



**City of Madison  
Proceedings - Final  
BOARD OF WATER  
COMMISSIONERS**

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

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Tuesday, June 20, 2006

4:35 PM

119 E. Olin Avenue

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**CALL TO ORDER**

President Percy Mather called the meeting to order at 4:35 p.m.

**ROLL CALL**

**Present:** Ald. Lauren Cnare, Priscilla B. Mather, Larry L. Studesville and Gregory W. Harrington

**Excused:** Jonathan H. Standridge

**PUBLIC COMMENT**

**APPROVAL OF MINUTES**

1. Approval of Minutes of meeting of May 16, 2006.

May 16 minutes were approved with the following changes: On page 7, it should read Mark said, rather than Ken said. On page 8, the word should have been inactivation rather than inactoration viruses.

The June 6 Special Meeting minutes were also approved.

**INFORMATIONAL REPORTS**

2. May Water Quality Report.

Al Larson reported things were normal for May.

3. June Staffing Report.

Gail Glasser reported that there are two AAspire interns working in the Engineering Section at the present time. She said Al is redoing the Water Quality Supervisor position description. The Water Quality and Supply Supervisor positions had been combined, and we will now go back to a separate position for the Water Quality Supervisor. Percy asked the time line on this, and Gail replied it could be several months before the position is filled as we accept applications that are then screened by City Human Resources and scored. Dave Denig-Chakroff said we are going to fast track this position as much as possible per the Mayor's request that we do so. Greg Harrington asked if a national search will be done. Dave said yes, at least it will be advertised on the AWWA and AMWA website, etc. Lauren Cnare asked that a copy of the job description be distributed to board members when it is available.

4. May Operations Report.

Al reported pumping is down 1.2% for the year compared to 2005. He said valve

inspections are higher because of the unidirectional flushing. Main leaks are at a summer low, and lead service replacement is down because of staff being assigned to unidirectional flushing. Lauren asked if hydrants aren't painted every year, and Gail replied they haven't been painted this summer because of the flushing. She said college students have just begun work and they usually do the hydrant painting.

5. Engineering Report.

AI stated that they are working on obtaining permits to allow work to start on the Felland Road Reservoir, that they've encountered a problem with approval from Dane County and the Town of Burke. Unit Well 30 project is complete and went on line today, June 20. Demolition of Unit Well 5 has started and will be fully abandoned by July 7. Pipeline projects at Mandan Crescent/Tumalo Trail, State Street and Gilson are almost completed. AI said we cleaned the reservoir at Well 13 and taking the unit off line caused some hydraulic problems and extensive dirty water calls.

AI reported that Black and Veatch continue to refine and finalize the Master Plan and Infrastructure Management Plan. A presentation for the board is planned when this is complete.

6. Customer Service/Billing Report.

Ken Key reported he attended the AWWA (American Water Works Association) Annual Conference in San Antonio last week. Ken said 13,000 people from North America attended the conference. Ken received a plaque on behalf of Leon Smith, a previous manager, inducting him into the AWWA Hall of Fame. He said the AWWA also gives an annual award in the name of Zenno Gorder, another previous manager of the utility. Ken was a presenter recently at the State WWA (Wisconsin Water Association) conference.

7. Report on Flushing Operations.

Unidirectional flushing continues in the Well 3, 8 and 10 areas. AI said we have flushed 132.5 miles of main, which is 16.2% of the system. This is slower than hoped and we are considering adding a fourth flushing crew. AI said we have taken 183 samples from the Well 10 area and 61 from the Well 3 area. Only one sample exceeded the manganese health standard. AI said if the manganese level exceeds 300, we call the household to let them know and we resample the site. Greg asked how much time elapses between flushings and AI said a minimum of 30 days. AI displayed a map of the city showing areas where flushing has been completed. Lauren asked if you have to flush new developments, and AI replied that it depends on which well their water comes from. In areas where manganese levels in the well are low, we do not anticipate a build up.

## FINANCIAL REPORTS

8. Fund Balance Report.

Ken Key, in Robin Piper's absence, noted an error on the report, saying that the PILOT Fund should have shown a zero balance. The Short Term Loan from City amount should have showed a balance of \$5,110,000 for April 30 and \$5,235,000 for May 31. Ken stated that there will be no more borrowing from the City.

9. Capital Project Report.

10. Status of Capital Budget request.

Ken stated that Robin said there was nothing to report at the present time. Al and Dave met with Robin last Friday and Robin will submit the budget on Monday, June 26, and bring it to the Board at the next meeting. We will have an opportunity to make changes. Dave said the budget will be larger than in the past as we will be doubling the amount put in the budget for water main replacement. There will also be money included for a filter at Well 29. Dave said as soon as the budget is finalized, he will email it to board members. Percy asked if the remodeling for Paterson Street will be included, and Dave said that it will probably be put in the budget.

Larry Studesville made a motion to approve the informational reports. Lauren Cnare seconded; unanimously passed.

### ADMINISTRATION

11. Discussion and consideration of Mayor's 10-point Initiative to Protect and Improve Madison's Drinking Water.

Dave stated that this is the 10-point initiative that the Mayor proposed, and Dave wanted it included as an official document in the agenda and minutes. Percy said the document summarizes the direction we are heading, and no action is needed.

12. Progress report on selection of strategic planning consultant.

Dave reported the committee met and went over a draft RFP (Request for Proposals). It should be ready to be issued this week to bidders. The proposals are due July 7. If needed, finalists will be interviewed from July 17 to 21. The Committee will make their recommendation to the Board of Water Commissioners at the July 18 meeting. If there are finalist interviews, the committee would not be able to recommend at the July meeting. We would have to meet Tuesday, July 25, only if we have interviews. If the Board has a special meeting, we can stay on track with the Common Council approval of August 1, and maintain August 15 for the project start-up.

### NEW BUSINESS ITEMS

13. [03843](#) Amending Section 13.01(1) of the Madison General Ordinances to add the Director of Public Health as an ex officio, non-voting member of the Board of Water Commissioners.

Sponsors: David J. Cieslewicz

A motion was made by Ald. Cnare, seconded by Studesville, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER Percy noted that Dr. Tom Schlenker was present at the meeting and said this ordinance change is consistent with the Mayor's 10-Point Plan.

Lauren Cnare made a motion for approval. Larry Studesville seconded; unanimously passed.

The motion passed by acclamation.

### CORRESPONDENCE AND SPECIAL INTEREST ITEMS

**APPROVAL OF NEXT MEETING DATE**

14. Approval of next regular meeting date of July 18, 2006.

Larry Studesville noted that he would be in Spain on July 18. Discussion was held on possibly having a special meeting on July 25 if needed to approve the selection of a consultant. Dave said there was discussion of having the interviews before the Board meeting on July 18. Dave asked board members if they want to sit through interviews and make a decision, or does the Board want the committee to sit through the interviews and make a recommendation to the Board. There was general agreement that the Board wanted the committee to conduct interviews, if needed, and bring a final recommendation to the Board. Lauren said it is a committee recommendation and the committee brings it to the Board for final approval.

**ADJOURNMENT**

Lauren Cnare made a motion to adjourn the meeting. Greg Harrington seconded; unanimously passed.  
Meeting adjourned at 5:30 p.m.