



City of Madison Planning Division
215 Martin Luther King Jr. Blvd. | Room LL.100 | P.O. Box 2985 | Madison, WI 53701-2985

Madison Landmarks Commission APPLICATION

1. LOCATION

Project Address: 1000 Edgewood College Drive Aldermanic District: #13

2. PROJECT

Date Submitted: 12/09/2013

Project Title / Description: Connection to Mazzuchelli Communications Box

This is an application for: (check all that apply)

- Alteration / Addition to a Designated Madison Landmark
- Alteration / Addition to a building adjacent to a Designated Madison Landmark
- Alteration / Addition to a building in a Local Historic District (specify):
 - Mansion Hill
 - University Heights
 - Third Lake Ridge
 - Marquette Bungalows
 - First Settlement
- New Construction in a Local Historic District (specify):
 - Mansion Hill
 - University Heights
 - Third Lake Ridge
 - Marquette Bungalows
 - First Settlement
- Demolition
- Variance from the Landmarks Ordinance
- Referral from Common Council, Plan Commission, or other referral

Other (specify): This project has been put on hold. We will proceed once we receive the report and survey work.

3. APPLICANT

Applicant's Name: Susan Serrault Company: Edgewood College
 Address: 1000 Edgewood College Dr. City/State: Madison WI Zip: 53711
 Telephone: 608-663-2355 E-mail: sserrault@edgewood.edu
 Property Owner (if not applicant): Edgewood College, Inc.
 Address: 1000 Edgewood College Drive City/State: Madison WI Zip: 53711

Property Owner's Signature: [Signature] Date: 12/09/2013

GENERAL SUBMITTAL REQUIREMENTS

Twelve (12) collated paper copies and electronic (.pdf) files of the following: (Note the filing deadline is 4:30 PM on the filing day)

- Application
- Brief narrative description of the project
- Scaled plan set reduced to 11" x 17" or smaller pages. Please include:
 - Site plan showing all property lines and structures
 - Building elevations, plans and other drawings as needed to illustrate the project
 - Photos of existing house/building
 - Contextual information (such as photos) of surrounding properties
- Any other information that may be helpful in communicating the details of the project and how it complies with the Landmarks Ordinance, including the impacts on existing structures on the site or on nearby properties.

Questions? Please contact the Historic Preservation Planner:
 Amy Scanlon
 Phone: 608.266.6552
 Email: ascanlon@cityofmadison.com

NOTICE REGARDING LOBBYING ORDINANCE: If you are seeking approval of a development that has over 40,000 square feet of non-residential space, or a residential development of over 10 dwelling units, or if you are seeking assistance from the City with a value of \$10,000 (including grants, loans, TIF or similar assistance), then you likely are subject to Madison's lobbying ordinance (Sec. 2.40, MGO). You are required to register and report your lobbying. Please consult the City Clerk's Office for more information. Failure to comply with the lobbying ordinance may result in fines.



EDGEWOOD COLLEGE

1000 Edgewood College Drive
Madison, WI 53711-1997
(608) 663-4861
(608) 663-3291 (fax)
www.edgewood.edu

December 9, 2013

Amy Loewenstein Scanlon, Registered Architect

City of Madison
Department of Planning & Community & Economic Development
Madison Municipal Building Ste LL.100
215 Martin Luther King Jr Blvd
Madison WI 53701-2985
ascanlon@cityofmadison.com
608.266.6552

Dear Amy,

This letter is to serve as the Notice of Intent regarding a recent project on Edgewood College Campus. The purpose of the project was to gain access to the communication box mounted in the sidewalk right on the north side of the Park & Pleasure Drive. See the following attachments for work site location (Attachment A), project routing plan (Attachment B), and project layout on master plan (Attachment C). At that point, we were not aware that there was a mound or protected area in that location. We were working off the Master Plan, which we assumed to be correct. As you can see in the letter provided by Doug Hursh (Potter Lawson), the map we were working from was not accurate (Attachment D & E).

