



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Wednesday, January 19, 2022

3:30 PM

Virtual

CALL TO ORDER / ROLL CALL

The meeting was called to order by Nash.

Present: 4 - Gary D. Mitchell; Dana E. Denny; Angela L. Nash and Erich J. George

APPROVAL OF MINUTES

A motion was made by George, seconded by Mitchell, to Approve the Minutes.
The motion passed by voice vote/other.

1. [69313](#) Public Comment (1/19/22 Personnel Board Meeting)

DISCLOSURES AND RECUSALS

NEW BUSINESS

2. [69125](#) Delete the classification of "Parking Maintenance Supervisor" (CG18, R6) and create the classification of "Parking Maintenance Supervisor" in CG18, R7. Recreate the vacant 1.0 FTE position #1304 as "Parking Maintenance Supervisor" (CG18, R7), within the Parking Division Operating Budget.

A motion was made by Mitchell, seconded by George, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
3. [69227](#) Delete the classification of Assistant Streets Superintendent in CG 18, Range 15; and recreate the classification in CG 18, Range 16 of the salary schedules. Recreate position #1700 into the new classification and range; and reallocate the incumbent, S. Schultz in the Streets Division operating budget.

A motion was made by Denny, seconded by George, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
4. [69204](#) Recreate position #4506 as a Parks Financial and Administrative Manager in CG 18, Range 12 in the Parks operating budget and reallocate the incumbent, J. Vang, to the new position.

A motion was made by George, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

5. [69205](#) Delete position #720 of Program Assistant 1 in Compensation Group 20, Range 11 in the Assessor's Office operating budget; and recreate the position as a Data Analyst 2 in Compensation Group 18, Range 08.

A motion was made by George, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

6. [69281](#) Delete the classification of Municipal Clerk 2 in CG20, R10 and recreate the classification in CG20, R11 of the salary schedule. Recreate position numbers 711, 735, 4466, 4793 to new Municipal Clerk 2 classification, and reallocate the incumbents to the new CG and Range. Delete the classification of Certified Municipal Clerk in CG20, R11 and recreate the classification in CG20, R13 of the salary schedule. Recreate position numbers 708, 4047, 714, 743 to the new Certified Municipal Clerk classification and reallocate the incumbents to the new CG and Range.

A motion was made by Mitchell, seconded by George, to Refer to the PERSONNEL BOARD and should be returned by 3/16/2022. The motion passed by voice vote/other.

7. [69282](#) Create a new classification of Deputy City Clerk in CG18, R7, and delete position #4651 from the Administrative Supervisor (CG18, R3) classification. Recreate the position as Deputy City Clerk and reallocate the incumbent.

A motion was made by George, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

8. [68212](#) Delete the classification of Parking Asset/GIS Coordinator in CG18, R10, and recreate the classification in CG18, R12 of the salary schedule. Recreate position number #4545 to a Parking Asset/GIS Coordinator in the new compensation group and range; and reallocate incumbent C. Little into the new position effective March 21, 2021 in the Parking Division operating budget.

A motion was made by Mitchell, seconded by George, to Return to Lead with the Recommendation to Place on File without Prejudice to the COMMON COUNCIL. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Mitchell, seconded by George, to Adjourn. The motion passed by voice vote/other.