

TOWN OF SUN PRAIRIE
Regular Town Board Meeting
May 28, 2024

Call to Order: Chairman L Updike called the board meeting to order at 4:03 p.m. at the Town Hall, 5556 Twin Lane Road. Supervisor D Yelk, Supervisor J Seltzner, Clerk R Wiedenbeck, Treasurer K Weisensel, and Patrolman J Schuster were present. **Guests:** Joan Rademacher, Gary Ziegler, and Michael E. Parrott from General Engineering Co (GEC).

Statement of Public Notice: Record in the minutes that the notice of this meeting was posted on the Town bulletin board located at the Town Hall and the Town's Official Website on May 23, 2024.

Pledge of Allegiance: Patrolman J Schuster led the pledge.

Approve Minutes of Prior Meeting: Supervisor J Seltzner motioned to approve minutes from 5-13-24. Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Supervisor D Yelk motioned to approve BOR minutes from 5-13-24. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Presentation from the Public: Nothing.

Introduction of new Dane County Sheriff for Northeast Precinct. Did not show.

Consider and Take Action: Approve the rezone from Adam Rademacher for Parcel #0811-281-8400-2, 5 acres, located at 5239 Town Hall Dr., currently zoned A-1(EX) (Exclusive Agriculture) to SFR (Single Family Residence). Adam is creating 2 additional new residential lots. Supervisor D Yelk motioned to approve the rezone at 5239 Town Hall Dr. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: Approve the revised CSM for Gary Ziegler, Jr., on Parcel #0811-303-9110-0, showing the Conservation Easement encompassing Lot #2. Supervisor D Yelk motioned to approve CSM for Gary Ziegler Jr. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: Discussion with Michael E. Parrott, representative from General Engineering (GEC) about contracting with them to perform Building Inspector duties for the Town of Sun Prairie. Supervisor D Yelk motioned to go ahead and start the transition of changing services from SAFEbuilt to GEC. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: Discussion of Proposed Agreement between Town of Sun Prairie and General Engineering for Building Inspection Services. This was discussed. No action was taken.

Consider and Take Action: Discussion of Proposed Delegated Municipal Authority between Town of Sun Prairie and General Engineering. This is provided by the state once our new building ordinance has passed and the contract with GEC is completed. There was no action taken.

Consider and Take Action: Discussion of Termination Date with SAFEbuilt. Supervisor D Yelk motioned to terminate contract with Safe-Built effective 7-1-24 if possible, if they require the 90 days, make effective date 90 days from June 1, 2024 for new building permits. This effective date will also depend on the Town adopting the updated building code ordinance. Supervisor J Seltzner seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: Approve and Adopt Amended Ordinance #2008-1. Supervisor J Seltzner motioned to approve and adopt amended Ordinance 2008-1. Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Consider and Take Action: Approve Payment of \$3,326.00 to Pierceville Cemetery Assn. This payment includes \$1300 for mowing from 2023, \$2000 for mowing in 2024, and \$26 for Grave Care from 2023. Supervisor J Seltzner motioned to approve payment. Chairman L Updike seconded. Aye votes: L Updike, J Seltzner. Nay votes: None. Abstain: D Yelk. Motion carries.

Consider and Take Action: Discuss and Amend 2024 Budget. Budget was discussed, but no action was taken. Need final numbers for the amended budget.

Consider and Take Action: Discuss and Approve Pellitteri's 10-Year Contract Extension Proposal for Residential Waste & Recycling Collection Services. Board requested we contact Wisconsin Towns Association (WTA) to see if we are required to put this out for bid. No action was taken.

Road Report: Patrolman J Schuster reported that the crack filling has been completed. Seal Coating will begin this week. Mowing will start this Friday or Next Monday. Things are going well.

Chairman L Updike brought up that the parents of the Boy Scouts are nervous about them being on Bailey Road for the trash pickup. Asking for either a park or section of road that is less busy. Heather, the Boy Scouts POC will coordinate with our Patrolman J Schuster to determine a safer place for trash pickup.

Committee Updates:

EMS: Nothing to report

Parks: Park committee very happy with the mowing that Patrolman J Schuster is doing.

Fire: City of Sun Prairie just sent back the newest version of the fire contract for review.

Town Zoning: Two variance appeal requests passed at the last meeting.

Planning Commission: Nothing to report.

Audit and Pay Bills: Supervisor J Seltzner motioned to approve bills as presented for \$159,438.80. Supervisor D Yelk seconded. Aye votes: L Updike, D Yelk, J Seltzner. Nay votes: None. Motion carries.

Old Business/New Business: None.

Correspondence: Amazon Business account Flyer.

Items for next meeting agenda: None.

Set Next Meeting Date: The next town board meetings are June 10, 2024 at 4:00 p.m. and June 24, 2024 at 4:00 p.m.

Adjournment: Supervisor D Yelk motioned to adjourn the meeting. Meeting adjourned at 6:27 p.m.

Rhonda Wiedenbeck, Clerk
Town of Sun Prairie