

# LAND USE APPLICATION - INSTRUCTIONS & FORM

# LND-A

City of Madison  
Planning Division  
Madison Municipal Building, Suite 017  
215 Martin Luther King, Jr. Blvd.  
P.O. Box 2985  
Madison, WI 53701-2985  
(608) 266-4635



FOR OFFICE USE ONLY:

Date Received 5/18/26 11:18 a.m.  Initial Submittal

Paid \_\_\_\_\_  Revised Submittal

**All Land Use Applications must be filed with the Zoning Office. Please see the revised submittal instructions on Page 1 of this document.**

This completed form is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the [Subdivision Application](#). If your project requires both Land Use and Urban Design Commission (UDC) submittals, a completed [UDC Application](#) and accompanying submittal materials are also required to be submitted.

*If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.*

*Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.*

*Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv ua lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.*

## APPLICATION FORM

### 1. Project Information

Address (list all addresses on the project site):  
3505, 3511, 3517 (suites 101, 102, and 201) W. Beltline Highway

Title: Commercial Office Remodel

### 2. This is an application for (check all that apply)

- Zoning Map Amendment (Rezoning) from \_\_\_\_\_ to \_\_\_\_\_
- Major Amendment to an Approved Planned Development - General Development Plan (PD-GDP)
- Major Amendment to an Approved Planned Development - Specific Implementation Plan (PD-SIP)
- Review of Alteration to Planned Development (PD) (by Plan Commission)
- Conditional Use or Major Alteration to an Approved Conditional Use
- Demolition Permit  Other requests \_\_\_\_\_

### 3. Applicant, Agent, and Property Owner Information

**Applicant name** Ben Filkouski **Company** 3517 West Beltline, LLC  
**Street address** 923 Applegate Rd **City/State/Zip** Madison, WI 53713  
**Telephone** 608-333-7734 **Email** [REDACTED]

**Project contact person** Patrick Eagan **Company** One Design & Engineering, LLC  
**Street address** 202 Ash St **City/State/Zip** Cambridge, WI 53523  
**Telephone** 608-577-0443 **Email** [REDACTED]

**Property owner (if not applicant)** \_\_\_\_\_  
**Street address** \_\_\_\_\_ **City/State/Zip** \_\_\_\_\_  
**Telephone** \_\_\_\_\_ **Email** \_\_\_\_\_

## APPLICATION FORM (CONTINUED)

### 5. Project Description

Provide a brief description of the project and all proposed uses of the site:

Existing single user commercial building and warehouse formerly the headquarters for Liberty Parts Team is being converted to a multi-tenant office building and warehouse. The building was originally constructed between 1955 and 1962 with multiple additions added until it reached its current footprint in 1988. Originally located in the Town of Madison, the property has since annexed into the City of Madison Jurisdiction

#### Proposed Square-Footages by Type:

Overall (gross): 57,433 Commercial (net): \_\_\_\_\_ Office (net): 19,891  
 Industrial (net): 37,542 Institutional (net): \_\_\_\_\_

#### Proposed Dwelling Units by Type (if proposing more than 8 units):

Efficiency: \_\_\_\_\_ 1-Bedroom: \_\_\_\_\_ 2-Bedroom: \_\_\_\_\_ 3-Bedroom: \_\_\_\_\_ 4 Bedroom: \_\_\_\_\_ 5-Bedroom: \_\_\_\_\_  
 Density (dwelling units per acre): \_\_\_\_\_ Lot Area (in square feet & acres): \_\_\_\_\_

#### Proposed On-Site Automobile Parking Stalls by Type (if applicable):

Surface Stalls: \_\_\_\_\_ Under-Building/Structured: \_\_\_\_\_ Electric Vehicle-ready<sup>1</sup>: \_\_\_\_\_ Electric Vehicle-installed<sup>1</sup>: \_\_\_\_\_

#### Proposed On-Site Bicycle Parking Stalls by Type (if applicable):

Indoor (long-term): \_\_\_\_\_ Outdoor (short-term): \_\_\_\_\_

<sup>1</sup> See [Section 28.141\(8\)\(e\), MGO](#) for more information

Scheduled Start Date: \_\_\_\_\_ Planned Completion Date: \_\_\_\_\_

### 6. Applicant Declarations

- Pre-application meeting with staff.** Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date.

Planning staff Timothy M. Parks Date 5/12/2026

Zoning staff \_\_\_\_\_ Date \_\_\_\_\_

- Posted notice of the proposed demolition on the [City's Demolition Listserv](#)** (if applicable). Date Posted \_\_\_\_\_

- Public subsidy is being requested (indicate in letter of intent)

- Pre-application notification:** The zoning code requires that the applicant notify the district alder and all applicable neighborhood and business associations **in writing no later than 30 days prior to FILING this request.** Evidence of the pre-application notification or any correspondence granting a waiver is required. List the alderperson, neighborhood association(s), business association(s), AND the dates notices were sent.

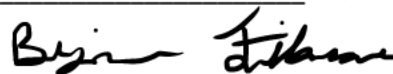
District Alder Yannette Figueroa Cole Date 5/12/2026

Neighborhood Association(s) N/A Date \_\_\_\_\_

Business Association(s) South Metropolitan Business Association Date 5/12/2026

**The applicant attests that this form is accurately completed and all required materials are submitted:**

Name of applicant Ben Filkouski Relationship to property Owner

Authorizing signature of property owner  Date \_\_\_\_\_