

City of Madison

www.publichealthmdc.com



Agenda - Approved

Wednesday, January 14, 2026

5:30 PM

PUBLIC HEARING Hybrid Format: Attend in-person at City-County Building (Room 357); Attend Virtually via Zoom

BOARD OF HEALTH FOR MADISON AND DANE

COUNTY

Consider: Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

The City of Madison and County of Dane are holding the Public Hearing Board of Health for Madison and Dane County meeting in hybrid format.

In-person will be held at:
City-County Building
210 Martin Luther King Jr. Blvd, Room 357 Madison, WI 53703

This meeting will be noticed as a public hearing and will include a single agenda item titled: Public Hearing on Board of Health Resolution: Authorization to enter into contract with and distribute funds to CAYA Clinic, Inc. from the 2025 Harm Reduction and Prevention Drop-In Center RFP (County #2025 BOH RES-019 / City File #91055).

Pursuant to Dane County Ordinance 7.225(2)(b), the Board will take additional public testimony and registration on this resolution. Members of the public will be able to register in the usual way and provide additional testimony on this item. No action will be taken on the resolution at this meeting.

Public comment will follow our standard five-minute limit. Depending on the number of registrants, the Board may limit comment to three minutes, consistent with Dane County Ordinance 7.225(2)(a), which allows the committee to reduce speaking time to ensure all registrants are heard and the Board can complete its scheduled business.

Written Comments:

- You can send comments on agenda items to PHBOHSupport@cityofmadison.com

Register for Public Comment:

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. The public comment section of the meeting allows comments on any matter on the agenda or matters not on the agenda, provided, however, that the Board shall not take action on a matter raised in the public comment portion of the meeting unless that matter is otherwise identified on the agenda. The Board will listen to public comment but will not engage in discussions.

You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the meeting if you are attending virtually. You can also register to speak in person. Registrations will be accepted until 30 minutes prior to the beginning of the meeting. Please note: If the Board of Health has already taken public comment on an item on the agenda at a previous meeting, public comment will not be taken on that item, unless a new amendment has been posted and the public has not had the opportunity to testify on the new amendment.

Watch the Meeting:

If you would like to join the live meeting as an observer:

Zoom Link: <https://cityofmadison.zoom.us/meeting/register/tDCvMR9NTIKhRVfurvQtTA>

If you would like to watch the recorded meeting:

Please visit: <https://www.cityofmadison.com/city-hall/committees/watch-meetings-online>

Listen by Phone
Phone #: (877) 853-5257
Passcode: 615548
Meeting ID: 843 2411 4251

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

تمامولعمل نم ديز ملل لمعل لودج لفسا بلع علطل بجري. امدقم ئمجرتل تامدخت بلطب مدققل بجي

For accommodations, contact Public Health Staff via:

Email: health@cityofmadison.com
Phone: (608) 266-4821

CALL TO ORDER / ROLL CALL

CONSIDERATION OF MINUTES

December 12, 2025: <http://madison.legistar.com/Calendar.aspx>

1. [91499](#) MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON DECEMBER 12, 2025

Attachments: [Board of Health Minutes for 12Dec2025](#)

2. PUBLIC HEARING

Additional Public Public Testimony on Board of Health Resolution: Authorization to enter into contract with and distribute funds to CAYA Clinic, Inc. from the 2025 Harm Reduction and Prevention Drop-In Center RFP (County #2025 BOH RES-019 / City File #91055).

No action will be taken on the resolution at this meeting. Pursuant to Dane County Ordinance 7.225(2)(b), the Board will take additional public testimony and registration on this resolution.

91055 AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE FUNDS TO CAYA CLINIC, INC. FROM THE 2025 HARM REDUCTION AND PREVENTION DROP-IN CENTER RFP

Attachments: [2025 BOH RES-019](#)

Legislative History

12/12/25 BOARD OF HEALTH FOR
MADISON AND DANE
COUNTY

NEXT MEETING

February 4, 2026 at 5:30pm
Hybrid Format:
Attend in-person at City-County Building
(Room 357)
Attend Virtually via Zoom

ADJOURNMENT

Master

File Number: 91499

File ID: 91499

File Type: Miscellaneous

Status: In Committee

Version: 1

Reference:

Controlling Body: BOARD OF
HEALTH FOR
MADISON AND
DANE COUNTY

File Created Date : 01/09/2026

File Name:

