

# STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # \_\_\_\_\_ Date Submitted \_\_\_\_\_

## EVENT INFORMATION

Name of Event Ribbon Sales for the Leukemia and Lymphoma Society

Event Organizer/Sponsor Phi Kappa Sigma International Fraternity - Alpha Theta Chapter, UW-Madison

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of Wisconsin Tax Exempt Number \_\_\_\_\_

Address 315 W. Washington Ave.

City/State/Zip Madison, WI 53703

Primary Contact Jackson Ward

FAX \_\_\_\_\_

Work Phone \_\_\_\_\_

Phone During Event (262) 210-3169

E-mail jward3@wisc.edu

Website \_\_\_\_\_

Secondary Contact Ted Jacobs

Phone During Event (262) 902-5695

Work Phone \_\_\_\_\_

E-mail tjacobs@wisc.edu

Annual Event?  Yes  No

Charitable Event?  Yes  No

If Yes, name of charity to receive donations: The Leukemia and Lymphoma Society

Estimated Attendance 30 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours \_\_\_\_\_ to \_\_\_\_\_  Yes  No

## EVENT CATEGORY

Run/Walk  Music/Concert  Festival  Rally  Parking (i.e., bagging meters)

Other Ribbon Sales

## LOCATION REQUESTED

Capitol Square (note specific blocks below)  Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street)  Other (specific blocks/streets requested below)

Street Names and Block Numbers: \_\_\_\_\_

## EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 05/08/13 Rain Date(s) \_\_\_\_\_

Event Start Date(s)/Time(s) 12:00 pm Set-Up Date(s)/Time for Event 05/08/13

Event End Date(s)/Time(s) 5:00 pm Take-Down Time 5:00 pm

Take-Down Time: start to streets reopened

## APPLICATION SIGNATURE

\_\_\_\_\_ I/We waive the 21-day decision requirement. JW (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature  Date 04/07/13