

# STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # \_\_\_\_\_ Date Submitted \_\_\_\_\_

## EVENT INFORMATION

Name of Event \_\_\_\_\_

Event Organizer/Sponsor NBC News

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of Wisconsin Tax Exempt Number \_\_\_\_\_

Address 30 Rockefeller Center

City/State/Zip NY, NY 10112

Primary Contact Greg Vreeland

Work Phone 201-232-0515

E-mail greg.vreeland@NBCuni.com

Website \_\_\_\_\_

FAX \_\_\_\_\_

Phone During Event \_\_\_\_\_

Secondary Contact \_\_\_\_\_

Work Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Phone During Event \_\_\_\_\_

Annual Event?  Yes  No

Charitable Event?  Yes  No

If Yes, name of charity to receive donations: \_\_\_\_\_

Estimated Attendance \_\_\_\_\_ (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours \_\_\_\_\_ to \_\_\_\_\_  Yes  No

## EVENT CATEGORY

- Run/Walk
- Music/Concert
- Festival
- Rally
- Parking (i.e., bagging meters)
- Other camera platform set up

## LOCATION REQUESTED

- Capitol Square (note specific blocks below)
  - Podium/700-800 State Street
  - 30 on the Square (a.k.a. top of 100 block of State Street)
  - Other (specific blocks/streets requested below)
- Street Names and Block Numbers: fountain area on NW corner of Pinckney @ E. Washington  
2 METERS ON E. WASHINGTON (100 BLOCK)

## EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 11a 8/8 Rain Date(s) \_\_\_\_\_

Event Start Date(s)/Time(s) \_\_\_\_\_ Set-Up Date(s)/Time for Event 11A 8/8/11

Event End Date(s)/Time(s) 11p 8/9 Take-Down Time 11 pm 8/9/11

Take-Down Time: start to streets reopened

## APPLICATION SIGNATURE

\_\_\_\_\_ I/We waive the 21-day decision requirement. \_\_\_\_\_ (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statutes and laws.

Signature [Signature] Date 7/25/11

# STREET USE PERMIT APPLICATION

## Conditions and Approval

OFFICE USE ONLY	
<b>Conditions:</b>	
<input type="checkbox"/> Per Attached	<input type="checkbox"/> Must maintain 20' emergency access lane
<input type="checkbox"/> Noise must be kept at reasonable levels at all times	<input type="checkbox"/> Barricades placement as per plan on file with City TE
<input checked="" type="checkbox"/> Event cannot displace licensed city vendors	<input checked="" type="checkbox"/> Call 267-8756 to arrange for meter bags and street signs.
<input type="checkbox"/> No Amplification before 12:30 p.m.	<input type="checkbox"/> Special-duty officer(s) required for event, call 266-4022 to arrange.
<input type="checkbox"/> Maintain access to Metro stops / bus routes rerouted for event	<input type="checkbox"/> Coordinate activities with Street Vending Coordinator, 261-9171
<input checked="" type="checkbox"/> Organizer must clean up event area. Charges will be assessed for any City staff time or resources required for clean up.	<input type="checkbox"/> Coordinate activities with Dane County Farmers' Market Manager, 444-1999
<input type="checkbox"/> Call Sayle Street Garage, 266-4767, to arrange for pick up and return of barricades.	<input checked="" type="checkbox"/> Other: No closure. Space in fountain area on NW corner of Pinckney & E. Wash
_____ Approved      _____ Denied Per MGO 10.056      Date: _____	
<input checked="" type="checkbox"/> Other: maintain minimum 8' pedestrian pathway, do not block or obstruct curb cuts.	

OFFICE USE ONLY			
Capitol Police		Parks	
City Police		Parking	
City Engineering		Risk Manager	
Event Coordinator		Streets	
Fire		Traffic Engineering	
Metro			
Insurance	REQ Y N	RCVD _____	SU MTG DATE