



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

---

Wednesday, March 22, 2023

1:30 PM

Virtual

---

### CALL TO ORDER / ROLL CALL

The meeting was called to order by Nash.

**Present:** 5 - Anne Benishek-Clark; Kimila Daniels; Dana E. Denny; Angela L. Nash and Helga P. Vransy

**Non Voting:** 1 - Director of Human Resources

### APPROVAL OF MINUTES

A motion was made by Benishek-Clark, seconded by Denny, to Approve the Minutes of the January 26, 2023 meeting of the Personnel Board. The motion passed by voice vote/other.

### PUBLIC COMMENT

Rick Marx to comment on agenda items 2 and 13.

1. [76865](#) Public Comment (3/22/23 Personnel Board Meeting)

### DISCLOSURES AND RECUSALS

No disclosures or recusals were made.

### NEW BUSINESS

2. [76822](#) Delete the classification of "Fire Protection Engineer" in CG18, R13 in the salary schedule and recreate the classification in CG18, R12. Recreate the 1.0 FTE positions #2147 and #4996 as "Fire Protection Engineer" (CG18, R12), within the Fire Operating Budget.

**A motion was made by Benishek-Clark, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

3. [76805](#) Create the new classification of "Emergency Management Coordinator" in CG18, R11 and create a new 1.0 FTE position as an "Emergency Management Coordinator," within the Fire Department Operating Budget.

**A motion was made by Benishek-Clark, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The**

motion passed by voice vote/other.

4. [76802](#) Create the new classification of "Property Operations Manager" in CG18, R14 and create a new 1.0 FTE position as a "Property Operations Manager," within the Housing Operating Budget.

**A motion was made by Denny, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
5. [76801](#) Recreate the 1.0 FTE position #3655 of Planner 2 (CG18, R8) as a Planner 3 (CG18, R10) and reallocate the employee to the new position.

**A motion was made by Daniels, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
6. [76821](#) Create a new classification of Crime Analyst 3 in CG18, R10. Delete vacant position #4230 of Crime Analyst 2 and recreate the position as Crime Analyst 3.

**A motion was made by Vransy, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
7. [76803](#) Recreate vacant position #1505 as Recreation Services Coordinator in CG 18, Range 08 in the Parks operating budget.

**A motion was made by Vransy, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
8. [76806](#) Recreate vacant position #3466 as Recreation Services Coordinator in CG 18, Range 08 in the Parks operating budget.

**A motion was made by Vransy, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
9. [76826](#) Create a new classification series of Transit Grants Administrator 1-4 in CG 44, R 06, 08, 10, 12, respectively. Delete position #3873 as a Transit Accountant 3 in CG 44, R10 and recreate it as a Transit Grants Administrator 4 in CG 44, R12 and reallocate the employee, S. Korth, to the new position, within the Metro Transit operating budget.

**A motion was made by Benishek-Clark, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
10. [76825](#) Create a new classification specification of Transit Capital Program Manager in CG44, R15. Recreate one new 1.0 FTE position of "Capital Program Manager" as a Transit Capital Program Manager within the Metro Transit operating budget.

**A motion was made by Daniels, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

- 11. [76824](#) Create a new classification specification of Transit Capital Project Manager in CG44, R12. Recreate one new 1.0 FTE position of “Capital Project Manager” within the 2023 Metro Transit operating budget as Transit Capital Project Manager.

**A motion was made by Daniels, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

- 12. [76849](#) Delete the classification of IT Administrative Services Manager in CG18, R10 in the salary schedule and recreate the classification in CG18, R16. Recreate position #819 as IT Administrative Services Manager within the IT operating budget and reallocate employee to the new position.

**A motion was made by Benishek-Clark, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

**DISCUSSION ITEMS**

- 13. [76819](#) Overview and feedback on Compensation Study
- 14. [76820](#) Update on Results for America fellowship and Personnel Rules rewrite

**ADJOURNMENT**

**A motion was made by Daniels, seconded by Benishek-Clark, to Adjourn. The motion passed by voice vote/other.**