



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved

MADISON POLICE DEPARTMENT POLICY & PROCEDURE REVIEW AD HOC COMMITTEE

Thursday, July 14, 2016

5:30 PM

Urban League of Greater Madison
2222 S Park St

ROLL CALL

at 5:36 pm. Mr. Yudice in the chair. Mr. Findley arrived at 5:40 pm. Ms. Hunt arrived at 5:42 pm. Ms. Lazo arrived at 5:50 pm.

Present: 11 - Jacquelyn Hunt; Jerry B. Vang; Mario Garcia Sierra; Sean A. Saiz; Sue K. Petkovsek; Luis R. Yudice; Kim M. Jorgensen; Linda J. Ketcham; Veronica Lazo; Tom Brown and Keith A. Findley

Absent: 1 - Anthony B. Cooper, Sr.

Excused: 2 - Christian A. Albouras and Matthew W. Braunginn

Mr. Albouras may be participating via telephone.

CALL TO ORDER / ROLL CALL

APPROVAL OF MINUTES

The minutes were approved by common consensus.

PUBLIC COMMENT

DISCLOSURES AND RECUSALS

DISCUSSION ITEMS

1. Review vendor questions and formulate answers

A motion was made by Findley, seconded by Ketchum, to direct city to formulate answers for questions 1-3. The motion passed by voice vote/other.

A motion was made by Lazo, seconded by Ketchum, to approve the answer to question 4 as reflected in the attached document "RFP Addendum 1." The motion passed by voice vote/other.

A motion was made by Findley, seconded by Saiz, to approve the answer to question 5 as reflected in the attached document "RFP Addendum 1." The motion passed by voice vote/other.

A motion was made by Findley, seconded by Saiz, to approve the answer to question 6 as reflected in the attached document "RFP Addendum 1." The motion passed by voice vote/other.

2. Discuss RFP scoring and decide weight of answers

A motion was made by Hunt, seconded by Petkovsek, directing city staff to place a preliminary weight for criteria and determine the appropriate percentage to be assigned to each section. The motion passed by voice vote/other.

A motion was made by Findley, seconded by Ketchum, to adopt a 1-100 weighting system for each section. The motion passed by voice vote/other.

3. Explanation of RFP evaluation process by Purchasing staff
4. Future agenda items and meeting dates

ADJOURNMENT

The meeting was adjourned at 8:42 pm by common consensus.

FUTURE MEETING DATES