



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Monday, April 8, 2024

5:30 PM

Virtual meeting via Zoom

The City of Madison is holding the Police and Fire Commission meeting virtually.

1. **Written Comments:** You can send comments on agenda items to pfc@cityofmadison.com

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)

Webinar ID: 890 5152 6433

CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:31pm. All participants attended via Zoom.

Present: 4 - Veronica Figueroa Velez; Kevin C. Gundlach; Mary Schauf and William Greer

APPROVAL OF MINUTES

A motion was made by Schauf, seconded by Gundlach, to Approve the Minutes of March 8, 11, and 14. The motion passed by voice vote/other.

PUBLIC COMMENT

1. [82773](#) Public Comment for Police and Fire Commission meeting of April 8, 2024

There was no public comment

DISCLOSURES AND RECUSALS

There were no disclosures or recusals

NEW BUSINESS

3. [82803](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1) (e) to discuss and take action, if appropriate, regarding deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; specifically:
- Consider a recommendation to the Common Council whether to retain the firm of Renning, Lewis & Lacy, S.C. and Attorney Jenna Rousseau to provide legal services to the Police and Fire Commission
- A motion was made by Figueroa Velez, seconded by Schauf, to convene into closed session. The motion passed by voice vote/other. Assistant City Attorney Andrew Schauer and Clerk Mike Quieto joined the commissioners to answer questions about the proposed renewal.**
- The commissioners convened into closed session at 5:34pm.**
4. [82804](#) Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session
- A motion was made by Figueroa Velez, seconded by Gundlach, to reconvene into open session. The motion passed by voice vote/other.**
- The Commission reconvened into open session at 5:47pm.**
2. [82492](#) Authorizing the City to retain outside counsel on a non-competitive basis to provide general legal representation of the Police and Fire Commission.
- Attachments:** [Renning Lewis & Lacy - Non-Competitive Selection Request - CC Approval R PFC - Renning Lewis & Lacy POS Agreement 2024](#)
- This item was discussed in closed session and voted on in open session.**
- A motion was made by Schauf, seconded by Gundlach, to RECOMMEND TO COUNCIL TO ADOPT. The motion passed by voice vote/other.**

FIRE DEPARTMENT DISCUSSION ITEMS

Assistant Chief Scott Bavery gave the report of the Madison Fire Department

5. [82774](#) Consideration and potential action on the final recommendation of the Fire Chief regarding candidate following successful completion of the probationary period:
- Michael O'Connell, Apparatus Engineer, Effective April 16, 2024
- Attachments:** [MFD PFC Packet 4-8-2-24.pdf](#)

A motion was made by Schauf, seconded by Figueroa Velez, to approve the Fire Chief's final recommendation to promote Michael O'Connell to Apparatus Engineer following successful completion of the probationary period, effective April 16, 2024.

The motion passed by voice vote/other.

6. [82775](#) Status update on 2024 Fire Department Recruit Academy - Class 61 Update

Chief Bavery reported that the Academy resumes April 15, 2024. The class consists of 23 recruits who are anticipated to graduate June 7, 2024.

7. [82776](#) Status update on 2023-2024 Paramedic Training - Class Update

Chief Bavery reported that 8 paramedic candidates are awaiting test results.

8. [82777](#) Status update on 2024 Apparatus Engineer Promotional Process

Six candidates have begun the Apparatus Engineer promotional process.

9. [82778](#) Status update on Second 2024 Apparatus Engineer Promotional Process

Chief Bavery reported that there will be an additional Apparatus Engineer promotional process beginning in August, 2024.

10. [82779](#) Status update on 2024 Firefighter Hiring Process

Chief Bavery reported that applications for the next Firefighter hiring will close on July 1, 2024 and outlined the process.

11. [82780](#) General status update on Fire Department retirements and resignations

Chief Bavery reported that his predecessor, Assistant Chief Tracy Burrus retired April 2, 2024 after 22 years of dedicated service to the Madison Fire Department.

Firefighter D'Juan Roberts resigned on March 11, 2024 after 6 years of service.

12. [82781](#) General status report on Fire Department disciplinary matters

There are four ongoing investigations, but no suspensions requiring notification to the PFC.

POLICE DEPARTMENT DISCUSSION ITEMS

Captain Timothy Patton gave the report of the Madison Police Department.

14. [82783](#) Preliminary recommendation of Police Chief regarding promotions and schedule personnel file reviews (3 candidates)

Attachments: [MPD PFC Packet 4-8-2-24.pdf](#)

President Greer will review the files.

15. [82784](#) Consideration and potential action on final recommendation of the Police Chief regarding candidates following successful completion of the probationary period:

- i. Matthew Olson, Sergeant, Effective 04/16/2024
- ii. Erik Lee, Detective, Effective 04/30/2024
- iii. Stephanie Perez, Investigator, Effective 04/30/2024
- iv. Chandler Firary, Police Officer, Effective 05/01/2024
- v. James Doll, Police Officer, Effective 05/03/2024

A motion was made by Schauf, seconded by Gundlach, to accept the final recommendation of the Police Chief to promote, upon successful completion of probation, Matthew Olson to Sergeant, effective 4/16/2024; Erik Lee to Detective, effective 4/30/2024; and Stephanie Perez to Investigator, effective 4/30/2024.

The motion passed by voice vote/other.

A motion was made by Greer, seconded by Figueroa Velez, to to accept the final recommendation of the Police Chief to promote Chandler Firary and James Doll to Police Officer upon successful completion of the probationary period, effective 5/1/2024 and 5/3/2024, respectively.

The motion passed by voice vote/other.

16. [82785](#) Status update on Police Department Acting Position

Captain Patton reported on acting appointments and President Greer will review files.

17. [82786](#) Status update on 2023-2024 Police Hiring Process/Swearing-In

The swearing-in ceremony will occur on May 28, 2024

18. [82787](#) Status update on 2024-2025 Police Hiring Process

Captain Patton reported that 50 applications have been received, which is ahead of the previous year.

19. [82788](#) General status update on Police Department retirements and resignations

Captain Patton reported the retirements of Sergeant Jen Kane and Investigator Justin Adsit.

20. [82789](#) General status report on Police Department disciplinary matters

There are two open PSIA investigations regarding excessive use of force.

CLOSED SESSION

A motion was made by Gundlach, seconded by Schauf, to Convene into Closed Session. The motion passed by voice vote/other.

The commissioners convened into closed session at 6:00pm.

- 21. [82790](#) Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

Consider Preliminary Recommendation of the Fire Chief for Promotion of the following candidate and report on personnel file review: Paul Poker, Apparatus Engineer to Lieutenant, Effective April 14, 2024

This item was discussed in closed session and voted on in open session

- 22. [82791](#) Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session

A motion was made by Greer, seconded by Schauf, to reconvene into open session. The motion passed by voice vote/other.

The Commission reconvened at 6:06pm.

A motion was made by Schauf, seconded by Figueroa Velez, to accept the preliminary recommendation of the Fire Chief for promotion of Paul Poker from Apparatus Engineer to Lieutenant, Effective April 14, 2024.

The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Schauf, seconded by Gundlach, to Adjourn. The motion passed by voice

The meeting adjourned at 6:12pm.