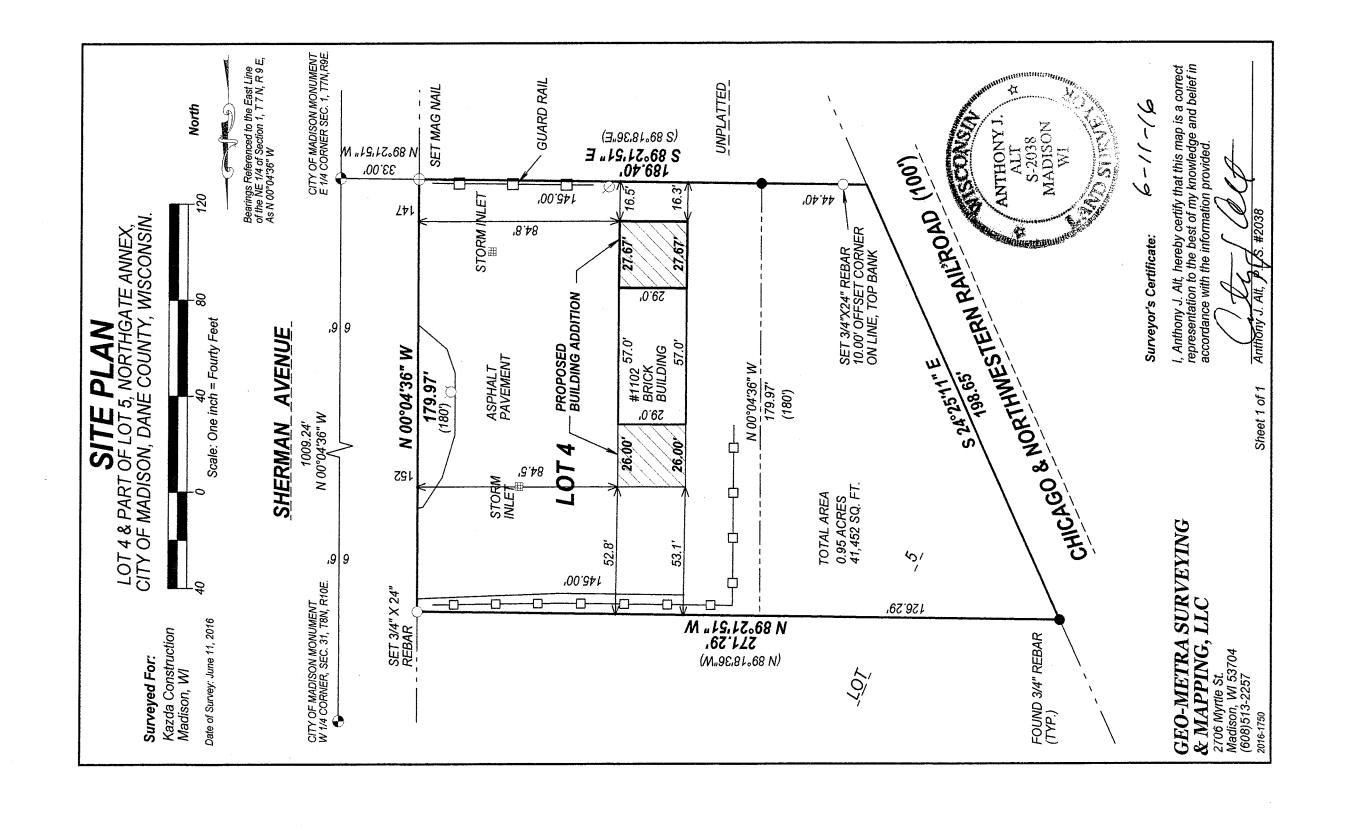
The building currently is 1,653 square feet with approximately 15,000 square feet of pavement. Two thirds of the current building are service bays. The finished building will be a total of 3,200 square feet. 852 square feet will be for upstairs offices, restrooms and customer waiting area. The remaining area will be service bays and storage. There will be a concrete sidewalk around the building starting at the emergency exit for the stairs at the back of the building. It will continue around the new office area and turn into new concrete aprons in front of the service bays and back to a sidewalk on the South end of the building. This is intended to create a safe and clear path to access points around the building.

