

**STREET USE PERMIT APPLICATION**

FOR OFFICE USE ONLY: Permit # \_\_\_\_\_ Date Submitted \_\_\_\_\_

**EVENT INFORMATION**

Name of Event Langdon Street block Party

Event Organizer/Sponsor Geoff Wahn of the Inter-Fraternity Council

Is Organizer/Sponsor a 501(c)3 non-profit agency? note:  Yes  No

If Yes, provide State of Wisconsin Tax Exempt Number \_\_\_\_\_

Address 210 Langdon St #15

City/State/Zip Madison WI 53703

Primary Contact Geoff Wahn FAX \_\_\_\_\_

Work Phone 763-258-7911  $\leftrightarrow$  Phone During Event \_\_\_\_\_

E-mail ifc.internalaffairs@greeklife.wisc.edu

Website \_\_\_\_\_

Secondary Contact Lexi Harrison Phone During Event \_\_\_\_\_

Work Phone 203-671-0909  $\leftrightarrow$  Phone During Event \_\_\_\_\_

E-mail al Harrison 2 @ wisc.edu

Annual Event? Potentially  Yes  No

Charitable Event?  Yes  No

If Yes, name of charity to receive donations: American Foundation for Suicide Prevention & one heartland

Estimated Attendance 100-200 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 3 to 5:30  Yes  No

**EVENT CATEGORY**

Run/Walk  Music/Concert  Festival  Rally  Parking (i.e., bagging meters)

Other Block party

**LOCATION REQUESTED**

Capitol Square (note specific blocks below)  Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street)  Other (specific blocks/streets requested below)

Street Names and Block Numbers: 200 block of Langdon (Henry to Howard mostly)

