

DRAFT Minutes

Board of Health for Madison and Dane County BYLAWS COMMITTEE February 19, 2009

I. Call to Order/Roll Call

The Chair called the meeting to order at 4:45 p.m.

PRESENT: Alan Schwartzstein, Lauren Cnare

OTHERS PRESENT: David Gault, Pamela Abel (recorder), Susan Zahner

II. Public Comment (limit 3 minutes per speaker) - None

III. Approval of the December 12, 2008 Minutes - Approved

IV. Review of Proposed Bylaws Changes

One item the committee held off discussing at their December meeting was about absences from Board meetings. Cnare suggested the following:

1. The chair of the Board shall report to the County Executive and Mayor each instance in which a member is absent without excuse from three of four consecutive meetings. The County Executive and Mayor shall take appropriate action to secure the attendance of such members including, in their discretion, requesting their resignation.
2. A meeting not held due to lack of quorum shall not be counted as a missed meeting for any member not in attendance.

Upon reflection, it seems item 2. does not go hand in hand with item 1.

Cnare/Schwartzstein moved to recommend the language in 1. on absences replace what is currently in Article IV, (F) (1) (2), PASSED.

The other issue that needs to be addressed first in the IGA is the election of officers. The proposed amendment to Article VI, paragraph A5:

5. Officers. By majority vote of the appointed members present, the BOHMDC shall elect officers on an annual basis. Elected officials of the City and County may not serve as Board officers.

The committee recalls the Board changing the election from April to June, to allow newly appointed members on the Board a chance to attend several meetings. Cnare/Schwartzstein moved that Corporation Counsel provide language to replace the April 30 date in Article 5 A 3 with language allowing elections in June, PASSED. Gault will send language to Schwartzstein to take to the Board for approval.

V. Action on Recommendation to Board of Health on Bylaws Changes

Gault mentioned in December that the bylaws could not conflict with language in the IGA, so he drafted a resolution to present to the committee, that makes the appropriate changes in the IGA. He recommends this be done first, following with bylaws changes approved by the entire Board. Cnare/Schwartzstein moved to amend the Board of Health bylaws by first amending the IGA with the city and county legislative bodies by resolution. The only amendment to the resolution is to delete lines 34 and 35. PASSED. These bylaws changes will be briefly summarized at the Board meeting today, with the draft resolution distributed. The bylaws will be prepared with final mark up to present at the March Board meeting. Cnare will work with the City Attorney for City Council introduction. She will report back which City committees it will be referred to.

VI. Adjourn 5:19 p.m.