



Finance Department

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Purchasing Services

City of Madison Proposal Award Recommendation

Proposal award recommended by:

Department name: Parks

Department head name: Eric Knepp Initials: EMK Date: 4/13/2026

Project name: Consulting Services for Warner Park Southeast Recreation Area Improvements

RFP number: 15007-0-2026-TJ

Project description:

The City of Madison Parks Division was seeking proposals from qualified professional consultant teams for design services and construction oversight of the Warner Park Southeast Recreation Area Improvements.

Contract term:

Initial term: April 2026-October 2027

Number of potential renewals: N/A

Award amount:

Initial term award amount: \$169,660.00

Total potential award amount, including all future renewals*: \$169,660.00

The award amount is: Actual contract amount Estimated contract amount (if yes, explain below)

The Contract Award includes price adjustment terms: No Yes (if yes, explain below)

Additional amount information: N/A

Budget information:

Enter current and/or next year information if applicable. Enter N/A if not applicable.

Is there grant funding associated with this project: Yes

No GL Account: 140070-54645-00000

Project Account: 15663-51-130

Award is contingent on additional budget approval:

| | |
|-----------------------|-------------|
| Council (Intro) | 4/21/2026 |
| Board of Public Works | 4/22/26 |
| Finance Committee | 4/27/26 |
| Council (Adopt) | May 5, 2026 |

Budget Comment: Enter details regarding budget, contingency information or County Board Resolution number, or enter N/A.

| | | | |
|--------------------------|-----------|-----------------------------|----------|
| Current year commitment | \$120,000 | Next year commitment* | \$49,660 |
| Current budget available | \$169,660 | Next year budget available* | \$ |

**The City may terminate any contract with no penalty if the Common Council fails to appropriate funds for the continuation of the contract for any ensuing fiscal year.*

Number of proposals received: 4

List Proposers' names.

1. KL Engineering
2. Point of Beginning Inc.
3. Snyder & Associates
4. Wyser Engineering

Panel members first conducted evaluations of proposals independently based on the pre-established criteria determined by the Parks Division. Then, the panel met to discuss all qualitative and quantitative aspects of the proposals and overall ratings as a group. Purchasing staff rated the cost section of the proposals.

Below is a summary of the scoring

| Section | Max Points | KL Engineering | Point of Beginning Inc. | Snyder & Associates | Wyser Engineering |
|-------------------------|------------|----------------|-------------------------|---------------------|-------------------|
| Technical | 65 | 56.7 | 37.5 | 54.6 | 43.10 |
| Cost | 30 | 21.7 | 21.0 | 21.3 | 30.0 |
| Local Vendor Preference | 5 | 5 | 0 | 0 | 5 |
| Total | 100 | 83.4 | 58.5 | 75.9 | 78.1 |

Finalist: KL Engineering

Local Vendor Preference

- **How many proposers qualified for Local Preference? 2**
- **Was the selected proposer qualified for Local Preference? Yes**
- **Did Local Preference influence the outcome of this RFP? No**

Final Award of Evaluation Panel: KL Engineering

Additional information (optional): Enter additional information, list attachments to this form or enter N/A.

Purchasing reviewer: Reviewer name. Initials: TJ Date: 04/07/2026

Awarded by: Committee or authority name. Signature: _____ Date: _____