Our hours of operation will be Monday through Friday, 8:30 am to 5:30 pm. We may increase those hours to include two days a week where we stay open until 6:30 pm and we may work half days on Saturday if the business demand is there. We will not be working into the late hours of the evening. We do not sell used tires or used cars. Our focus is auto repair and service. We are fully insured, pay our employees hourly and pay our bills on time. We will not have cars sitting around gathering dust and leaking fluids to the ground. We have good housekeeping routines and intend to be a good neighbor.

I anticipate this project to start in August of 2016 and finish in December of 2016. We are currently working with PS Architecture, Pat Schmitt. Kazda Construction, Greg Kazda. Prestige Plumbing, Mike Hilger. Electric Construction, Rob Rudolf. Seymour Environmental Services, Robyn Seymour. Overhead Doors, John Gradel. Bartelt Paving will do our parking lot. We are still looking for a reliable HVAC company. I am not sure how many people total will be working on this project. My best guess is between 25 and 30 people. It is important to us that we use small, independent and local companies whenever possible.

We are looking forward to the opportunity to be an anchor in our neighborhood. I am available to answer questions as they arise. If I have forgotten to address and issue it has been an oversight and not an intentional failure to disclose information.

Nan Mortensen co owner Dutch's Auto Service Inc.



Walk 233 ft, 1 min

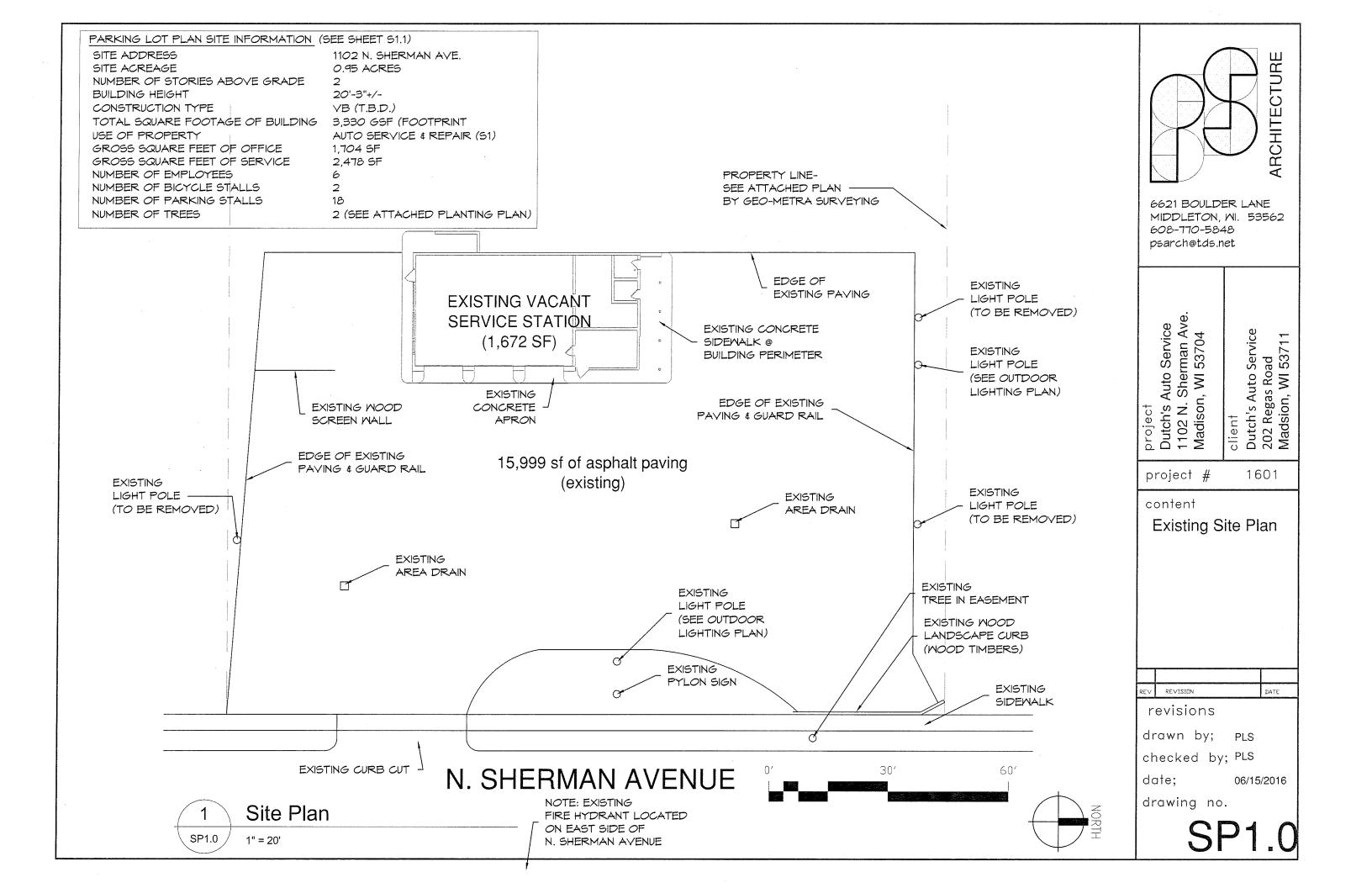
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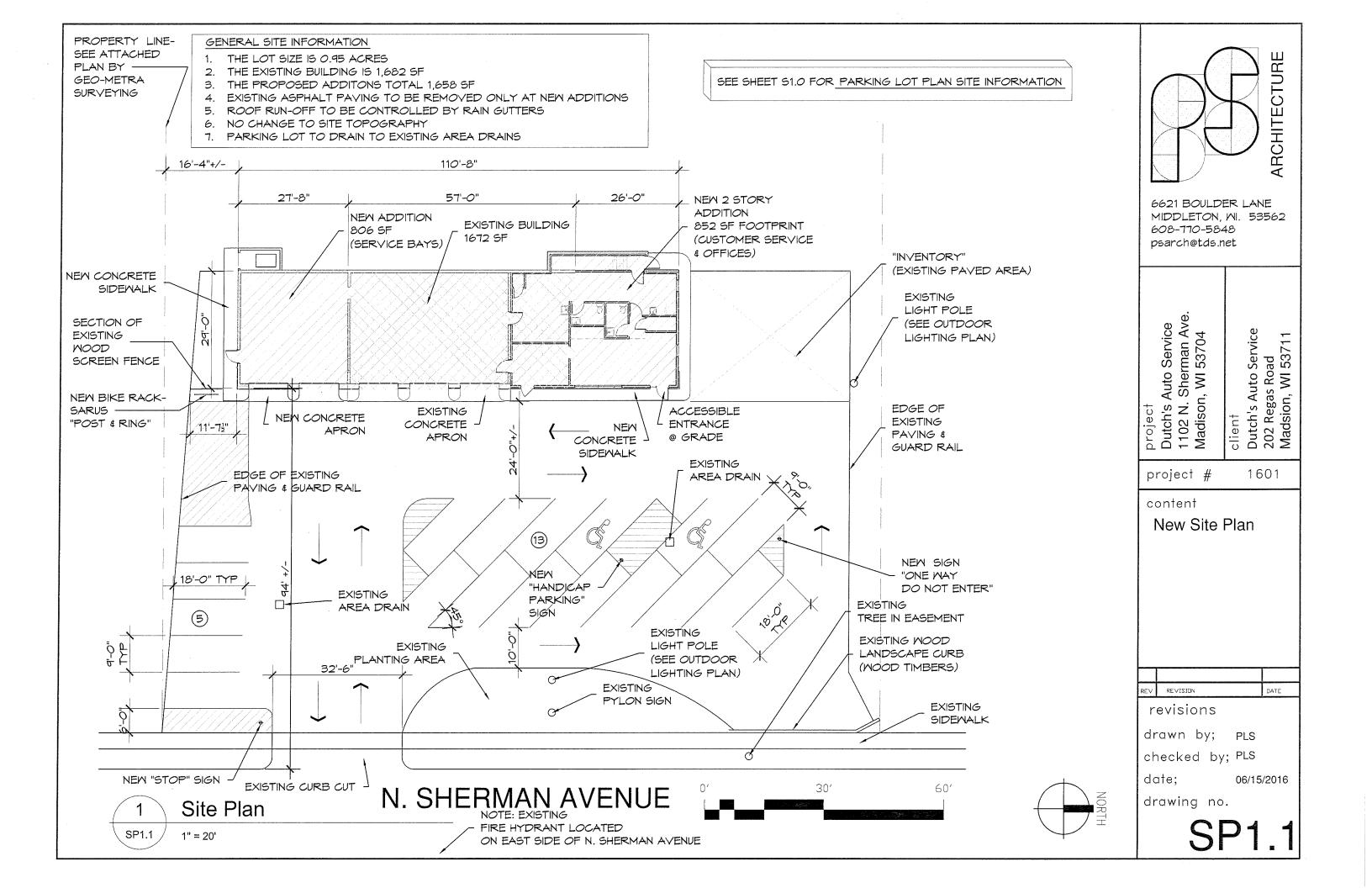


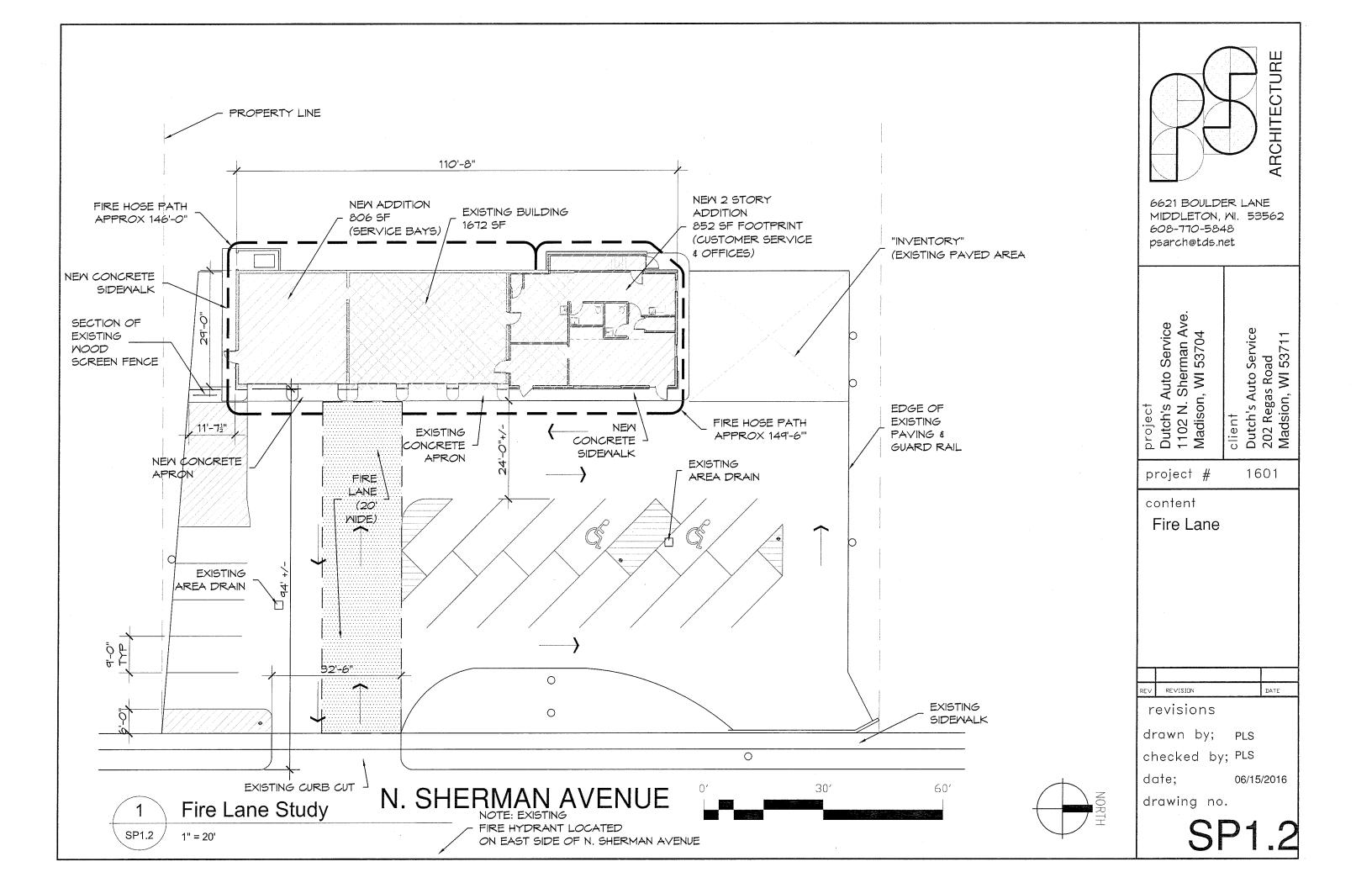
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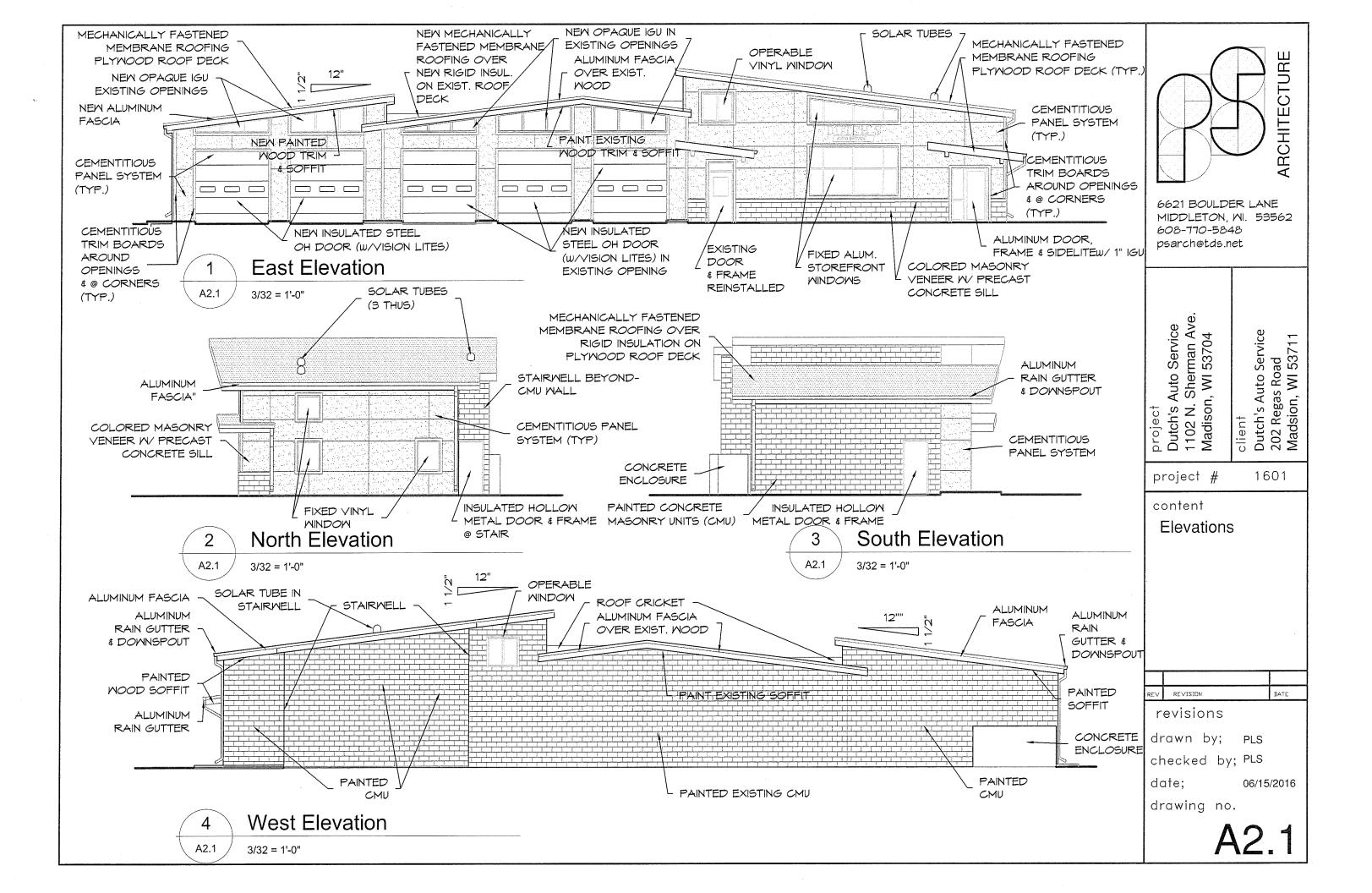
