



July 17, 2013

Ms. Mike Miller  
CDBG Office  
Madison Municipal Building, Room 280  
P.O. Box 2985  
Madison, WI 53701-2985

Dear Mike:

MDC recently approved a loan commitment to Short Stack eatery LLC. However, Short Stack eatery LLC has a loan commitment from Summit Credit Union and Dana Hoffmann of Summit is on the Loan Committee.

As a result MDC is requesting an exception to the 570.611 conflict of interest regulations.

Attached please find the following items relating to the request:

1. Conflict of Interest Checklist
2. Copy of Meeting Agenda acknowledging the potential conflict.
3. Copy of minutes of the Loan Committee meeting indicating Ms. Hoffmann was not in attendance at the meeting and thus abstained from any discussion or voting on the request.

Let me know if there is any other information you might need to move this through the process.

Sincerely,

David J. Scholtens  
Vice President

Att.