



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved COMMUNITY DEVELOPMENT AUTHORITY

Thursday, April 11, 2019

5:30 PM

Village on Park
Atrium Community Room A
2300 S. Park St.

CALL TO ORDER / ROLL CALL

The meeting was Called to Order at 5:35 p.m.

Present: 6 - Allen A. Arntsen; Daniel G. Guerra, Jr.; Gregory R. Reed; Sariah J. Daine;
Dean Brasser and Claude A. Gilmore

Excused: 1 - Sheri Carter

Staff: Natalie Erdman, Tom Conrad, Kris Koval, Kent Yan, Jim Nichols, Deb Rakowski,
Lisa Daniels

Also Present: Tag Evers, District 13 Alder-elect.

APPROVAL OF MINUTES

A motion was made by Arntsen, seconded by Gilmore, to Approve the Minutes
of the March 14 meeting.. The motion passed by voice vote.

PUBLIC COMMENT

None.

DISCLOSURES AND RECUSALS

None.

1. [32700](#) COMMUNICATIONS

PRESENTATION OF CONSENT AGENDA

None.

2. [54960](#) Village on Park Leasing Update

Kent Yan of the City Real Estate Division provided an update. He said they have been
working on possible leases, but do not have a big user. Many small users are
interested.

Board members asked questions and discussed the report.

3. [54217](#) Housing Operations Monthly & Quarterly Report - 2019

Tom Conrad of the Housing Division provided the report.

- a. Public Housing: some progress has been made on increasing occupancy. Lisa Daniels is working on discovering obstacles to full occupancy. Deb Rakowski is working on a model of HUD requirements and our performance, with a goal of our becoming a high performer.
- b. Section 8: Conrad noted that we are on a HUD watch list to make sure we spending an appropriate amount of money.

4. [55288](#)

Burr Oaks Asset Management

Deb Rakowski gave a presentation (please see file attachment)..

5. [55271](#)

CDA Resolution # 4319 - Authorizing the Community Development Authority to enter into a cooperative grant agreement with the Urban Tree Alliance under the Wisconsin DNR Urban Forestry Grant program

A motion was made by Arntsen, seconded by Brassler, to Refer to a future meeting of the CDA. The motion passed by voice vote.

6. [55308](#)

CDA Resolution # 4320 - Disallowance of claim made by SHERRI AVERS, Insurance Claim No. GLCM00000243

A motion was made by Arntsen, seconded by Gilmore, to Approve the Disallowance of Claim. The motion passed by voice vote.

Claude Gilmore left the meeting at 6:17 p.m. A quorum was still present.

Present: 5 - Allen A. Arntsen; Daniel G. Guerra, Jr.; Gregory R. Reed; Sariah J. Daine and Dean Brassler

Excused: 2 - Sheri Carter and Claude A. Gilmore

7. [55289](#)

CDA Redevelopment Work Plan

Natalie Erdman presented the Work Plan (please see attachment to file).

CDA members asked questions of Ms. Erdman and discussed the plan.

8. [35133](#)

CDA EXECUTIVE DIRECTOR'S REPORT

Erdman reported that a contract is near closing with a buyer for a new single-family home in Mosaic Ridge.

Board members congratulated Natalie on her upcoming retirement, and praised her work for the CDA.

9. [35867](#)

SCHEDULED MEETINGS

10. [36526](#)

BUSINESS BY THE COMMISSIONERS

ADJOURNMENT

A motion was made by Arntsen, seconded by Brassler, to Adjourn. The motion passed by voice vote, and the meeting Adjourned at 6:33 p.m..