

TOWN OF BURKE BOARD MINUTES
Wednesday, December 18, 2024 6:00 p.m. or Immediately after Public Hearing and Plan
Commission meeting at 5365 Reiner Rd., Madison WI 53718

1. ADMINISTRATIVE

- It was determined a quorum was present and the meeting was properly posted.
- Chairman Kevin Viney called the meeting to order at 6:05 p.m.
- Attendance Supervisors: Steve Berg, Lisa Rubrich, Dave Severson and Jeff Stieren
- Absent Supervisors: none
- Others in Attendance: Anne Anderson, Mead & Hunt
- Staff in attendance: Administrator/Clerk/Treasurer PJ Lentz and James Bultman, Public Works Parks.

2. PUBLIC INPUT: None

3. CONSENT AGENDA

- a) Minutes from November 20, 2024
- b) Bills and Payroll
- c) Approve rollover vacation hours for Ron Kurt and PJ Lentz.
PJ noted that Ron plans to use his over hours and she plans to roll over about 15 hrs. (on top of the 80 hrs allowed to carry over).

Motion by Steve, second Lisa to approve the consent agenda. Motion carried.

4. NEW BUSINESS

- a) Consider Benjamin and Joleen August's request to divide 0810-120-8580-3 and 0810-033-9230-8 to create two RR-1 Residential lots on Portage Rd.
 - Plan Commission recommends approval

Motion by Lisa, second Dave to approve request to divide Portage Rd parcel. Motion carried.

5. OLD BUSINESS

- a) Resolution 12182024A Amending the 2025 Tax Levy

Motion by Steve, second Lisa to approve Resolution 12182024A amending the 2025 Tax Levy. Motion carried.

- b) DeForest request for E Metro and ROW Attachment

Motion by Jeff, second Dave to ask DeForest for an explanation of their request to acquire so much land along the ROW at North American Lane. Motion carried.

- c) Mead & Hunt for Hoepker Rd and Pepsi Way

- Road Planning until 2036

Anne Anderson, Mead & Hunt joined the meeting to discuss the Professional Services Agreements and explain the road work calendar and grant schedule.

Motion by Steve, second Jeff to approve the Professional Services Agreement with Mead & Hunt for Pepsi Way (in 2025). Motion carried.

6. REPORTS

- a) Plan Commission -none
- b) Parks Committee – Gehrke shelter will be wrapped. The committee is reviewing tables and benches at each park, and seed has arrived for the prairie.
- c) ETZ Committee - none
- d) ARPA Committee – need to schedule
- e) NECC - none
- f) Administrator and Public Works Reports in packet.

7. NEXT MEETING DATE: January 15, 2025 at 6:00 p.m. (Jeff will be in Iowa)

8. ADJOURNMENT –**Motion** by Dave, second Lisa to adjourn at 7:02 pm

Approved: 1-15-2025 at Town Hall and TownofBurke.com