

PURCHASING VIEW



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 08/24/2018

Requisition Number: (8 characters)

Requestor Name: Captain John Patterson

Requestor Phone Number: 608-267-8643

Requestor Email: jpatterson@cityofmadison.com

Fund: 1100 GENERAL

Agency: 31 POLICE

- Major:
- 53*** Supplies/Goods
 - 541** Utilities
 - 542** Building/Facility Maintenance/Repair
 - 543** Software/Equipment Maintenance/Repair
 - 544** Public Works Maintenance/Repair
 - 545** Training/HR-Related Services
 - 546** Consulting/Professional Services
 - 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$26,483.88

Vendor Name: WEST PUBLISHING CORPORATION d/b/a WEST, a THOMSON REUTERS BUSI...

Product/Service Description: Thomson Reuters CLEAR for Law Enforcement

- \$25,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.
- OVER \$25,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- 3. The services are for professional services to be provided by attorneys.
- 4. The services are to be rendered by a university, college, or other educational institution.
- 5. No acceptable bids have been received after formal advertising.
- 6. Service fees are established by law or professional code.
- 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:

- If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST**WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:**

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The City of Madison Police Department has been using Thomson Reuters CLEAR for Law Enforcement for several years and it has become an integral part of the MPD's day to day operations and has assisted in the successful resolution of a wide variety of crimes.

Thomson Reuters CLEAR for Law Enforcement is an advanced public records research tool designed to help law enforcement investigators close cases faster. CLEAR for Law Enforcement combines industry-leading technology with a vast collection of public and proprietary records, so officers can quickly identify the information that matters most to an investigation. CLEAR for Law Enforcement also provides customizable reports, mapping and charts for investigators.

While we have been using CLEAR for Law Enforcement for several years, we have not found nor become aware of any comparable/competitive product.

COMMENTS REGARDING PURCHASES OVER \$25,000

The Madison Police Department has been using West Publishing Corporation to purchase the CLEAR for Law Enforcement Software since at least 2012. The amount spent on this software since 2015 is \$22,860. Since the total was under \$25,000, this non-competitively-selected purchase has been authorized by the Purchasing Department prior to now. The amount has now risen above the \$25,000 threshold requiring Common Council approval.

The Office of the City Attorney also utilizes this vendor to purchase several legal research subscriptions, for which they have received approval from the Common Council (resolution 49017) for a non-competitive selection purchase of services contract in January 2018. The amount of that approval was \$72,825.28, to be paid to West Publishing over the course of 36 months.

Date: