



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Draft LANDLORD AND TENANT ISSUES COMMITTEE

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Thursday, April 15, 2021

5:00 PM

Virtual Meeting

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The City of Madison is holding the Landlord and Tenant Issues Committee meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. Written Comments: You can send comments on agenda items to [LTIC@cityofmadison.com](mailto:LTIC@cityofmadison.com).
2. Register for Public Comment:
  - Register to speak at the meeting.
  - Register to answer questions.
  - Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you need to join the virtual meeting.

3. Watch the Meeting: If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/WatchMeetings>
4. Listen by Phone:  
(877) 853-5257 (Toll Free)  
Meeting ID: 940 4738 6156

### 1. CALL TO ORDER / ROLL CALL

**The Chair called the meeting to order at 5:01 PM. Staff present included: Director George Hank, Attorney Steve Brist, Amanda Hoadley, and Gabriela Arteaga. Four members of the public watched.**

**Present:** 5 - Max Prestigiacomo; Molly A. Wells; Curtis V. Brink; David R. Sparer and Soong Kit Wong

**Absent:** 1 - Megan D. Osowski

### 2. APPROVAL OF MINUTES

**Alder Prestigiacomo moves to approve the minutes. Wells seconds. Minutes are approved unanimously.**

3. [63429](#) PUBLIC COMMENT

No public comment.

4. **DISCLOSURES AND RECUSALS**

No disclosures or recusals.

**DISCUSSION AND ACTION ITEMS**

5. [65003](#) Review recommendations that came out of the equity analysis and plan for follow up.

Arteaga's spreadsheet details the recommendations that came out of the equity analysis. Arteaga will email the spreadsheet to everyone. Building Inspection staff will work on #1, #2, #4, and #5. Attorney Brist will check on the feasibility and underlying laws related to item #3.

6. [64233](#) Discuss options for recruiting property owners to our Gold Star program.

**Attachments:** [LANDLORD AND TENANT BEST PRACTICES CERTIFICATION PROGRAM](#)

Mark Fitzgerald created a flyer to market the best practices to property owners. Arteaga needs to make a webpage, lease addendum, and an application form. Brink moves to approve emailing/mailing of flyer. Wong seconds. Unanimous approval.

7. [64230](#) Discuss criteria for distributing future rent assistance funds and possible recommendations.

Alder Prestigiacomo moves to refer this item to the next meeting. Wells seconds. The motion is unanimously approved.

8. [65000](#) Discuss how the City can discourage property owners from implementing late fees due to the COVID-19 crisis.

Alder Prestigiacomo moves to refer this item to the next meeting. Wells seconds. The motion is unanimously approved.

9. [65001](#) Discuss tenant protections from Associated Students of Madison recommendations.

**Attachments:** [Tenant Rights Protection for Students Updated.pdf](#)  
[Stringent Tenant Rights in Dane County.pdf](#)

Alder Prestigiacomo moves to refer this item to the next meeting. Wells seconds. The motion is unanimously approved.

10. [65041](#) Discuss new State law changes related to tenant rights and if the Committee has a potential mitigating role.

**Alder Prestigiaco moves to refer this item to the next meeting. Wells seconds. The motion is unanimously approved.**

11. [48913](#) Discuss topics and issues for future meetings.

**At the next meeting, the Committee will continue to talk about the equity analysis, criteria for distributing future rent assistance funds, how the City can discourage property owners from implementing late fees, tenant protections from ASM, and State law changes.**

12. **ADJOURNMENT**

**Wong moves to adjourn the meeting. Brink seconds the motion. The motion to adjourn passes with unanimous approval. Meeting is adjourned at 6:32 PM.**