The project work commenced on November 27th. I received a call from Professor Jim Lorman in the early afternoon to alert me that there was a mound in that area. At that point, I talked with the contractors (J&R Underground) who were instructed that no additional work was to take place. Professor Lorman contacted Leslie Eisenberg, who came out to campus to review what had taken place. I also returned to campus to meet with Ms. Eisenberg. She confirmed that all work would be ceased, and she also contacted Phil Salkin, who is the archeologist we have worked with in the past. I also had contacted Phil, who was out of town until December 4th.

Ms. Eisenberg expressed that this needed to be addressed in a timely fashion, and since we did not hear back from Phil, we contacted Robert Birmingham. We also contracted with JSD Professional Services, Inc. to perform the required survey work. On December 5th, Tim Fargo, our Building and Grounds Coordinator, and I met with Robert Birmingham and JSD to discuss the work that needed to be done. Leslie had requested the following to occur:

- Get a surveyor to re-flag the original legal boundary for the mound.
- At same time, map the current disturbance.
- Shoot the angle at the disturbance.
- Screen loose dirt outside hole and determine what had been previously disturbed.

At this point, the survey work is complete and Mr. Birmingham is finishing his work and preparing a report that will be submitted to Ms. Eisenberg.

Once we receive the report, we will understand how to best gain access to the communications box.

In order to prevent a situation like this again, Tim Fargo and I will be meeting with Ms. Eisenberg to understand the campus grounds, including all mounds and protected areas. We will also discuss the proper processes and procedures for any invasive work as well as best practices for mound care and maintenance.

We apologize if our work has unintentionally affected the protected area.

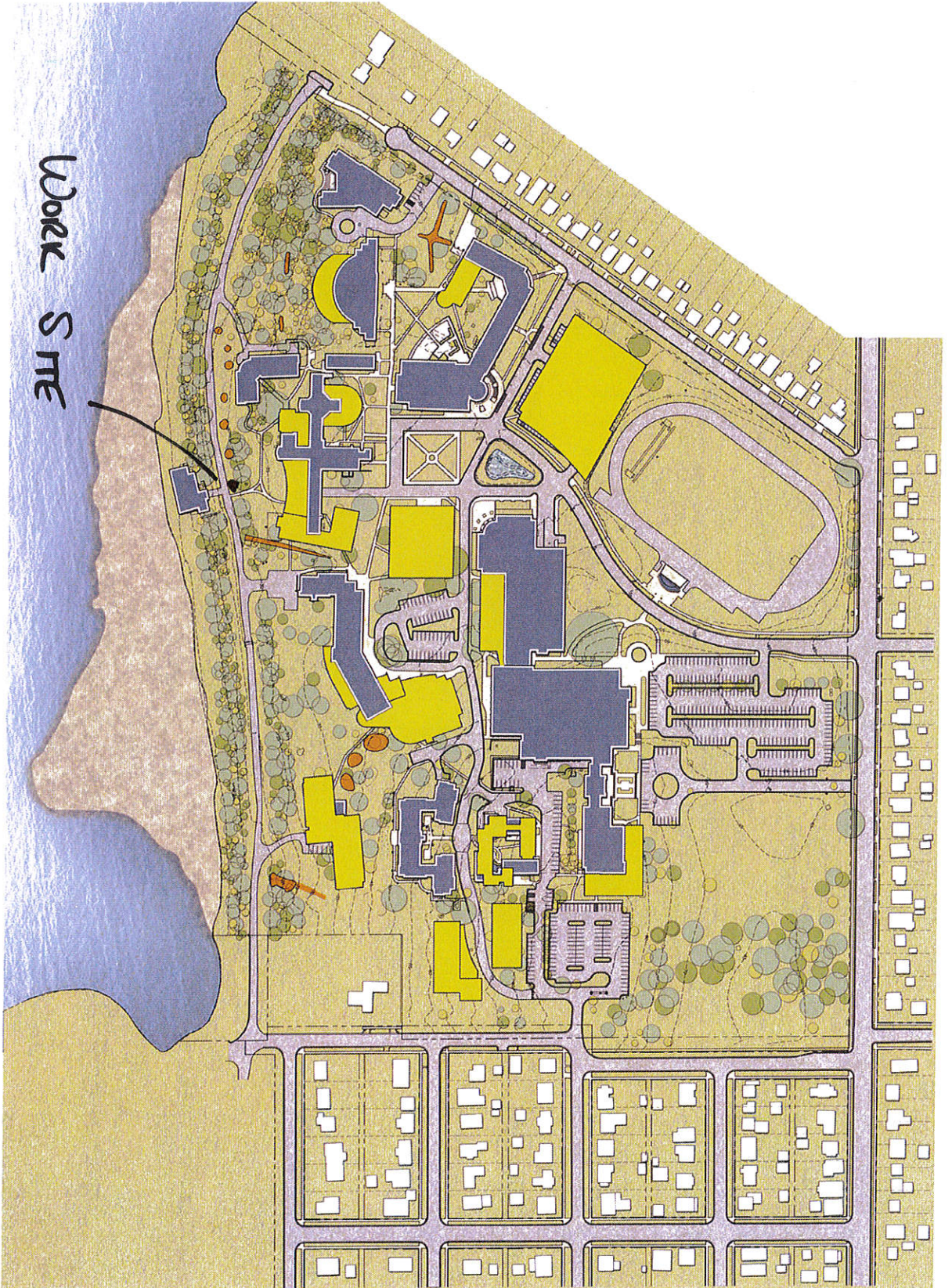
Please feel free to contact me with any additional questions or concerns.

