

LAND USE APPLICATION - INSTRUCTIONS & FORM

LND-A

City of Madison
Planning Division
Madison Municipal Building, Suite 017
215 Martin Luther King, Jr. Blvd.
P.O. Box 2985
Madison, WI 53701-2985
(608) 266-4635



FOR OFFICE USE ONLY:

Date Received 6/15/26 11:33 a.m.

☐ Initial Submittal
Paid _____

☐ Revised Submittal

All Land Use Applications must be filed with the Zoning Office. Please see the revised submittal instructions on Page 1 of this document.

This completed form is required for all applications for Plan Commission review except subdivisions or land divisions, which should be filed using the [Subdivision Application](#). If your project requires both Land Use and Urban Design Commission (UDC) submittals, a completed [UDC Application](#) and accompanying submittal materials are also required to be submitted.

If you need an interpreter, translator, materials in alternate formats or other accommodations to access these forms, please call the Planning Division at (608) 266-4635.

Si necesita interprete, traductor, materiales en diferentes formatos, u otro tipo de ayuda para acceder a estos formularios, por favor llame al (608) 266-4635.

Yog tias koj xav tau ib tug neeg txhais lus, tus neeg txhais ntawv, los sis xav tau cov ntaub ntawv u a lwm hom ntawv los sis lwm cov kev pab kom paub txog cov lus qhia no, thov hu rau Koog Npaj (Planning Division) (608) 266-4635.

APPLICATION FORM

1. Project Information

Address (list all addresses on the project site):

6201 Mineral Point Road (Hebron + Chapel Building); 6203 Mineral Point Road (Rec Enter)

6209 Mineral Point Road (Tower, Gallery, Arts Center/Village Inn buildings)

Title: Oakwood Village Independent Living - University Woods

2. This is an application for (check all that apply)

- ☐ Zoning Map Amendment (Rezoning) from _____ to _____
- ☒ Major Amendment to an Approved Planned Development - General Development Plan (PD-GDP)
- ☒ Major Amendment to an Approved Planned Development - Specific Implementation Plan (PD-SIP)
- ☐ Review of Alteration to Planned Development (PD) (by Plan Commission)
- ☐ Conditional Use or Major Alteration to an Approved Conditional Use
- ☒ Demolition Permit ☐ Other requests _____

3. Applicant, Agent, and Property Owner Information

Applicant name Jan Hamilton-Crawford **Company** Oakwood Lutheran Senior Ministries
Street address 6411 Mineral Point Road, Suite 200 **City/State/Zip** Madison, WI 53705
Telephone 608.230.4252 [REDACTED]

Project contact person Chris Leinss **Company** Eppstein Uhen Architects, Inc. (EUA)
Street address 333 E. Chicago Street **City/State/Zip** Milwaukee, WI 53202
Telephone 414.298.2243 **Email** [REDACTED]

Property owner (if not applicant) same as applicant
Street address _____ **City/State/Zip** _____
Telephone _____ **Email** _____

APPLICATION FORM (CONTINUED)

5. Project Description

Provide a brief description of the project and all proposed uses of the site:

The project includes construction of a new independent living building at the Oakwood Village University Woods campus, with associated demolition, site reconfiguration, and circulation improvements. The site will continue to serve senior living uses, including residential units, amenities, parking, and supporting open space and infrastructure.

Proposed Square-Footages by Type:

Overall (gross): 244,070 GSF Commercial (net): _____ Office (net): _____
Industrial (net): _____ ~~Institutional (net): 244,070 GSF~~
Residential

Proposed Dwelling Units by Type (if proposing more than 8 units):

Efficiency: _____ 1-Bedroom: 28 2-Bedroom: 51 3-Bedroom: 13 4 Bedroom: _____ 5-Bedroom: _____
92 total units
Density (dwelling units per acre): 13.6 units per acre Lot Area (in square feet & acres): 1,525,742 sf / 35 ac
Includes all buildings on the entire property

Proposed On-Site Automobile Parking Stalls by Type (if applicable):

Surface Stalls: 26 Under-Building/Structured: 92 Electric Vehicle-ready¹: 37 Electric Vehicle-installed¹: 4
Includes only new to IL building - see LOI for details

Proposed On-Site Bicycle Parking Stalls by Type (if applicable):

Indoor (long-term): 20 Outdoor (short-term): 10 **Includes only new IL building - see LOI for details**

Scheduled Start Date: 04.01.2027

Planned Completion Date: 12.31.2028

Indicative of new IL building construction

6. Applicant Declarations

- ☒ **Pre-application meeting with staff.** Prior to preparation of this application, the applicant is strongly encouraged to discuss the proposed development and review process with Zoning and Planning Division staff. Note staff persons and date.

Planning staff Jessica Vaughn Date 03.10.2026 (planning meeting)

Zoning staff Timothy Parks Date 03.19.2026 (DAT meeting)

- ☒ **Posted notice of the proposed demolition on the [City's Demolition Listserv](#) (if applicable).** Date Posted 06.15.2026

- ☐ Public subsidy is being requested (indicate in letter of intent)

- ☒ **Pre-application notification:** The zoning code requires that the applicant notify the district alder and all applicable neighborhood and business associations **in writing no later than 30 days prior to FILING this request**. Evidence of the pre-application notification or any correspondence granting a waiver is required. List the alderperson, neighborhood association(s), business association(s), AND the dates notices were sent.

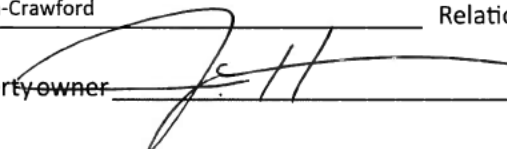
District Alder John Guequierre - District 19 Date 05.15.2026

Neighborhood Association(s) Oakwood Village Association/Oakwood Village West Date 05.15.2026

Business Association(s) N/A Date N/A

The applicant attests that this form is accurately completed and all required materials are submitted:

Name of applicant Jan Hamilton-Crawford Relationship to property President & CEO, OLSM, Inc.

Authorizing signature of property owner  Date 06.15.2026