

Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, August 9, 2012

5:00 PM

Madison Water Utility
119 E. Olin Ave., Conf. Rm. A and B

1. CALL TO ORDER / ROLL CALL - The Chair called the meeting to order at 5:03 p.m.

Present: 6 -

Matthew J. Phair; Susan J. Zahner; Judith M. Wilcox; Patricia A. Lasky;
Renaë Sieling and Alan I. Schwartzstein

Absent: 2 -

Carl Chenoweth and Lori Kay

Carl Chenoweth arrived at 5:15 during Item 4.

Lori Kay arrived at 5:37 during Item 5.

Alan Schwartzstein left at 6:00 during Item 10.

OTHERS PRESENT: Pamela Abel (recorder), David Caes, Doug Voegeli, Jeff Golden,
Mark Woulf, Charlie Romines, Marla Eddy, Karri Bartlett

2. APPROVAL OF MINUTES

**A motion was made by Phair, seconded by Wilcox, to Approve the Minutes.
The motion passed by voice vote/other.**

3. PUBLIC COMMENT - 5 minutes per speaker - None

NEW BUSINESS - ACTION - 30 minutes for Items 4., 5., and 6.

Carl Chenoweth arrived

Present: 7 -

Matthew J. Phair; Carl Chenoweth; Susan J. Zahner; Judith M. Wilcox;
Patricia A. Lasky; Renaë Sieling and Alan I. Schwartzstein

Absent: 1 -

Lori Kay

**4. [26893](#) Accepting the report of the Emerald Ash Borer Taskforce and adopting the
recommendations contained therein.**

Attachments: [2012 June EAB Plan Final.pdf](#)
[EAB Report Family Genus Species summary \(2012\).pdf](#)

**A motion was made by Wilcox, seconded by Phair, to Return to Lead with the
Recommendation for Approval to the BOARD OF ESTIMATES. The motion
passed by voice vote/other.**

Lori Kay arrived

Present: 8 -

Matthew J. Phair; Carl Chenoweth; Susan J. Zahner; Judith M. Wilcox;
Patricia A. Lasky; Lori Kay; Renae Sieling and Alan I. Schwartzstein

Marla Eddy, City Forester and Charlie Romines, Parks Operations Manager, gave an overview of the report.

Eddy provided historical background. This spring, EAB was confirmed in Janesville. The city has been following this issue for 4-5 years.

Romines described the four recommendations in the report that are financially and environmentally sound:

1. Remove ash trees in poor condition and replant in one year or next appropriate planting season
2. Remove ash trees in poor condition or those under transmission lines with the home owner having the option of removing and replacing during construction. Replace with trees within one year to restore canopy quicker.
3. Property owners would have the option of chemically treating publically owned trees, facilitated by Forestry and performed by a contractor. This would be done by trunk injections and not spray.
4. Facilitate opportunities to connect certified Chemical applicators with property owners who wish to treat their ash trees at their own expense.

Public education continues to be a component, including meeting with neighborhoods and making a video. Common Council will make the decision about if and how much it will fund the project. In the county, the Tree Board and Environment, Agriculture and Natural Resource Committee have discussed this issue.

5. [27276](#) Creating Section 33.52 of the Madison General Ordinances establishing a City of Madison Food Policy Council.

Attachments: [Version 1](#)

Recommend the addition of a Board of Health for Madison and Dane County member to the Food Policy Council

Mark Woulf, Alcohol and Food Policy Coordinator, said that this is a major priority for the Mayor who has been looking at white papers and studying food systems. One of first recommendations is to create a food policy council. Dane County already has a food council. Woulf distributed a chart with five cities listed that have food councils. Highlighted are permanent members of listed food councils, support staff or members of the food council are also listed on the chart. Common Council will determine priorities and city departments will provide support. The Board expressed a desire to have public health represented, not just private health care, as a permanent member.

6. [27316](#) Board of Health Resolution #2012-05 Sanitary Survey for Dane County Beaches

Attachments: [Board Resolution 2012 05 Sanitary Survey for Dane County Beaches.pdf](#)

A motion was made by Schwartzstein, seconded by Kay, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

7. **FOOD AND DRINK PERMIT REVOCATION HEARING - 5:45 p.m.**

- 7.a. [27305](#) I'm Here Complaint

Attachments: [I'm Here complaint signed.pdf](#)
[I'm Hear Revocation Hearing withdraw hearing letter.pdf](#)