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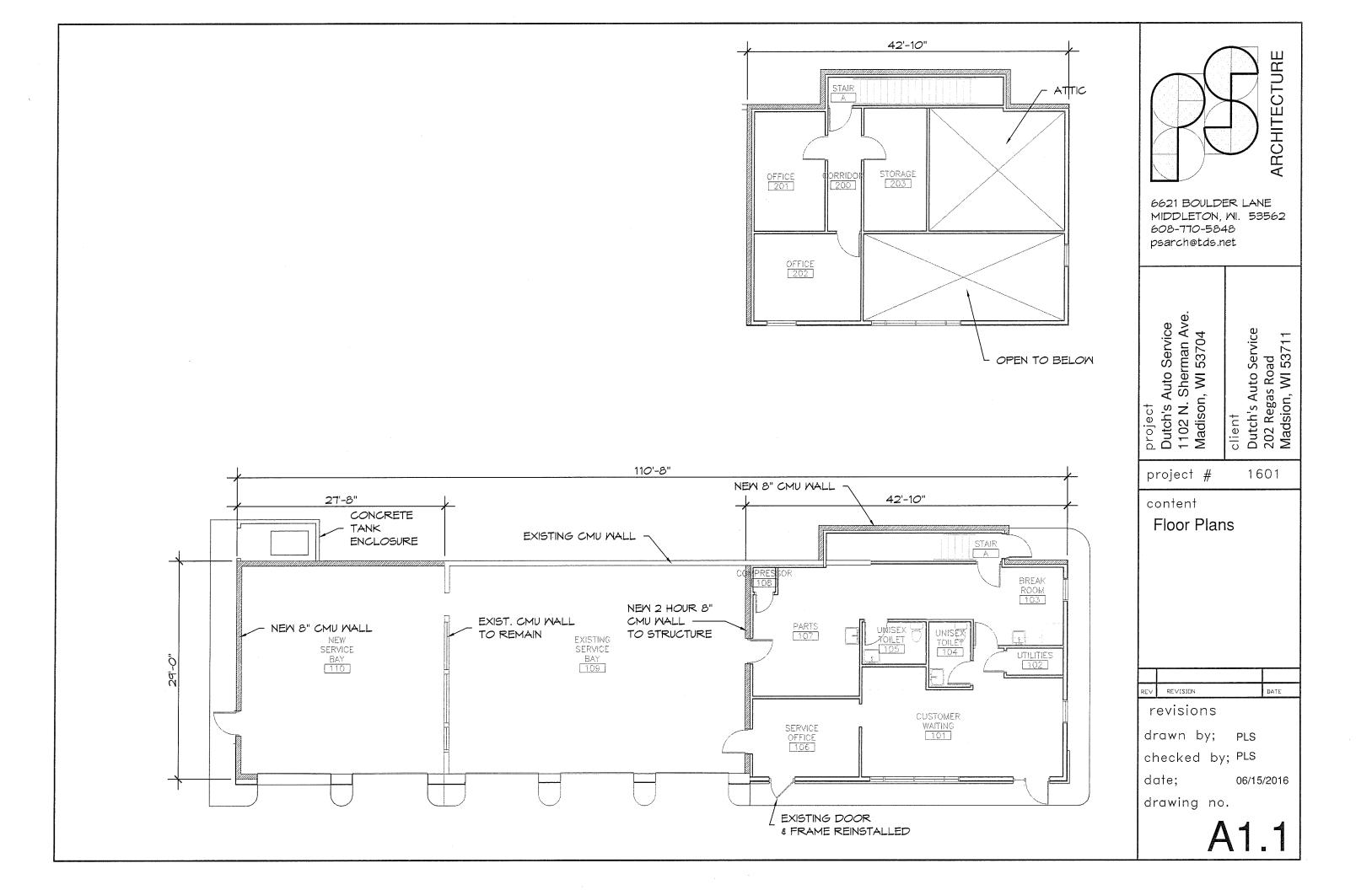
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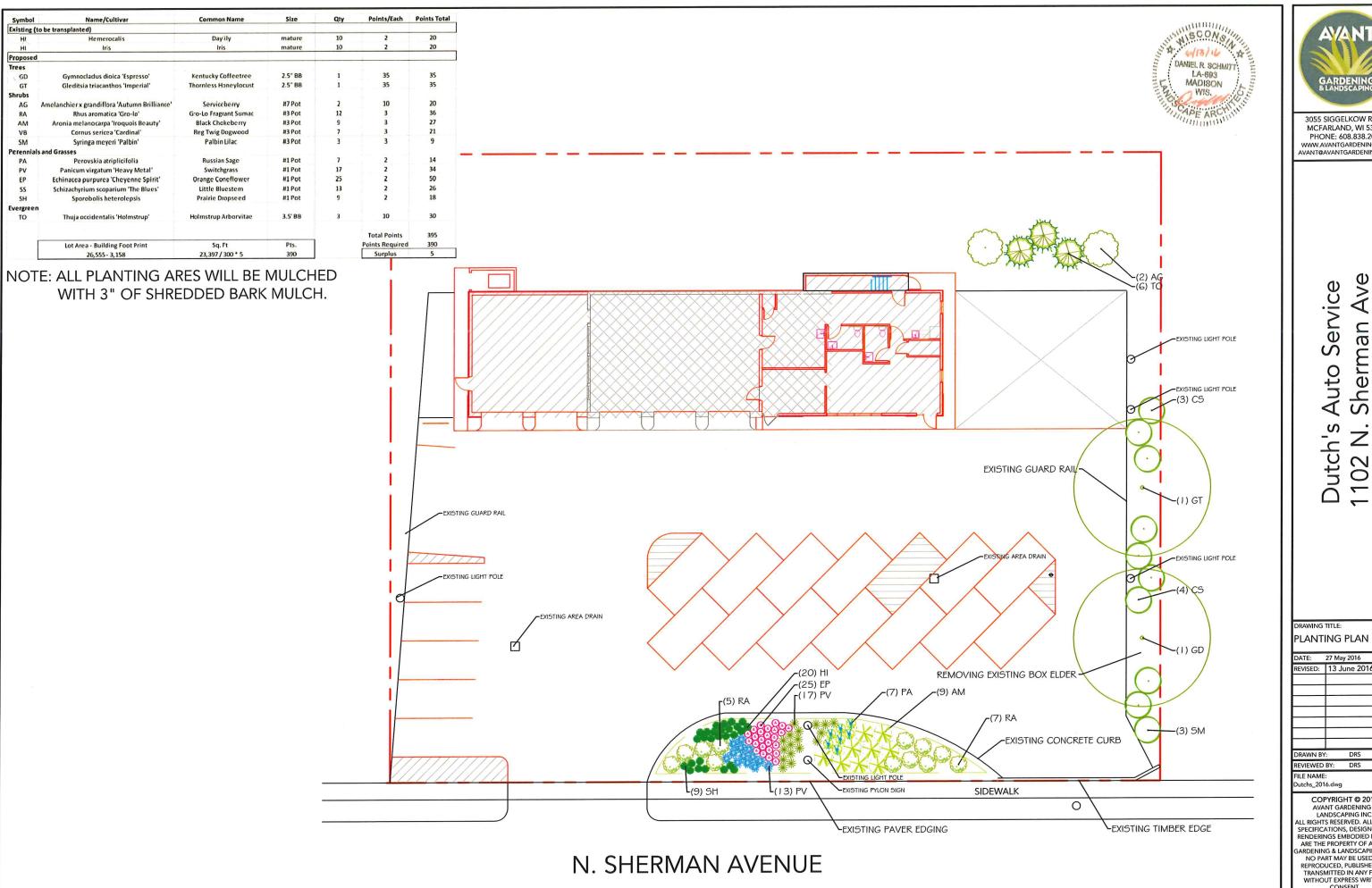














MCFARLAND, WI 53558 PHONE: 608.838.2054 www.avantgardening.com AVANT@AVANTGARDENING.COM

> Sherman 1102

27 May 2016
13 June 2016

REVIEWED BY: DRS

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