



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, August 25, 2015

4:30 PM

Water Utility Conference Room A&B
119 E. Olin Ave.

CALL TO ORDER / ROLL CALL

Madeline Gotkwitz called the meeting to order at 4:37 pm.

Present: 7 - Sheri Carter; Patrick E. Delmore; Lauren Cnare; Madeline B. Gotkwitz;
Doug Voegeli; Bruce Mayer and David Ahrens

Excused: 1 - Jon C. Evans

APPROVAL OF MINUTES

A motion was made by Carter, seconded by Ahrens, to Approve the Minutes of the July meeting. The motion passed by unanimous voice vote.

PUBLIC COMMENT

There were no registrants.

DISCLOSURES AND RECUSALS

There were none.

BOARD EDUCATION

1. [39801](#) Board Education Presentation on the Water Research Foundation

Attachments: [Water Research Foundation Presentation.pdf](#)

Jennifer Warner, from the Water Research Foundation, gave a presentation to the board (see attached).

EXTERNAL MONITORING

2. [15698](#) Consideration of Audit Reports.

Attachments: [2014 Management Letter.pdf](#)
[2014 MWU Financial Statements.pdf](#)
[2015 Audit Presentation.pdf](#)

Vicki Hellenbrand from Baker Tilly gave a presentation to the board (see attached).

A motion was made by Mayer, seconded by Cnare, to accept the audit report. The board requested that the General Manager provide them with a response to the concerns and recommendations made by the auditor in the management letter and report to the board regularly on the utility's progress. The motion passed by unanimous voice vote.

NEW BUSINESS

3. [39374](#) Authorizing the Mayor and the City Clerk to execute a Release of Water Main Easement and the grant of a Water Main Easement over a portion of Lot 1 of CSM 9518, located at 4198 Nakoosa Trail.

Attachments: [10813 Exhibits A and B.pdf](#)

A motion was made by Cnare, seconded by Ahrens, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.

4. [39472](#) Resolution authorizing the execution of a contract with Advanced Utility Systems Corporation for the upgrade of Madison Water Utility's Customer Information System (CIS) Infinity Software.

A motion was made by Cnare, seconded by Ahrens, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.

5. [39477](#) Authorizing the Water Utility General Manager to certify water and sewer bills, assessments, and charges to the 2015 tax rolls of other governmental units for delinquent accounts in those jurisdictions.

A motion was made by Cnare, seconded by Mayer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.

MONITORING REPORTS

6. [39802](#) Financial Planning/Budget Report: Operating Budget

Attachments: [EL-2C Financial Planning Budgeting Monitoring Report August 2015.pdf](#)

A motion was made by Mayer, seconded by Cnare, to Approve. The motion passed by unanimous voice vote.

7. [39803](#) Asset Protection Report

Attachments: [EL-2F Asset Protection August 2015.pdf](#)

A motion was made by Cnare, seconded by Mayer, to Approve. The motion passed by unanimous voice vote.

8. [39806](#) Communication and Support to the Board Report

Attachments: [EL-2H Communication and Support to the Board August 2015.pdf](#)

A motion was made by Cnare, seconded by Ahrens, to Approve. The motion passed by unanimous voice vote.

INFORMATIONAL ITEMS

9. [22206](#) Notification of noncompliance with any Water Utility Board Policies.

There was none to report.

10. [24301](#) Items of general interest and update on any rate case in progress.

A public hearing before the Public Service Commission on the rate increase application is scheduled for September 2.

11. [28907](#) Report from the Committee on the Environment.

Pat Delmore reported to the board. The Committee on the Environment's recent meeting was related to water softener technologies that can reduce chloride in wastewater.

BOARD SELF-EVALUATION

12. [20013](#) Meeting Evaluation and Discussion

Attachments: [Board self-monitoring checklist.pdf](#)

Ahrens led the board self-evaluation.

FUTURE AGENDA

13. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

No new future agenda items were introduced.

ADJOURNMENT

A motion was made by Cnare, seconded by Ahrens, to Adjourn at 6:28 pm. The motion passed by unanimous voice vote.