This Miscellaneous was Withdrawn by Applicant

8. **RECONVENE IN OPEN SESSION**

Alan Schwartzstein excused at 6:00

9. 2013 Operating Budget - David Caes - 30 minutes

Salary is 80% of our budget
Graph shows decline in FTEs since merger
For the first 6 months of 2012, benefits were 54% of total operating expenses
Post employment benefits costs will be at least \$247,028 for 2012
Low turnover and the recession are cause for people to work longer, which means their benefits grow
One quarter of our staff is 60 years of age
With the 2013 budget, we will be able to budget for post employment benefits
\$184,004 is the 2% target reduction
Two lab positions out, one is vacant, one will be vacant
Clean Sweep will move out of public health and into public works
An amount of \$150,000 was added for post employment benefits
An amount of \$48,000 was added to our budget to cover an increase in Worker's Comp
Total revenue, including GPR from city and county, is \$15,388,154
We anticipate 12 million for payroll
Can hire another position in October since we have met salary savings, along with
Director of Community Health
We have \$200,000 left over, which may allow us to hire two positions
Remaining questions; who will provide STI services, fuel costs, fee increases, increased will the feds reduction by 8.4%.

The document Caes distributed is very close to what will be submitted, with a few minor changes.

ACTION - Lasky/Phair moved to recommend this budget with the comment there is concern about the continuing loss of personnel. Passed unanimously.

10. CHAIR'S REPORT - 5 minutes

Zahner circulated mail to the board from Group Health Cooperative about their community giving program.

11. DIRECTOR'S REPORT - David Caes - 5 minutes

The first part of July we staffed the operation of cooling center. The city and county has different responses to the heat wave. The Neighborhood Resource Center director has moved from our budget to the Mayor's Office. Recruitment for the Community Health Director closes August 17 with a hire date expected in October.

12. OPERATIONS DIVISION REPORT - David Caes - 5 minutes

The 2011 audit is done we ended with a surplus of approximately \$13,000. The projections for our WIC program look good in part due to hiring contract interpreters.

13. COMMUNITY HEALTH DIVISION REPORT - 5 minutes

Karri Bartlett, WIC Director, was present to update the Board. There is a shortage of managers in the division due to retirement, maternity leave and the open director position. Four managers are supervising 80 staff, which means shift of duties and no time for program evaluation. Our Well Woman Program has the highest client caseload at 1600. Nurse Family Partnership program staff are trained and will begin taking clients in September. Alice Meyer was promoted to lead worker. We are still seeing pertussis with 525 cases so far this year, with an anticipated spike when school starts. Immunization funds from CDC have been cut and we can only immunize those with no insurance, on Medical Assistance or Native American/Alaskan. The manager for that program is notifying clients and working with the health care system on this issue, which is especially problematic for those with high co pays. Access Community Health Center will no longer be providing services for sexually transmitted infections, and probably University Health Service will not be doing. The Board offered help in any way to assure services. We are mandated by the state to provide assurance. State WIC staff is coming to do their bi-annual monitoring next week.

14. ENVIRONMENTAL HEALTH DIVISION REPORT - Doug Voegeli - 5 minutes

Animal Services has been very busy; seizing cows, continued checks on the horses recently seized, another pit bull incident, more dangerous animal declarations, a vet calling to file a complaint investigating a possible animal abuse case and bat pick-ups, with a 4th bat testing positive for rabies. A new piece of Lab equipment is running smoothly. Fireworks sampling from Rhythm and Booms are done but no results yet. The Lab audit was completed and found no lab deficiencies. The testing of soil and vapors continue in the Madison Kipp area. A crow tested positive for West Nile Virus in Dane County. A HUD lead grant ends in December so we want to get people into the program before the funds run out. Our license fees will be increasing January 1 instead of July 1. We have worked to get the correct water distribution system to different stand at the fairgrounds. Madison is looking to move everyone to city water. An agreement was reached with the operator prior to the scheduled revocation hearing today. Their licenses were surrendering but the operators can apply for a new license under a different name surrender licenses. The Board expressed interest in seeing us examine our enforcement policy. A license revocation needs full the Board to act and a suspension goes before the Administrative Hearing Committee. There are approximately 225 inspections done per Sanitarian.

REPORTS OF STANDING AND SPECIAL COMMITTEES

15. Executive - Susan Zahner

15.a. [27306](#) Executive Committee Meeting Minutes July 25, 2012

Attachments: [Executive Committee meeting minutes 7-25-12.pdf](#)

16. Budget - Judy Wilcox

16.a. [27307](#) Budget Committee Meeting Minutes July 25, 2012

Attachments: [Budget Committee meeting minutes 7 25- 12.pdf](#)

17. Administrative Hearing - Lori Kay

18. Personnel - Pat Lasky

19. Ad Hoc Bylaws - Judy Wilcox

20. Ad Hoc Program Evaluation - Susan Zahner

21. **ADJOURNMENT**

This was Adjourn