

OLBRICH BOTANICAL SOCIETY
Board of Directors Meeting Minutes
July 16, 2019

Members Present: Julie Rupert, Philip Bradbury, Renee Boyce, Mary Phillips, Alnisa Allgood, Erik Lincoln, Laura Peterson, Tim Sherry, Dick Wagner, Brad Hinkfuss, Angela Jenkins, Nancy Ragland, Roberta Sladky

Members Absent: Bill White, Susan Goodwin, Kevin Hess, Susan Derse Phillips, Betty Chewing, Eric Knepp, Laurel Neverdahl

Advisors Present: Jack Bolz, Jt Covelli, Elizabeth Ogren Erickson, Dan Matson, Barb Tensfeldt

Staff Present: Colten Blackburn, Katy Plantenberg, Rylee Schuchardt, Kai Skadahl, Hannah Tubbs, Joe Vande Slunt, Randy Wiesner (City Engineering)

I. **The meeting called to order at 4:00 pm.**

II. **APPROVAL OF MINUTES**

A motion was made by Mr. Bradbury and seconded by Ms. Boyce to approve the meeting minutes of June 18, 2019. Motion carried unanimously.

III. **PUBLIC COMMENTS**

There were no members of the public who wished to comment on items not on the agenda.

IV. **REPORTS**

B. Financial Report

a. March, April & May 2019 Summary Reports – Ms. Phillips reviewed the new written report that Financial Coordinator, Rylee Schuchardt, will be preparing for the Board packets in the future. She noted that, as of May 31, the Programs & Exhibitions YTD revenue is up \$10,000 to budget and that Gift Shop YTD revenue is down \$25,000 to budget. The YTD operating income is running below budget, due to timing with the 2018-2019 payroll entries and expenses for GLEAM, but it will even up by the end of 2019.

V. **NEW BUSINESS**

There was discussion about a recent article featuring the Garver Feed Mill's event space and if Olbrich was concerned that this new space would take away potential renters. Ms. Sladky said that she is not worried because Olbrich is a unique venue and anticipates that rental revenues will improve once construction is complete.

VI. **ANNOUNCEMENTS**

There are no announcements.

VII. **ADJOURNED**

The meeting adjourned at 4:09 pm.

The meeting was intentionally shortened so that Randy Wiesner, Architect 3 City Engineering, would have time to give a tour of the learning center and greenhouse construction immediately following adjournment of the meeting.