

## STREET USE PERMIT APPLICATION

### EVENT INFORMATION

Name of Event: PARKS ALIVE  
Event Organizer/Sponsor: DEPT. OF CIVIL RIGHTS, NRTS, MPL, CDD, Parks  
Is Organizer/Sponsor a 501(c)3 non-profit agency? ☐ Yes ☒ No  
MANDATORY: State Sales Tax Exemption Number: ES#: \_\_\_\_\_  
OPTIONAL: Federal Tax Exempt Number: \_\_\_\_\_  
Address: 210 Martin Luther King Blvd  
City/State/Zip: MADISON  
Primary Contact: TARLA SAGGAF Work Phone: 608-266-6352  
Email: tsaggaf@cityofmadison.com Phone During Event: 608-886-8166  
Website: \_\_\_\_\_ FAX: \_\_\_\_\_  
Secondary Contact: MARY O'DONNELL Work Phone: 608-261-9122  
Email: \_\_\_\_\_ Phone During Event: 608-219-1883  
Annual Event? ☐ Yes ☐ No  
Charitable Event? ☐ Yes ☒ No  
If Yes, Name of charity to receive donations: \_\_\_\_\_  
Estimated Attendance: 50-75 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)  
Public Amplification? (not allowed after 11 p.m.): ☒ Yes ☐ No  
Hours: \_\_\_\_\_ to SEE ATTACHED

### EVENT CATEGORY

☐ Run/Walk ☐ Music/Concert ☐ Festival ☐ Rally ☐ Parking (i.e., bagging meters)  
☒ Other: NEIGHBORHOOD GATHERING

### LOCATION REQUESTED

☐ Capitol Square (note specific blocks below) ☐ State St. Mall/800 State Street  
☐ 30 on the Square (aka top of 100 block of State Street) ☐ Other (specific blocks/streets requested below)  
Street Names and Block Numbers: SEE ATTACHED

### EVENT DATE(S)/SCHEDULE

Date(s) of Event: SEE ATTACHED Event Start and End Times: SEE ATTACHED  
Rain Date (if any): \_\_\_\_\_ Set-Up Start Time: \_\_\_\_\_  
Take-Down Start Time and End Times: \_\_\_\_\_  
TAKE-DOWN TIME: START TO STREETS REOPENED

Will sponsor apply for temporary class B license to serve or sell beer/wine for this event?  
If class B license is denied, will the event(s) occur?

☐ Yes ☒ No  
☐ Yes ☐ No

\_\_\_\_\_ By initialing, I/we waive the 21-day decision requirement.

### APPLICATION SIGNATURE

BY SIGNING THIS APPLICATION, THE "EVENT ORGANIZER/SPONSOR" LISTED ABOVE AGREES TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

[illegible]

# Penn Park

## Partners

-  greeter
-  Dream Bus
-  Madison Reading Project
-  Storytellers
-  Art Cart
- 
- Maydm/Independence School/UW Partner/DJ
- 
- Vaccination Clinic - Public Health
- 
- Edgewood Partner Concession Stand
-  Clerk's Office
-  MSCR Fit2Go/MSCR Activity
-  Fire Lane Clearance
-  Food Cart 1
-  Food Cart 2

June 30 - 12:30-4:30

July 14 - 12:30-4:30

July 28 - 12:30-4:30

August 11 - 12:30-4:30

NO PARKING

REQUEST:

Fisher St. from Dane St. to  
Buick st.