Final Action:

Title: MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY
ON DECEMBER 12, 2025

Notes:

Sponsors:

Effective Date:

Attachments: Board of Health Minutes for 12Dec2025

Enactment Number:

Author:

Hearing Date:

Entered by:

Published Date:

History of Legislative File

| Ver- sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|-----------------------|---------------------|--------------|----------------|-----------------|------------------|-------------------------|----------------|
|-----------------------|---------------------|--------------|----------------|-----------------|------------------|-------------------------|----------------|

Text of Legislative File 91499

Title

MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON
DECEMBER 12, 2025

Meeting Minutes - Draft
BOARD OF HEALTH FOR MADISON
AND DANE COUNTY

Consider: Who benefits? Who is burdened?

Who does not have a voice at the table?

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Friday, December 12, 2025

10:30 AM

Hybrid Format:
Attend in-person at City-County Building
(Room 357)
Attend Virtually via Zoom

The City of Madison and County of Dane are holding the Board of Health for Madison and Dane County meeting in hybrid format.

In-person will be held at:

City-County Building
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Madison, WI 53703

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Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

تامولعمل نم دیز مال لمعل لوچ لفسا بلع علطل بجري. امدقم ئەمچەر تامدۇخ بىلەپ مەقتۇل بىچى

For accommodations, contact Public Health Staff via:

Email: health@cityofmadison.com

Phone: (608) 266-4821

CALL TO ORDER / ROLL CALL

The Chair called the meeting to order at 10:35am.

Present: 5 - Joann Pritchett; Ceri E. Jenkins; Gene Musser; Leslie Seltzer and Jerry L. Halverson

Absent: 1 - Lisa Jackson

APPROVAL OF MINUTES

1. [91034](#) MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON NOVEMBER 5, 2025.

Attachments: [Board of Health Minutes for November 5, 2025](#)

A motion was made by Musser, seconded by Jenkins, to approve the minutes. The motion passed by voice vote/other, 5-0.

2. [91171](#) MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON DECEMBER 3, 2025

Attachments: [Board of Health Minutes for December 3, 2025](#)

A motion was made by Musser, seconded by Jenkins, to Approve. The motion passed by voice vote, 5-0.

PUBLIC COMMENT

3. [91173](#) PUBLIC COMMENT BEFORE THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON DECEMBER 12, 2025.

Attachments: [2025 RPT-565 - Registrants Report](#)

Registrants = 4
Oppose - 4

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the Ethics Code.

NEW BUSINESS

COUNTY BOARD RESOLUTIONS

4. [91048](#) AUTHORIZING THE RECLASSIFICATION OF 1.0 GRANTS & BILLING SPECIALIST TO 1.0 ACCOUNT CLERK II AND 2.0 GRANTS & BILLING SPECIALIST TO 2.0 ACCOUNTING ASSISTANTS FOR PUBLIC HEALTH MADISON & DANE COUNTY

Attachments: [2025 RES-188](#)
[2025 RES-188 Fiscal Note](#)

A motion was made by Pritchett, seconded by Musser, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other, 5-0.

BOARD OF HEALTH RESOLUTIONS

5. [91049](#) AUTHORIZATION TO ACCEPT CARRYOVER FUNDS FROM THE WISCONSIN DEPARTMENT OF HEALTH SERVICES (DHS) FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS (PHEP) - BIOTERRORISM PREPAREDNESS PROGRAM AND TO AMEND THE 2025 PUBLIC HEALTH OPERATING BUDGET

Attachments: [2025 BOH RES-015](#)

A motion was made by Pritchett, seconded by Musser, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other, 5-0.

6. [91050](#) AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE WISCONSIN DEPARTMENT OF CHILDREN AND FAMILIES (WI DCF) FOR THE MATERNAL, INFANT, AND EARLY CHILDHOOD HOME VISITING PROGRAM (MIECHV)

Attachments: [2025 BOH RES-016](#)

A motion was made by Pritchett, seconded by Jenkins, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other, 5-0.

7. [91051](#) AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES (DHS) FOR PREVENTIVE HEALTH AND HEALTH SERVICES (PHHS) BLOCK GRANT

Attachments: [2025 BOH RES-017](#)

A motion was made by Musser, seconded by Pritchett, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other, 5-0.

