



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes LONG RANGE PLANNING SUBCOMMITTEE

Monday, December 16, 2013

4:00 PM

210 Martin Luther King, Jr. Blvd. Room 108
(City-County Building)

I CALL TO ORDER / ROLL CALL

A meeting of the Long Range Planning Subcommittee was held at 4:05 PM on Monday, December 16, 2013 at the City-County Building, 210 Martin Luther King, Jr. Blvd, Room 108. A quorum was present and the meeting was properly noticed.

Members Present: Grant Frautschi, Edward Jepsen, David Wallner and Stephen Webster.

Members Absent: Ald. Joseph Clausius.

City Staff Present: Eric Knepp, Charlie Romines, Kay Rutledge and Anne Whisner.

II APPROVAL OF MINUTES

A motion was made by Frautschi, seconded by Jepsen to approve the minutes of the October 23, 2013 Long Range Planning Subcommittee meeting. Motion passed by voice vote/other.

III PUBLIC COMMENT

There were no registrants for Public Comment.

IV DISCLOSURES AND RECUSALS

There were no disclosures or recusals by members of the Subcommittee for any item on the Agenda.

V REPORTS

A 2014 Long Range Planning Subcommittee Meetings

VI UNFINISHED BUSINESS

A [31913](#) Volunteer Policy

Parks Planning and Development Manager Rutledge presented the revised draft Volunteer Policy incorporating the comments from the October Subcommittee meeting. Volunteer Coordinator Whisner answered questions regarding the policy and volunteer efforts in our parks. Wallner suggested some minor edits regarding the terminology. The Subcommittee asked to have a status update on how the policy is working nine months after the policy is adopted by the Park Commission. A motion was made by Wallner, seconded by Jepsen, to recommend adoption of the Volunteer Policy to the Park Commission with some minor edits as discussed. Motion passed by voice vote/other.

B [31487](#) Park Event Standards

Assistant Superintendent Knepp presented the draft Project Outline Statement regarding Park Event Standards and some background information on the project. Webster asked for some revisions to the project statement to make it more policy-focused and was interested in seeing more information on the type of events and potential research questions. Wallner expressed concerns about how to set standards for these events. The Subcommittee asked if Madelyn Leopold and Nancy Ragland could attend the next meeting. Staff to work with the Subcommittee at a future meeting to revise the Project Outline Statement, define potential research questions, and present information on the type and number of requests/events received. Wallner agreed to be the Subcommittee's focal point for this project, along with Clausius if he is amenable. A motion was made by Jepsen, seconded by Wallner, to accept this project and refer to a future Subcommittee meeting. Motion passed by voice vote/other.

VII NEW BUSINESS

A [32561](#) Land Management Plan Review

Park Operations Manager Romines presented the draft Land Management Plan that has been reviewed and approved by the Habitat Stewardship Subcommittee. Romines relayed the comments received from Habitat Stewardship that will be incorporated into the draft. Si Widstrand forwarded proposed revisions to the Subcommittee via email on December 14th but was unable to attend the meeting. Romines indicated the title will be changed and that many of the comments received could be incorporated into the plan; the Subcommittee preferred to review the revised draft and asked that the revised draft plan be brought back to a future Subcommittee meeting. A motion was made by Wallner, seconded by Frautschi, to refer to a future Subcommittee meeting. Motion passed by voice vote/other.

VIII COMMITTEE UPDATES

A Behavioral Study

Webster provided a brief update on his attempts to discuss the Behavioral Study project with Professor LaGro. Webster indicated he would continue to reach out to Professor LaGro and hoped to have more information by the next Subcommittee meeting.

IX NEXT MEETING

January 15, 2014

X ADJOURNMENT

A motion was made by Wallner, seconded by Jepsen to Adjourn at 5:36 PM.