

PROPOSED ORDINANCE:

Oct 28th — Vacancy occurs. President shall begin receiving notices from the vacant alder district.

By Nov 12th — Council Office publicizes notice of vacancy and instructions for applicants, applications open. (Nov 11th is Veterans Day)

On or after Nov 26th — Application period closes. Application materials are released to CCEC members, who then begin reviewing application materials.

By Dec 2nd — Council Office publicly posts all application materials to the Common Council webpage

Dec 9th — CCEC meets to vote on an applicant to fill the vacancy. Upon council confirmation, President no longer receives notices from the vacant alder district, Council Staff will provide the interim alder with a list of decisions made by the President during the vacancy.

EXISTING ORDINANCE:

Oct 28th — Vacancy Occurs. President shall begin receiving notices from the vacant alder district.

By XX — President decides when to open applications

By XX — President decides when to close applications. President decides when to release application materials to members of CCEC, who then begin reviewing application materials

When CCEC Agenda releases — application materials are available to the public

Dec 9th — CCEC meets to vote on an applicant to fill the vacancy. Upon confirmation, interim alder does not have information about decisions made by the President during the vacancy.