Thank you for your time and consideration,

A handwritten signature in cursive script that reads "Susan Serrault". The signature is written in black ink and is positioned above the typed name and contact information.

Susan Serrault
Director of Facilities Operations
Edgewood College, Inc.
1000 Edgewood College Drive
Madison, WI 53711
sserrault@edgewood.edu
608.663.2355

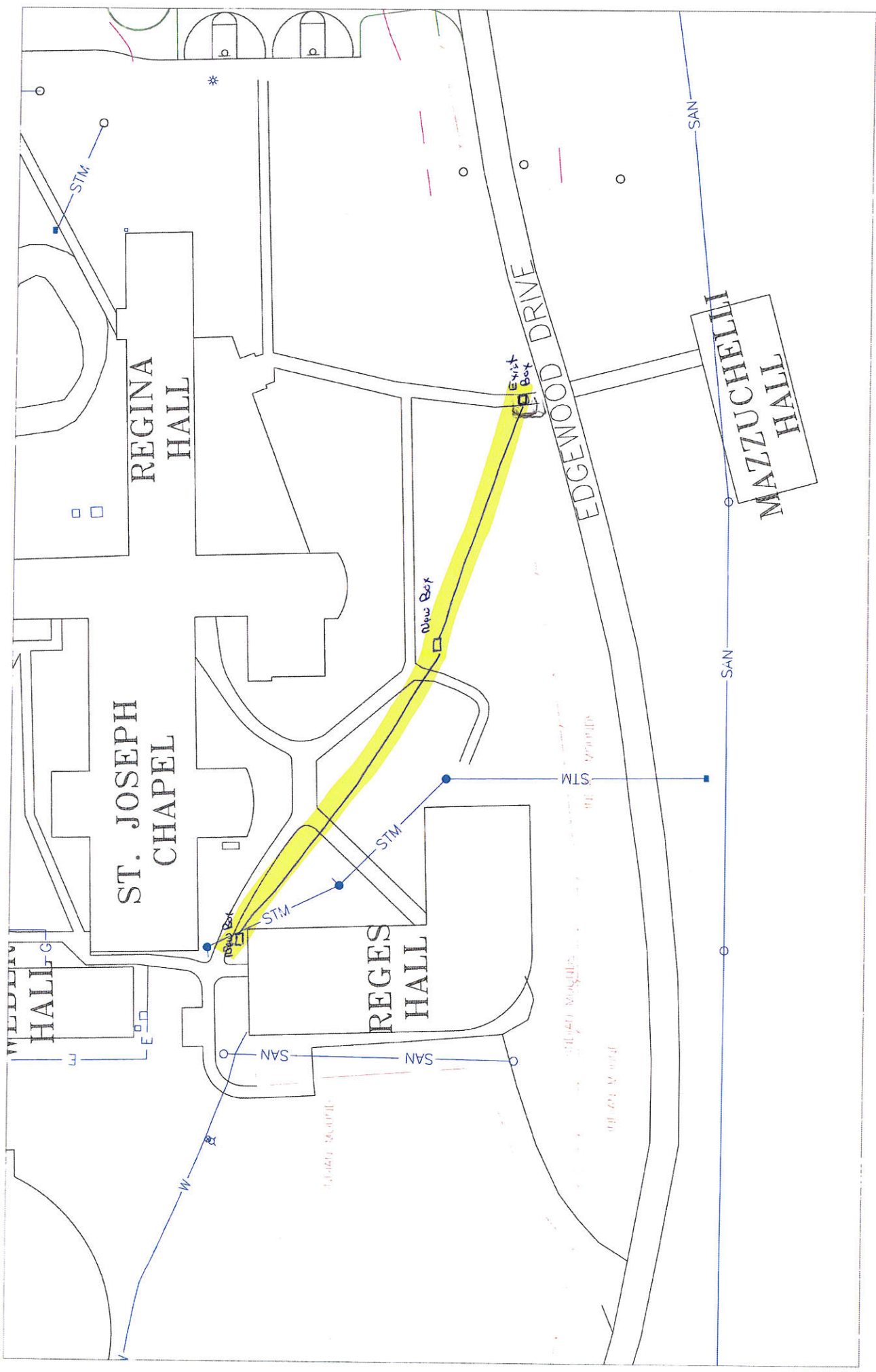
ATTACHMENT A



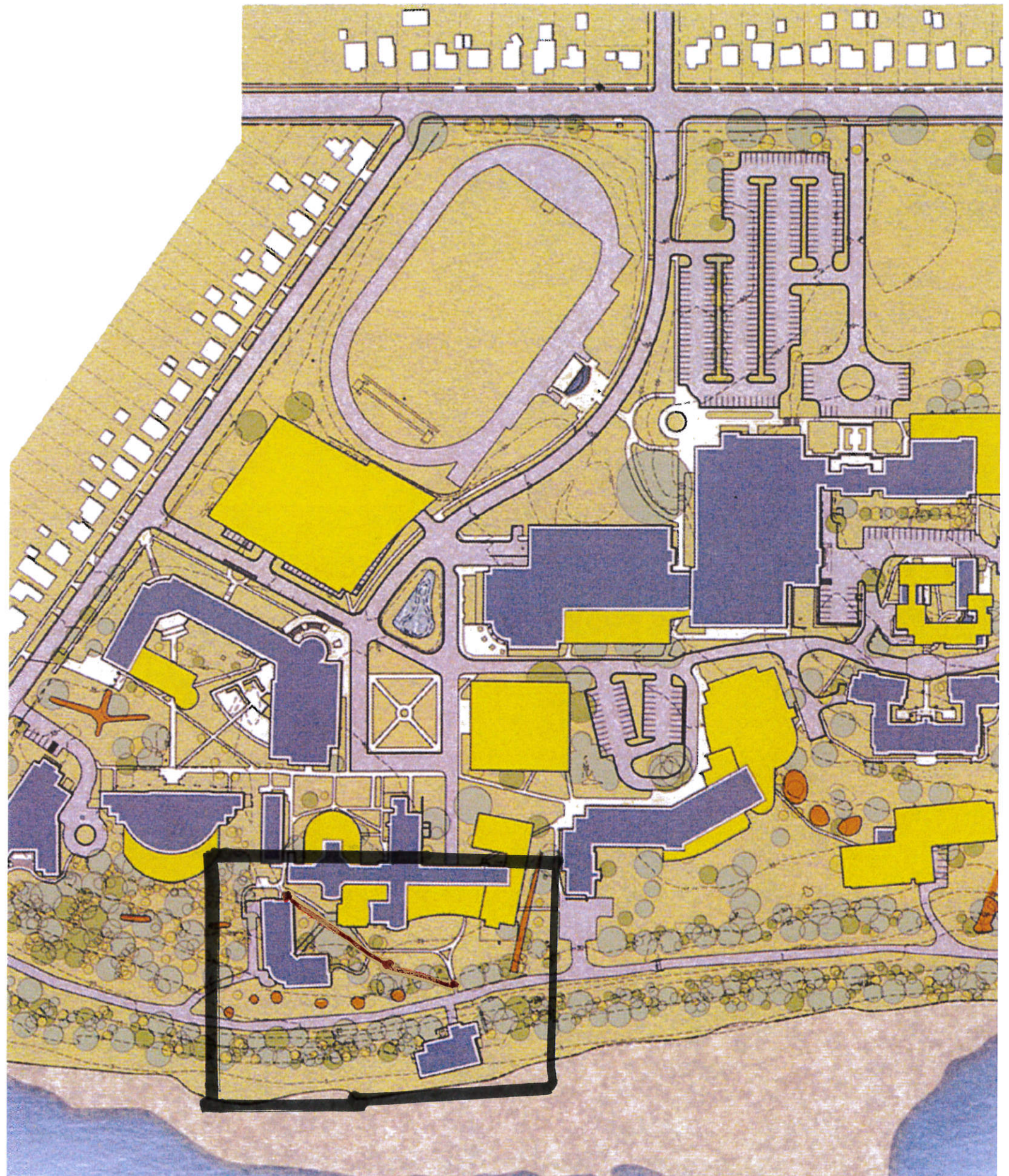
Work Site



ATTACHMENT B



ATTACHMENT C



Susan Serrault

From: Doug Hursh <dough@potterlawson.com>
Sent: Tuesday, December 03, 2013 9:09 AM
To: Susan Serrault
Subject: Re: Indian Mounds document
Attachments: Utilities_Proposed[2].pdf

Susan,
There is definitely a mound next to the side walk.
