



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved AFFIRMATIVE ACTION COMMISSION

Tuesday, February 12, 2013

5:00 PM

215 Martin Luther King, Jr. Blvd.
Room LL-120 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Lucia Nunez, Director; Norman Davis, Affirmative Action Division Manager;
Anne Zellhoefer, Assistant City Attorney

Present: 6 -

Linda J. Ketcham; Sharyl J. Kato; Theola V. Carter; Laura Sorensen;
Michael M. Johnson and Margaret M. McInnis

Absent: 1 -

Dario Parra

Excused: 3 -

Joseph R. Clausius; Kyara I. Moss and Nu Lee

APPROVAL OF MINUTES

A motion was made by Ketcham, seconded by Sorensen, to Approve the Minutes. The motion passed by voice vote/other.

PUBLIC COMMENT

None

DISCLOSURES AND RECUSALS

None

NEW BUSINESS

None

REPORTS

[29022](#)

Presentation by Assistant City Attorney Anne Zellhoefer regarding City and CDA loan programs

Attachments: [AnneZell2-12presentation.pdf](#)

Assistant Attorney Anne Zellhoefer started out by explaining that the section of the State Statutes on prevailing wage was made null and void by Governor Walker so that is something we no longer enforce, but the City still does enforce the prevailing wage requirements through the Davis Bacon Act for federal funding. Anne spent time explaining how Tax Incremental Districts are formed, how blight studies are conducted to determine "blighted areas", and

how all entities such as MMSD, County, MATC, and the City have to agree to create a Tax District.

The Commissioners asked numerous questions about TID 32, specific projects such as the Edgewater Hotel and affordable housing. Commissioners wanted to know who the CDA members are. Staff will send them this list. Discussion was held about the separate authority and powers of the CDA vis a vis the City.

[07972](#)

COMMON COUNCIL UPDATE BY ALD. CLAUSIUS--Presented for information only. No action required.

None

[14091](#)

DIVISION MANAGER'S REPORT

Norman Davis, Affirmative Action Division Manager, will report on activities of the Division since the last meeting.

Norman Davis, Affirmative Action Division Manager reported that the 2012 At A Glance report is being finalized. This report has the statistics for the different AA programs for 2012. It should be ready for the next AAC meeting. SBE has a net increase of 85 firms. The directory was re-published last Friday and there are now 241 SBE's. Notices have been sent out and those who don't apply will be decertified and those that apply will be in the directory. Dana Hannaman, who the Commission met at the last meeting, is doing well and has weathered the prequalification period for AA plans. Norman got to present information regarding the Job Skills bank, a database for interested employees, at the Madison Urban Ministry. The Kitchen Incubator project has approximately 10% M/W/DBE utilization goal, and Operation Fresh Start might be able to work on this project.

[14148](#)

DIRECTOR'S REPORT- Presented for information only. No action required

Lucía Nuñez, DCR Director, will report on the following:

-Her activities since the last meeting

-Staff activities since the last meeting

-Activities of the Equal Opportunities Commission and Commission on Persons with Disabilities since the last meeting.

Lucia Nunez has been working with Human Resources on ensuring the consistency of job categories from the NeoGov system for applying for positions to the SXD system which tracks payroll and other information. This will be important for providing numbers of racial and ethnic groups as well as women for all the job categories represented in the City. We are also recruiting for all the Commissions. Staff will send out a link to the City's Committee website with the Application and Statement of Interest form.

ADJOURNMENT

On a motion from McInnis, seconded by Kato, the meeting was adjourned.