**EVENT DATE(S)/SCHEDULE**

Date(s) of Event (including set-up and take-down) 4/13 Rain Date(s) NA

Event Start Date(s)/Time(s) 3pm Set-Up Date(s)/Time for Event 2pm 4/13

Event End Date(s)/Time(s) 5:30pm Take-Down Time 5:30-7pm 4/13

Take-Down Time: start to streets reopened

**APPLICATION SIGNATURE**

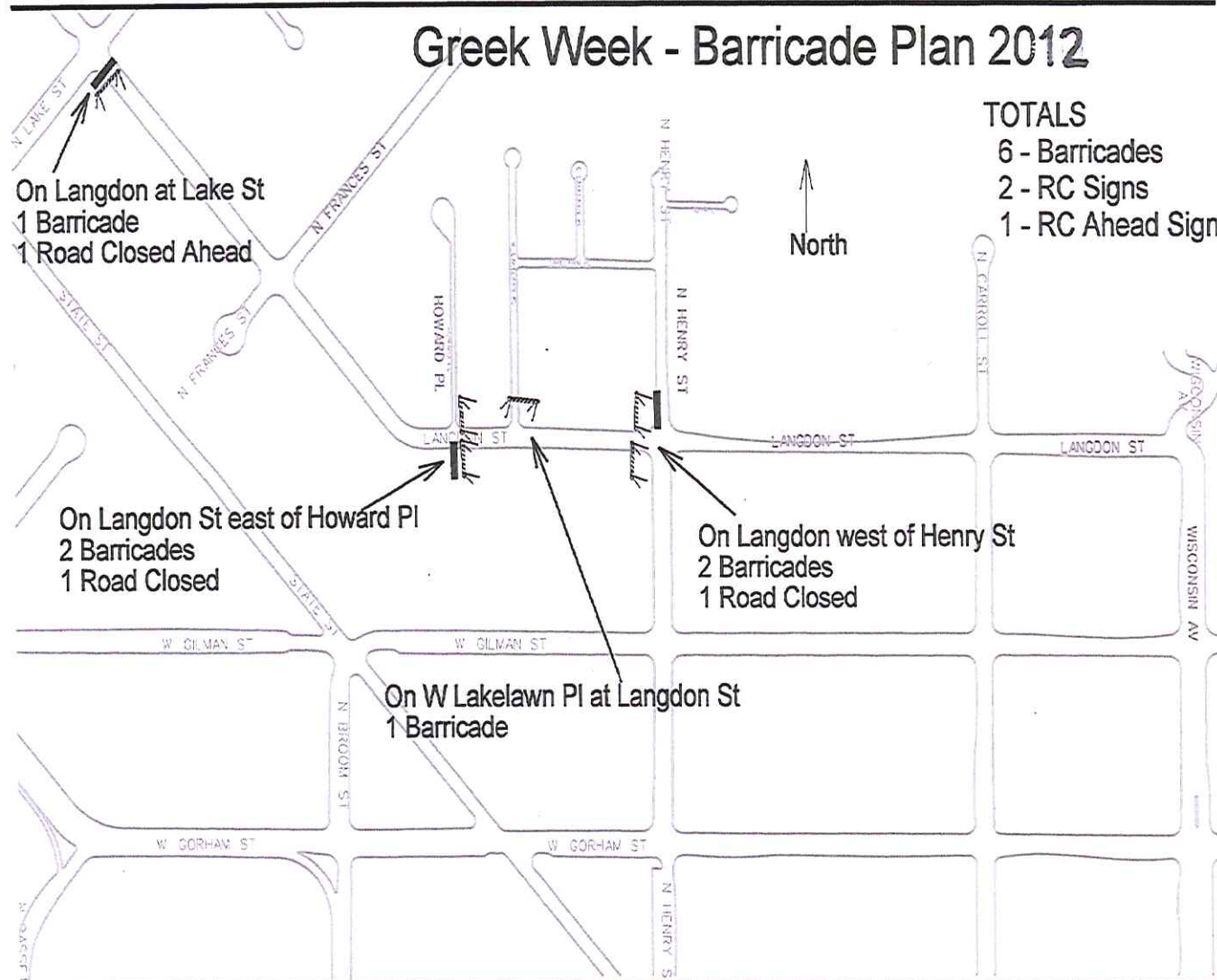
I/We waive the 21-day decision requirement. [Signature] (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature [Signature] Date 3/25

# Greek Week - Barricade Plan 2012



# Langdon St. Block Party

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*Saturday April 13, 2013*

## Summary of Events:

The block party will be an afternoon gathering of the Greek Community. This includes multicultural Greek-letter organizations as well as many of the fraternities who own property on Langdon. Chi Phi will be raising awareness for a suicide prevention walk (taking place the next weekend) on their lawn with live music. There will also be another DJ at the other end of the blocked off street near Howard St. Food will be provided for up to 300 attendees from 3:30 – 4:15pm (served by an accredited caterer likely JL Richards Catering and Jimmy Johns). Budget permitting, Fried and Fabulous will be providing free samples from 4:30 – 5:30 (the event organizers will be using their budgets to cover the costs of all food including Fried and Fabulous).

## Schedule:

Setup: 2-3pm

Food main: 3:30 – 4:15

Food free samples: 4:30 – 5:30

Take down: 5:30 – 7:00

## Special notes:

1. Event staff will be volunteers from fraternities who live on the 200 block.
2. Nothing will be sold. All food will be provided by licensed caterers at no cost to attendees
3. Donations will be accepted by Chi Phi Fraternity, but all proceeds will go directly to either of the charities noted in the application
4. Why Fried and Fabulous (and no other food carts?). The owner was a very active member of the Greek Community not long ago when he was an undergraduate at UW-Madison. He also lived on the 200 block for multiple school years.
5. Event organizers will maintain a **Zero-Tolerance** Alcohol Policy. Regardless of age, no consumption of alcohol will be allowed by attendees prior or during the block party. Violators will be asked to leave, and the organization they are part of will be subject to sanctions from governing bodies.
6. The street closing plan will be exactly the same as last year: see the map on the next page