

Funding Process Subcommittee Report
 For CSC meeting and Public Hearing scheduled 1/06/10

Summary of work to date:

Date	Topics/Focus
March 12, 2009	Overall view of Funding process and work to be done, Beginning discussion of Mission and Ordinance work.
March 26, 2009	Mission statement and Ordinance work
April 23, 2009	Ordinance work
May 7, 2009	Mission and Ordinance work, Beginning discussion on Goals and Priority framework, Discussion of COLA language
June 18, 2009	Beginning discussion re: application for funding. FPSC requested that staff review the Goals and Priorities and report to the FPSC re: recommendations.
July 2, 2009	Continued work on Application structure and language. Began development of staff summaries of proposals to be considered in application process and Administrative reviews as part of contract monitoring functions.
July 16, 2009	Beginning discussion of Best Practice documents, further development of staff summaries
July 30, 2009	Review of draft application and staff summary language. Administrative review draft referred to year end.
August 18, 2009	Ordinance changes revisited. Staff reported on staff goals and priorities work.
September 3, 2009	Finalization of Mission and Ordinance language.
September 10, 2010	Work on application and staff summary language, public and agency testimony through the application review process and administrative review document.
September 24, 2009	Staff presentation of draft of Goals and Priorities Document
October 1,8,16,and 22, 2009	Discussion of Goals and Priorities, including two listening sessions. Additional discussion session for agencies with staff also provided.
October 26, 2009	Goals and Priorities, and beginning discussion of funding allocations by program areas.
November 5, 2009	Funding Process Timeline, Best Practice documents update, application update and work.
December 17, 2009	Work on content of 2011-2012 Application and Staff Summary of proposals.

Tasks to be completed/finalized by this committee:

Task	Plan	Completion date
Discussion/Planning on aligning activities, application, administrative review, etc. with CDBG and Framework	Agenda Item for January subcommittee meeting	January 2010
Clarify Subcommittees role with Best practice Documents	Agenda Item for January subcommittee meeting	January 2010
Work on Administrative review format for use in contract monitoring	Draft to be reviewed at a January meeting	January 30, 2010
Statement of expectations re: applicant agency/program presentations within application process	Staff will present draft for review based on committee comments this far at January meeting	Mid February 2010
Draft of Application Evaluation framework for use by committee members	Staff will present draft late January or early February meeting. Must be completed by mid February.	Mid February 2010