



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved POLICE CIVILIAN OVERSIGHT BOARD

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Thursday, September 28, 2023

5:00 PM

Virtual

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The City of Madison is holding the Police Civilian Oversight Board meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to [pcob@cityofmadison.com](mailto:pcob@cityofmadison.com)

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)

Webinar ID: 823 1168 1837

### CALL TO ORDER / ROLL CALL

**Present:** 8 - Shadayra Kilfoy-Flores; Rachel C. Kincade; Jaylin M. Stueber; Yesenia Villalpando-Torres; Maia E. Pearson; Keetra S. Burnette; Rodney D. Saunders, Jr. and Michelle E. Miller

**Absent:** 4 - Melanie Quarles; Joshua Hargrove; Jacquelyn Hunt and Carlotta Calmese

### APPROVAL OF MINUTES

1. [80049](#) Draft Minutes - PCOB (07/31/2023)

Attachments: [Hyperlink](#)

A motion was made by Saunders Jr. and seconded by Miller to approve minutes for 7/31/2023.

### APPROVAL OF MINUTES

2. [80050](#) Draft Minutes - PCOB (08/24/2023)

Attachments: [Hyperlink](#)

A motion was made by Miller and seconded by Kincade to approve minutes for 8/24/2023.

### PUBLIC COMMENT

3. [80048](#) PUBLIC COMMENT (9/28/2023)

### DISCLOSURES AND RECUSALS

### ITEMS FOR CONSIDERATION

4. [80051](#) IM Report (09/28/2023)

Attachments: [IM Report 9-28-2023.pdf](#)

5. [80052](#) Sub Committee Reports (09/28/2023)

6. [80053](#) Scheduling of October In-Person Meeting of the PCOB

7. [80055](#) NACOLE Training (09/28/2023)

Attachments: [Guide to Police Records.pdf](#)  
[IA Review Checklist - OPD.pdf](#)  
[IAD Recusal Form - OPD.pdf](#)  
[Investigation Plan - 03-21-21.pdf](#)  
[Investigative Skills handout - revised 2020 -J Wechter.pdf](#)  
[Johnson Complaint & Police Report Summary.pdf](#)  
[Questions and Issues.pdf](#)  
[What to look for when reviewing a complaint investigation.pdf](#)  
[Characteristics of A Good vs. A Bad Investigation.pdf](#)  
[Checklist for Reviewing a Complaint Investigation\\_2022.pdf](#)

**A motion was made by Kincade and seconded by Miller to Allow Outgoing Board Members to Attend NACOLE Conference**

8. [80056](#) Future agenda items (11/09/2023)

#### **ADJOURNMENT**

**A motion was made by Stueber and seconded by Saunders Jr. to Adjourn the meeting. Ending Meeting time: 7:16**