8. [91052](#) AUTHORIZING APPROVAL OF INCREASING THE ANNUAL ESTABLISHMENT LICENSE FESS FOR THE LICENSED ESTABLISHMENT PROGRAM

Attachments: [2025 BOH RES-018](#)

[2025 BOH RES-018](#) [2026 Food License Fees](#)

[2025 BOH RES-018](#) [2026 General License Fees](#)

A motion was made by Pritchett, seconded by Seltzer, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other, 5-0.

9. [91053](#) AUTHORIZATION OF LINE-ITEM BUDGET TRANSFERS

Attachments: [2025 BOH RES-020](#)

A motion was made by Musser, seconded by Jenkins, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other, 5-0.

10. [91054](#) 2026 PUBLIC HEALTH MADISON & DANE COUNTY GRANTS AND CONTRACTS

Attachments: [2025 BOH RES-021](#)

A motion was made by Musser, seconded by Jenkins, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other, 5-0.

REPORTS

11. [91056](#) 2025 TAX LEVY REPORT

Attachments: [2025 RPT-530](#)

A motion was made by Halverson, seconded by Musser, to Accept and Approve the 2025 Tax Levy Report. The motion passed by voice vote/other, 5-0.

PRESENTATIONS & RELATED RESOLUTIONS

PRESENTATION #1

12. [91057](#) HARM REDUCTION & PREVENTION DROP-IN CENTER - RFP PRESENTATION

Attachments: [2025 PRES-200 Presentation Slides](#)

A motion was made by Halverson, seconded by Pritchett, to receive the presentation and table action on it until the next Board of Health meeting. The motion passed by voice vote, 5-0

BOARD OF HEALTH RESOLUTION ASSOCIATED WITH PRESENTATION #1

13. [91055](#) AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE FUNDS TO CAYA CLINIC, INC. FROM THE 2025 HARM REDUCTION AND PREVENTION DROP-IN CENTER RFP

Attachments: [2025 BOH RES-019](#)

A motion was made by HALVERSON, seconded by PRITCHETT, that the BOHMDC Resolution be tabled until the next Board of Health meeting. The motion carried by a voice vote, 5-0.

REPORTS TO COMMITTEE

CHAIR: JERRY HALVERSON

DIRECTOR: JANEL HEINRICH

FUTURE MEETING ITEMS AND DATES

ADJOURNMENT

A motion was made by Pritchett, seconded by Jenkins, to Adjourn. The motion passed by voice vote/other, 5-0. Thee meeting adjourned at 12:05pm.

Master

File Number: 91055

| | | |
|--|---------------------------------------|--|
| File ID: 91055 | File Type: Board of Health Resolution | Status: In Committee |
| Version: 1 | Reference: | Controlling Body: BOARD OF HEALTH FOR MADISON AND DANE COUNTY |
| File Created Date : 11/26/2025 | | |
| File Name: | | Final Action: |
| Title: AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE FUNDS TO CAYA CLINIC, INC. FROM THE 2025 HARM REDUCTION AND PREVENTION DROP-IN CENTER RFP | | |

Notes:

| | |
|--------------------------------------|--------------------------|
| Sponsors: | Effective Date: |
| Attachments: 2025 BOH RES-019 | Enactment Number: |
| Author: | Hearing Date: |
| Entered by: | Published Date: |

History of Legislative File

| Ver- sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
|---------------|---|------------|---------|----------|-----------|-----------------|---------|
| 1 | BOARD OF HEALTH FOR MADISON AND DANE COUNTY | 12/12/2025 | Table | | | | Pass |

Action Text: A motion was made by HALVERSON, seconded by PRITCHETT, that the BOHMDC Resolution be tabled until the next Board of Health meeting. The motion carried by a voice vote, 5-0.

Text of Legislative File 91055

Title

AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE FUNDS TO CAYA CLINIC, INC. FROM THE 2025 HARM REDUCTION AND PREVENTION DROP-IN CENTER RFP

Body

Public Health Madison & Dane County (Public Health) released the 2025 Harm Reduction and Prevention Drop-In Center Request for Proposals (RFP) to seek a qualified applicant to establish and operate a Harm Reduction and Prevention Drop-In Center that acts as a nonjudgmental community hub offering a safe environment and trauma-informed services that meet people where they are, reduces immediate health risks, and helps individuals connect to care and long-term support. The goal is to reduce stigma, prevent overdose deaths, promote health and dignity, and connect people to care through a welcoming, accessible environment.