SAA just prepared this utility plan with mound protection shown.
We missed coloring in that one mound on the campus master plan drawing, we are correcting that now.

Doug Hursh, AIA, LEED AP

Potter Lawson, Inc.
749 University Row, Suite 300, Madison, WI 53705
608.274.2741
www.potterlawson.com

Celebrating 100 Years of Success by Design

From: Susan Serrault <sserrault@edgewood.edu>
Date: Monday, December 2, 2013 at 10:44 AM
To: Doug Hursh <dough@potterlawson.com>
Subject: FW: Indian Mounds document

From: Maggie Balistreri-Clarke
Sent: Wednesday, November 27, 2013 4:23 PM
To: Susan Serrault
Cc: Michael Guns
Subject: Indian Mounds document

Susan,
Thank you for coming back to campus today. I'm sorry that this was disruptive of your very-deserved time away from campus.

Here is a copy of the document we reviewed in my office. Please let me know how I can support you as you move forward to address this.

I hope you have a very happy Thanksgiving!

Maggie

Potential New Buildings or Additions

1. Future Facility & Structured Parking
2. DeRecci Hall Addition
3. Library Addition
4. Chapel Addition
5. Regina Hall Western Addition
6. Dining Hall Addition
7. Regina Hall Eastern Addition
8. Edgedome Renovation or New Facility
9. Sonderegger Addition
10. Campus School Addition
11. High School Southern Addition
12. High School Eastern Addition
13. Weber Hall Addition
14. New Non-Residential Building
15. Marshall Hall Addition
16. New Non-Residential Building
17. Additional Parking
18. Revised Parking Layout

- Existing Buildings
- 2010 Campus Plan Proposed Additions/Expansions
- Native American Mound

