



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

Tuesday, February 25, 2020

4:30 PM

Room 153, Madison Municipal Building
215 Martin Luther King, Jr. Blvd.

CALL TO ORDER / ROLL CALL

Present: 7 - Shiva Bidar; Barbara Harrington-McKinney; Arvina Martin; Rebecca Kemble; Tag Evers; Sheri Carter and Grant Foster
Excused: 1 - Samba Baldeh

Others Present: Ald. Lindsay Lemmer, Ald. Keith Furman, Mayor Satya Rhodes-Conway, Deputy Mayor Cam McLay, Mayor's Chief of Staff Mary Bottari, City Attorney Mike May, Alia Stevenson (HR), Harper Donahue, HR Director, Norm Davis, DCR Director, Sara Edgerton, IT Director, Eric Olson (IT), Laura Larsen (Finance), David Schmiedicke, Finance Director, Nancy Saiz, Mahanth Joishy, Fleet Superintendent, Tori Larson (HR), Deputy Mayor Linda Vakunta, and Ald. Zachary Henak

Ald. Shiva Bidar, chair, called the meeting to order at 4:30 p.m.

APPROVAL OF MINUTES

A motion was made by Ald. Barbara Harrington-McKinney, seconded by Ald. Tag Evers, to approve the minutes from the February 4, 2020 Common Council Executive Committee meeting. The motion passed by voice vote/other.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

DISCUSSION WITH THE MAYOR

[59228](#)

Discussion with Mayor Rhodes-Conway (2/25/20):

- Age-friendly communities program
- Mayor's Institute on City Design
- Census 2020 update

Mayor Rhodes-Conway provided an update on the following:

Madison has signed up for the AARP Age-Friendly Communities Program - focus is on livable communities. On their website there are policy related

information on livable communities and city staff are assembling a group to work on the program. If any alder, or any of their constituents, are interested in being a part of that group please contact Sally Jo Spaeni, Senior Center and Program Manger.

She will be attending the Mayor's Institute on City Design (April 1-3, 2020 / <https://www.micd.org/>). Eight mayors have been invited to attend a meeting with design professionals to come up with design ideas for a project each mayor would bring to the meeting. The Mayor noted she was bringing the Oscar Mayer potential city-owned property (to be acquired) to look at potential design ideas/concepts related to transit, placemaking, ped/bike circulation, and housing/economic development. She would bring back feedback to CCEC and/or other committees.

Census 2020 update - Noted that their are two efforts underway: 1. Encouraging people to complete their census form online and 2. Dane County has only hired 53.7% of the hires that are needed, encouraging people to apply for jobs.

Ald. Samba Baldeh arrived at 4:42 p.m.

Present: 8 - Shiva Bidar; Barbara Harrington-McKinney; Arvina Martin; Rebecca Kemble; Tag Evers; Sheri Carter; Grant Foster and Samba Baldeh

REFERRALS FROM THE COMMON COUNCIL

59191

Authorizing staff designated by the Information Technology Director to click on legal terms and conditions for social media accounts and services available for purchase from social media providers, such as Facebook Ads, and authorizing indemnification of the social media provider by the City.

Sponsors: Shiva Bidar and Keith Furman

Ald. Bidar asked if there was any objection to moving Agenda Item No. 8, Legislative File No. 59191 up on the agenda. There was no objection from the members present.

Sarah Edgerton, IT Director and Eric Olson, City Web Manager were present for discussion on this item. The resolution authorizes the IT staff to accept legal terms of social media platforms (such as Facebook Ads).

A motion was made by Ald. Grant Foster, seconded by Ald. Barbara Harrington-McKinney, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

58656

SUBSTITUTE - Accepting the Final Report of the Task Force on the Structure of City Government and Making Referrals to City Committees and Departments for Determination of Next Steps.

Sponsors: Keith Furman, Rebecca Kemble and Syed Abbas

Attachments: [FINAL REPORT OF THE TASK FORCE ON GOVERNMENT STRUCTURE 58656 v1.pdf](#)

A motion was made by Ald. Barbara Harrington-McKinney, seconded by Ald. Arvina Martin, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER.

Ald. Kemble thanked staff for all the work they did on the fiscal note analysis and that an ad hoc group would be formed to work on organizing recommendations contained in the Task Force on Government Structure's (TFOGS) final report into actionable proposals.

The motion passed by voice vote/other.

[59152](#)

Informational Report - City of Madison Workplace Climate Survey Report, prepared by the Multicultural Affairs Committee and Women's Initiatives Committee.

Attachments: [2019 MAC/WIC Workplace Climate Survey Report.pdf](#)

Norm Davis, Department of Civil Rights Director, Harper Donahue, Human Resource Director, Mahanth Joishy, vice-chair of Multicultural Affairs Committee and Tori Larson, co-chair of Womens Issue's Committee were present for discussion on this item.

Tori Larson and Mahanth Joishy provided an overview of the findings in the survey (see attached handout).

Mr. Davis and Mr. Harper provided information on the next steps to address issues identified in the survey by reviewing existing policies to enhance the city's workplace environment, look at opportunities for development and mentoring and identify ways to impact pay equity in the city as it relates to race and gender.

Mr. Donahue noted that they would be doing a presentation on the survey results at an upcoming Department/Division Head meeting (3/2/20) and adding these recommendations to the Human Resources work plan (and reporting back).

Mr. Davis noted that the behaviors are occurring within the work groups/places and it is the culture that needs to be changed and city-wide standards need to be developed. Ms. Larson noted that those individuals committing the offenses need to be accountable to those standards as well.

Deputy Mayor Cam McLay noted that the Mayor would be working on concrete solutions with the Mayor's Management Team to address the issues identified in the survey.

Ald. Bidar requested that people return to a September CCEC and provide an update on the progress of implementing the survey recommendations.

This Report was RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER

DISCUSSION ITEMS

58815

Discussion: Council Chief of Staff Survey Results & Annual Performance Review

Attachments: [2/25/20 CC Chief of Staff Report.pdf](#)
[2/15/20 CC Chief of Staff Qualitative Information.pdf](#)
[12/9/19 Alder CoS Survey Results.pdf](#)
[12/9/19 Department Division Head CoS Survey Results.pdf](#)

Ald. Bidar noted that the committee had limited time available and asked if there any objection to re-referring this item to the 3/3/20 CCEC meeting. There was no objection.

This Discussion Item was Re-referred to the COMMON COUNCIL EXECUTIVE COMMITTEE due back on 3/3/2020

59101

Discussion: 2021 Budget Process

Attachments: [2/21/20 Memo: 2021 Budget Planning \(Laura Larsen\).pdf](#)
[2/24/20 Draft Amendments to MGO Chapter 4 - Ald. Grant Foster.pdf](#)
[2020 Budget Process Resolution Language.pdf](#)

David Schmiedicke, Finance Director and Laura Larsen, Budget & Program Evaluation Manager were present for discussion on this item.

Ald. Bidar noted that the Council annually adopts a resolution establishing rules and procedures for Common Council deliberations of the city budget.

Ms. Larsen reviewed her memo with members (see attachment to legislative file). Ald. Carter thought adopting the resolution earlier in the process would be helpful and have a discussion on the levy and how bonding rates affect cities.

Ald. Grant Foster spoke to his draft amendment language changes to MGO 4.02 and 4.17 and could potentially be included in the resolution (see attachment to legislative file).

Ald. Keith Furman had concerns about department presentations happening earlier in the process (Finance Committee). Ms. Larsen thought the Finance Department could work with the Council Chief of Staff to track the items that alders are looking for in the budget, and those items that are adopted during the year, that would impact the 2021 budget.

Ald. Bidar summarized what she heard:

1. Budget process resolution be adopted earlier in the year and a more descriptive budget calendar in the resolution.
2. Finance Committee more briefings, but not every agency potential request - more of an executive summary and less detailed than what the Mayor receives
3. Tracking budget process where the alder is lead and see if it was integrated into the Mayor's proposed budget (Council Chief of Staff)

Ald. Bidar will work with Laura Larsen on drafting the resolution with a goal of introducing it at 3/17/20 Council meeting.

UPDATE

[58806](#)

Update: Common Council Chief of Staff (2/25/20) - Kwasi Obeng

Attachments: [DRAFT 2/20/20 Legistar Project Statement.pdf](#)

Sarah Edgerton was present to provide more information on the legislative management system RFP process (see draft project statement attached to legislative file)

FUTURE AGENDA ITEMS

No other items were discussed.

Legislative File No. 59242 - Accepting the Final Report of the President's Work Group to Develop City-wide Surveillance Equipment and Data Management Policies. (CCEC lead, Finance Committee recommended approval, Public Safety Review Committee, Equal Opportunities Commission, Digital Technology Committee)

Legislative File No. 59300 - Creating Section 23.63 of the Madison General Ordinances to establish Surveillance Technology guidelines for Departments. (CCEC lead, Public Safety Review Committee, Equal Opportunities Commission, Digital Technology Committee)

Legislative File No. 59138 - Repealing Section 33.11, amending Sections 33.23(2) and 33.31 of the Madison General Ordinances to eliminate the Committee on the Environment. (CCEC lead, Committee on the Environment, Sustainable Madison Committee)

Presentation: Affordable Housing Financing Options - Linette Rhodes, CDD (3/3/20 CCEC Meeting)

Discussion Items:

- *PFAS Proposal (Ald. Rummel / Future CCEC Meeting)
- *Creating an Annual Common Council Report
- *Audit process for City departments

Standing Updates

- *President's Work Group on Council Communication Tools & Processes
- *President's Work Group on APM's
- *Council Chief of Staff

ADJOURNMENT

A motion was made by Ald. Barbara Harrington-McKinney, seconded by Ald. Grant Foster, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 6:19 p.m.