Applicants responding to this RFP were evaluated by a review panel, which included external subject matter experts beyond Public Health. Based on the panel's funding recommendation, the following agency, CAYA Clinic, Inc. is recommended for contract award and funding allocation for \$800,000.00 annually for three (3) years (January 1, 2026 to December 31, 2028) to fund the operation of a Harm Reduction and Prevention Drop-In Center.

NOW, THEREFORE, BE IT RESOLVED Public Health utilizes a Harm Reduction and Prevention Drop-In Center to provide access to services such as peer support, supplies, education, and referrals primarily for people at risk of overdose, infectious disease, or other substance-related impacts; and

BE IT FURTHER RESOLVED Public Health worked with the Purchasing Division to issue RFP #14050-0-2025-AM through a competitive process to solicit proposals for a Harm Reduction and Prevention Drop-In center, and received 4 proposals; and

BE IT FURTHER RESOLVED an evaluation team conducted a detailed evaluation, scored and ranked each of the proposals using criteria including cost, program design, past experience, plan for low barrier access, community responsiveness, start-up plan, implementation timeline, evaluation design, and partnerships; and CAYA Clinic, Inc. received the highest score; and

BE IT FURTHER RESOLVED Public Health has proposed a contract amount for \$800,000.00 annually, totaling \$2,400,000.00 over a three-year (3) period; and

BE IT FURTHER RESOLVED the Public Health RFP advertised the contract as a three (3) year contract; and

BE IT FURTHER RESOLVED the contract is set to start on January 1, 2026 and due to expire on December 31, 2028; and

BE IT FINALLY RESOLVED that the Board of Health for Madison and Dane County, on behalf of Public Health Madison & Dane County, authorizes the Director of Public Health, or their designee, to enter into an agreement with CAYA Clinic, Inc. accepting and distribute the funding of \$800,000.00 annually for three (3) years from January 1, 2026 to Dec 31, 2028, to fund the operation of a Harm Reduction and Prevention Drop-In Center.

Drafted by: Julia Olsen and Adrienne Bonow

Introduced: 03Dec2025

BOARD OF HEALTH FOR MADISON AND DANE COUNTY
2025 BOH RES-019

**AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE FUNDS TO
CAYA CLINIC, INC.
FROM THE 2025 HARM REDUCTION AND PREVENTION DROP-IN CENTER RFP**

Public Health Madison & Dane County (Public Health) released the 2025 Harm Reduction and Prevention Drop-In Center Request for Proposals (RFP) to seek a qualified applicant to establish and operate a Harm Reduction and Prevention Drop-In Center that acts as a nonjudgmental community hub offering a safe environment and trauma-informed services that meet people where they are, reduces immediate health risks, and helps individuals connect to care and long-term support. The goal is to reduce stigma, prevent overdose deaths, promote health and dignity, and connect people to care through a welcoming, accessible environment.

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BE IT FURTHER RESOLVED an evaluation team conducted a detailed evaluation, scored and ranked each of the proposals using criteria including cost, program design, past experience, plan for low barrier access, community responsiveness, start-up plan, implementation timeline, evaluation design, and partnerships; and CAYA Clinic, Inc. received the highest score; and

BE IT FURTHER RESOLVED Public Health has proposed a contract amount for \$800,000.00 annually, totaling \$2,400,000.00 over a three-year (3) period; and

BE IT FURTHER RESOLVED the Public Health RFP advertised the contract as a three (3) year contract; and

BE IT FURTHER RESOLVED the contract is set to start on January 1, 2026 and due to expire on December 31, 2028; and

BE IT FINALLY RESOLVED that the Board of Health for Madison and Dane County, on behalf of Public Health Madison & Dane County, authorizes the Director of Public Health, or their designee, to enter into an agreement with CAYA Clinic, Inc. accepting and distribute the funding of \$800,000.00 annually for three (3) years from January 1, 2026 to Dec 31, 2028, to fund the operation of a Harm Reduction and Prevention Drop-In Center.

Drafted by: Julia Olsen and Adrienne Bonow

Introduced: 03Dec2025

Action: