



Finance Department

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Purchasing Services

City of Madison Proposal Award Recommendation

Proposal award recommended by:

Department name: Engineering

Department head name: Chris Petykowski Initials: CP Date: 10/15/2025

Project name: John Nolen Drive Phase 3 **RFP number:** 14029-0-2025-AH

Project description:

The City of Madison wished to find a consultant for John Nolen Drive Third Phase of Roadway Design Project

Contract term:

Initial term: January 2026 – December 2030.

Number of potential renewals: N/A

Award amount:

Initial term award amount: \$1,980,000.

Total potential award amount, including all future renewals*: \$1,980,000

The award amount is: Actual contract amount Estimated contract amount (if yes, explain below)

The Contract Award includes price adjustment terms: No Yes (if yes, explain below)

Additional amount information: This amount is based on original budget of \$1,980,000 split between the City of Madison and Dane County.

Budget information:

Enter current and/or next year information if applicable. Enter N/A if not applicable.

Is there grant funding associated with this project: Yes No

GL Account: NA

Project Account: NA

Award is contingent on additional budget approval: NA Date: _____

Budget Comment: NA

Current year commitment	N/A	Next year commitment*	N/A
Current budget available	N/A	Next year budget available*	N/A

**The City may terminate any contract with no penalty if the Common Council fails to appropriate funds for the continuation of the contract for any ensuing fiscal year.*

Number of proposals received: 2

List Proposers' names.

- 1) **K&L Engineering**
- 2) **Mead & Hunt**

Panel members first conducted evaluations of proposals independently based on the pre-established criteria determined by the pane as set forth in **Section 5.5**. Then, the panel met to discuss all qualitative and quantitative aspects of the proposals and overall ratings as a group. Purchasing Staff rated the cost section of the proposals.

Additionally, evaluation panel requested a follow-up regarding a more detailed breakdown of the proposed cost to be broken down by per hour basis.

Note:

- The construction phase will receive federal funding, but the design phase (this request for proposals) will receive funding from the City of Madison and Dane County.
- Due to limited number of proposals received, the evaluation panel forgone Phase 2 Questions and Answers session with the proposers.
- No best and final offer was received.

Below is a summary of the scoring:

	KL Engineering		Mead & Hunt	
	Score 0-10	%-age Weight	Score 0-10	%-age Weight
Company Information, Overview Scope, and Capability	8.9	10%	8.8	10%
Proposed Consulting Team and Description	13.4	15%	12.9	15%
Prior Experience Working on Similar Projects	18.8	20%	16.3	20%
Study Approach, Methodology, and Process	16.7	20%	16.7	20%
Technical Score	58%	65%	55%	65%
Cost Proposal	22%	30%	30%	30%
Local Preference	5%	5%	N/A	5%
Finance Score	27%		30%	
TOTAL SCORE (PREVIOUS)	84.78%		84.63%	
Finance Score \$/HR	24%		30%	
TOTAL SCORE (WITH HOURS)	87.2%		84.63%	

Based on the scoring, the panel felt comfortable selecting the top scoring developer, as the awarded developer.

Local Vendor Preference

- How many proposers qualified for Local Preference? One (1).
- Was the selected proposer qualified for Local Preference? Yes.
- Did Local Preference influence the outcome of this RFP? Yes.

Final Award of Evaluation Panel: K&L Engineering

Additional information (optional): NA

Purchasing reviewer: Andi Hargianto Initials: AH Date: 10/15/2025

Awarded by: City of Madison Purchasing Signature: _____ Date: _____