



# City of Madison

City of Madison  
Madison, WI 53703  
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## Meeting Minutes - Approved COMMUNITY SERVICES COMMITTEE

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Wednesday, May 22, 2019

5:30 PM

Madison Water Utility  
119 E. Olin Avenue

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### CALL TO ORDER / ROLL CALL

**Staff Present:** Jim O'Keefe, Laura Noel, Deon Carruthers, Katy Petershack, Illiana Wood, Hugh Wing and Mary O'Donnell

The meeting was called to order at 5:35 pm.

**Present:** 7 - Shiva Bidar; Donna C. Bryant; Mykenzie L. Lemberger; LaShana M. Miller; Kim Genich; Bridget D. Rogers and Monica L. Sundal

**Absent:** 2 - Arvina Martin and Consuelo Lopez

### APPROVAL OF MINUTES

A motion was made by LaShana Miller, seconded by Shiva Bidar to approve the minutes from February 27, 2019. Motion passed by voice vote.

### PUBLIC COMMENT

Tom Solyst from Vera Court Neighborhood Center, Tom Moen from East Madison Community Center, and Rebecca Carlin from Wisconsin Youth Company appeared together. They discussed the role of neighborhood centers in the community and their partnership with the City of Madison. They were all in favor of the neighborhood center funding formula presented by Community Development Staff. It was created by a partnership of City staff and all of the funded neighborhood center directors. It recognizes the impact and value that neighborhood centers bring to the community they serve. They help the community help themselves.

Elizabeth Hudson and Lorrie Wendorf-Corrigan from the Lussier Community Education Center also appeared to give their support to the funding options proposed by CDD staff. They addressed how important it is to keep the neighborhood center doors open for residents, and how they impact poverty in the City. The additional funding is so important for the centers.

### DISCLOSURES AND RECUSALS

None.

### NEW BUSINESS

1. [55502](#) Introduction of New Member, Alder Arvina Martin

Kim Genich informed the committee of a new member. Alder Martin was not in attendance from introductions.

2. [55498](#) By Youth For Youth 2019 Report

**Attachments:** [CSCSummaryinfo.pdf](#)

Sam Stoiber and Megan Brown appeared to inform the committee of the funding decisions made by the By Youth For Youth Committee in regard to youth program funding. They discussed the history of the committee, their goals and priorities, and how they make their funding decisions.

3. [55499](#) Youth Employment Programming Update

**Attachments:** [2018 Youth Employment Report.pdf](#)

Hugh Wing discussed the first year of the new youth employment programming structure.

4. [55500](#) Adult Employment Programming Update

**Attachments:** [Adult Employment Overview Draft.pdf](#)

The committee tabled the report for adult employment programming until the next meeting.

5. [55944](#) Accepting the Community Development Division (CDD) Neighborhood Center Support Policy Paper” and “School-Age Child and Youth Development Policy Paper” as the bases for structuring and conducting two Request for Proposals (RFP) processes, and authorizing the CDD to undertake those processes and recommend, for approval by the Common Council, funding allocation plans for each regarding awards and contracts to take effect on January 1, 2020

**Attachments:** [Neighborhood Center Concept Paper FINAL.pdf](#)  
[School-Age ChildYouth ConceptFIN517.pdf](#)  
[NC and Child and Youth RFP PP for Distribution to Council Council FINAL 5. Timeline Final.pdf](#)  
[Community Engagement Process and Results in NC RFP FINAL.pdf](#)  
[Cost of converting to a two tiered system FINAL.pdf](#)  
[FCI Report\\_CDD Funding Process Study\\_FINAL\\_Corrections.pdf](#)  
[Neighborhood Center Toolkit.JPG](#)  
[NC Handout.pdf](#)

Laura Noel discussed the two CDD policy papers regarding neighborhood center support and school-age child and youth programming. The goal is to establish clear, transparent expectations and benchmarks, and set best practices and a framework for evaluating proposals. She also introduced the three funding models for the tiered neighborhood center support funding.

A motion was made by Bridget Rogers, seconded by Donna Bryant to recommend approval of the policy papers with a recommendation for Option 2 for funding contingent upon the approval of the 2020 budget. Motion passed by voice vote.

6. [55501](#) Staff Report
- a. South East Asian RFP Update
  - b. Bridge Lake Point Waunona RFQ Update
  - c. Community Building and Crime Response-Our Neighborhood Safe and Beautiful Place, Brandt Update
  - d. Immigration Assistance Fund Update

**Laura Noel gave an update on the Southeast Asian Senior programming RFP. Deadline for the RFP is June 14.**

**Jim gave an update on the Bridge Lake Point Waunona RFQ to find a team to own and operate a neighborhood center in the BLPW neighborhood. We only received one response, but it was a strong proposal, and was well received by the neighborhood. The review panel will send the recommendation to the Common Council.**

**Laura discussed the programs chosen for the CBCR funding. Contracts are in the process of being created.**

**The contract for the Immigration Assistance funding are being created right now, and will hopefully go to the Collaborative this week.**

7. [34250](#) Committee Reports
- Early Childhood Care and Education Committee
  - Committee on Aging

**Mykenzie Lemberger reported for the Early Childhood Care and Education Committee. They approved funding allocations for Early Childhood funding for 12 of the 13 applications received. They also discussed moving money from the Child Care Assistance program to potentially fund an infant mental health program.**

**Donna Bryant reported for the Committee on Aging. They prepared for the Southeast Asian Senior Services RFP process and discussed the concept paper.**

## ADJOURNMENT

**A motion was made by LaShana Miller, seconded by Mykenzie Lemberger to adjourn at 7:15 pm. Motion passed by voice vote.**