

07319

CITY OF MADISON
INTER-DEPARTMENTAL
CORRESPONDENCE

DATE: August 17, 2007

TO: Personnel Board

FROM: Larry Oaks, Human Resources

SUBJECT: **Streets Public Information and Recycling Coordinator**

The Streets Superintendent requested that we review the position (#1612) of "Streets Public Information/Recycling Coordinator" (occupied by G. Dreckmann) in Compensation Group 18, Range 08. This position retains the core roles of providing public information on behalf of the division and coordinating the City's recycling efforts. However, the City's recycling program has grown significantly in recent years as has the level of autonomy and innovation associated with the "coordination" of the program. More specifically, this position is now charged with more diverse and challenging elements of "recycling" (e.g., approving recycling plans for special events and construction/demolition projects, developing the automated single stream recycling program, etc.) as well as writing related grants, directing bid processes, market development and so on. I have updated the class specification (attached) to reflect these enhancements.

Consistent with these new higher level responsibilities, I recommend that the class be placed in Compensation Group 18, Range 10. This placement will serve to equate this position with Streets Operations Analyst (with comparable level analytic responsibilities) and the Madison Arts Program Administrator (with a comparable level administrative role). It should be noted that this new placement is not directly related to the public information role.

Since the current role emerged incrementally as a natural extension of the previous assignment, I recommend that the employee be reallocated to the higher level.

I have prepared the necessary ordinance and resolution to implement this recommendation.

cc: Al Schumacher, Streets Superintendent

Compensation Group/Range	2007 Annual Minimum (Step 1)	2007 Annual Maximum (Step 5)	2007 Annual Maximum (w/Longevity)
18/08	49,306	58,509	65,520
18/10	53,522	64,323	72,406